RG104 Entry 235

Volume 416

January 2, 1916 – December 30, 1916

Letters Sent to Denver Mint

Presscopies of letters and telegrams sent from U.S. Mint headquarters to various official and individual recipients.

This volume contains extracts of correspondence, but excludes routine bullion fund, transfer, and similar documents.

Text quality ranges from good to extremely faint. Tight binding also limits visability of the left side of some documents. Pages were scanned using a white back-up sheet to improve legibility.

RG 104 RECORDS OF THE BUREAU OF THE MINT

Records of the Bureau of the Mint
Correspondence

LETTERS SENT, 1873-1917

Vol. 416 of 600

NC-152, Entry 235

RG104 E-235 Vol 416

DENVER

Denver
1916

Denver
1916

RG104 E-235 Vol 416

January 5, 1916

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

With reference to your letter of December 31, 1915, approving the statement of the assayer as to the cost of assays for the Forestry Service for the quarter ended December 31, 1915, I am forwarding herewith a sample form of voucher. Kindly certify same and return to the Bureau, when it will be forwarded to the Auditor for settlement.

For future similar services please submit voucher in similar form.

Respectfully,

Director of the Mint.

F-

RG104 E-235 Vol 416

January 5, 1915.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Under date of December 30th the Assayer in Charge of the Seattle Office advised the Bureau that he had on hand the following crucibles and Covers for which he had no use at his institution:-

12	No. 100	Crucibles,	Dixon.
24	70	"	"
6	100	Covers	"
6	70	"	"

If any of the above can be used by you will you please let me know and I will have them shipped to you with no further expense than that of the freight upon the same.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

January 5, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

Bill of the Wells Fargo Company Express for transportation of coinage dies from Philadelphia on October 3rd and 23rd has been forwarded to the Auditor for settlement, chargeable to your current contingent appropriation in the sum of $4.03

Respectfully,

Director of the Mint.

F.

RG104 E-235 Vol 416

January 6, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

Requisition for advance to you of funds to meet the expenses of that institution during the fiscal year 1916 has been approved in sums as follows:

Salaries - - - - - - - -	$4,000.
Wages of workmen - - -	8,000.
Contingent expenses - -	2,500.
	$14,500

Respectfully,

Director of the Mint.

F.

RG104 E-235 Vol 416

January 8th, 1916.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint

FPD.

RG104 E-235 Vol 416

January 11, 1916.

Superintendent, U. S. Mint,
Denver, Colo.

Sir:

Please forward your statement of coinage for the calendar year 1915.

Respectfully,

F. D. Roffin

Acting Director of the Mint.

RG104 E-235 Vol 416

January 12, 1916.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. D. Griffin

Acting Director of the Mint

FFD.

RG104 E-235 Vol 416

January 13, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I have this day requested ~~that~~ the Secretary of the Treasury to cause to be deposited in the Treasury in your name the following sums on account of the profits on the coinage of subsidiary and minor coin:-

Subsidiary coinage profits, and increase of bullion fund ----------$58,122.42

Minor coinage profits, and increase of Minor Coin Account ---- $30,000.00

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

January 13, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Responding to your letter of the 10th instant I have this day requested the Assayer in Charge at Seattle to ship to you on government B/L the crucibles enumerated in my letter of the 5th instant, together with the covers on hand. The Assayer at Seattle states that the cost of packing the graphite goods will be $16.00. This, together with the freight charges, will be the only encumbrance against your contingent appropriation.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

January 15, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. D. Nagle

Director of the Mint.

FPD-

RG104 E-235 Vol 416

January 15, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

The Bureau is in receipt of the enclosed blank form from Mr. McCaskey, Geologist in charge of the Geological Survey, upon which he requests data essential in preparing their platinum statistics.

Mr. McCaskey, in a measure, realizes the difficulty of making the separations asked for, but desires the cooperation of our service in obtaining as much information as possible for these statistics.

Please answer the questions on the form as far as you may be able to and return the form to this Bureau. The information is confidential and will be used only in the preparation of total figures.

Respectfully,

F. E. Leuffin

Acting Director of the Mint.

RG104 E-235 Vol 416

January 17,1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I beg to acknowledge receipt of your letter of January 12th, enclosing copy of the report of Foreman of your Refinery on the use of iron in the reduction of silver chloride, with thanks.

Copies of the report have been submitted to other institutions for their information.

Respectfully,

F. E. Kahler

Acting Director of the Mint.

RG104 E-235 Vol 416

January 18, 1916.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. P. Chaffin

Acting Director of the Mint

FPD.

RG104 E-235 Vol 416

January 21, 1916.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. E. Scudder

Acting Director of the Mint

FEB.

RG104 E-235 Vol 416

January 22,1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

Referring to your letter of the 18th instant, I beg to inform you that up to the present time the Bureau has received but one cost report outside of the two sent by you for the months of November and December and that one came from New York. We expect to hear from the other institutions within a short time and will forward the copies. It is found that pressure of business at the various institutions has delayed the preparation of these reports.

Your interest in the cost reports and amendments is appreciated by the Bureau, and it is hoped, upon after having made comparisons with the reports of other institutions, to advise you whether all of your suggestions may be accepted.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 416

January 24, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I am enclosing herewith six covers which you may find useful for filing the latest Table of Charges with amendments.

Respectfully,

F. P. Chaffin

Acting Director of the Mint.

RG104 E-235 Vol 416

January 24, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. A. Ringlin

Acting Director of the Mint.

FrD.

RG104 E-235 Vol 416

January 27, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. D. Chaffee

Director of the Mint.

FPD-

RG104 E-235 Vol 416

January 28, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

Bill of the Wells Fargo Company Express for the transportation of coinage dies from Philadelphia, on November 20th and 24th, 1915, has been forwarded to the Auditor for settlement, chargeable to your 1916 contingent appropriation in the sum of $2.72

Respectfully,

F. A. Ashton

Acting Director of the Mint.

F.

RG104 E-235 Vol 416

January 31, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD-

RG104 E-235 Vol 416

January 31, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In order that there may be uniformity throughout the Mint Service in the method of handling certain items in the accounts, it is requested that the following be observed:

Charges on withdrawn deposits to be classed as and carried under appropriate headings with other similar charges; e. g. - Melting, parting and refining, assaying and stamping, etc.

Extra charges incident to excessive loss in melts and to failure to secure concordant assays to be carried under the heading "Toughening, Parting & Refining Charges".

Assaying and stamping charges only to be classed as such and carried in the abstracts and accounts under said heading.

Charges on withdrawn deposits of bullion may be deposited in the Treasury with other charges; the letter of advice should carry indication as to the amount on withdrawn deposits, with the amount pertaining to each class as explained above.

Respectfully,

Director of the Mint.

M.

RG104 E-235 Vol 416

February 4, 1916.

Superintendent,

United States Mint,

Denver, Colo.

Sir:

Bill of the Coast Guard for National Ensigns received by you December 24th, 1915, has been forwarded to the Auditor for Settlement, chargeable to your current contingent appropriation in the sum of $16.30

Respectfully,

Director of the Mint.

F.

RG104 E-235 Vol 416

February 5,1916

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Acting Director of the Mint.

FPD.

RG104 E-235 Vol 416

February 5, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

With reference to form No. 232, Superintendents balances, you are advised that the item "Mutilated and uncurrent coins purchased" should include deposits for recoinage. The form for the month of January will be amended by adding the silver, bronze and nickel deposited at that office by the Sub-Treasury at St. Louis.

Respectfully,

F. E. Scaffin

Acting Director of the Mint.

RG104 E-235 Vol 416

February 7,1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

Requisition for advance to you of funds to meet the expenses of that institution during the fiscal year 1916, has been approved in sums as below:

Salaries, U. S. Mint at Denver, 1916,-	$4,000.00
Wages of workmen, U.S. Mint at Denver, 1916,-	7,000.00
Contingent expenses, U.S. Mint at Denver, 1916,-	2,000.00
Total,-	$13,000.00

Respectfully,

Director of the Mint.

F-

RG104 E-235 Vol 416

February 8, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I have this day requested that the sum of $38,500 be deposited in the Treasury, in your name, on account of the profits on the coinage of minor coin, and that the Minor Coin Account of your Mint be increased in like amount.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

February 8, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I am enclosing herewith a new form, 7-A, which is prepared to cover all classes of deposits. A supply of these forms is being forwarded to you this date and you will please use the new form to the exclusion of all others, destroying all old forms which you may have on hand.

Other forms in connection with deposits are being printed and will be forwarded to you when ready.

Respectfully yours,

Director of the Mint.

FHC-

RG104 E-235 Vol 416

February 9, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

You are hereby authorized and requested to invite proposals for the purchase of one hundred ounces (100) of platinum and to forward a synopsis of bids received to this Bureau with your recommendation.

Respectfully,

F. Delaney

Acting Director of the Mint.

RG104 E-235 Vol 416

February 9, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I beg to inform you that the Bureau is this day forwarding to your address a supply of the new form 143, copy of which is enclosed herewith, printed in one color, to be used for both gold and silver deposits. Upon receipt of this form please use it to the exclusion of all others, destroying all of the old forms which you have on hand.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 416

February 10, 1916.

Superintendent U. S. Mint,
Denver, Colorado.

Sir:

I have this day requested that a transfer be made from the bullion fund of the Mint at Philadelphia to that of your Mint of the sum of $11.50 on account of the special assay coins forwarded by you during the six months ended December 31, 1915.

Respectfully,

Acting Director of the Mint.

FPD.

RG104 E-235 Vol 416

February 23, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Referring to the letter of this Bureau dated the 16th instant I beg to request that you will correct the same to read that a transfer of $11.50 had been requested from your bullion fund to that of Philadelphia on account of the value of special assay coins.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 416

February 14, 1916.

Superintendent, U.S. Mint,
Denver, Colo.

Sir:

Please furnish this Bureau with a statement of the foreign gold and silver coins received at your mint during the calendar year 1915, showing the number of pieces by denominations and country of coinage.

Respectfully,

Director of the Mint.

H.

RG104 E-235 Vol 416

February 16, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I am enclosing herewith copies of communications received from the Acting Chief of Office, Panama Canal, which are self explanatory. Will you please direct that the desired assays be made at the Mint, and account rendered for the cost of the work in the same manner as that rendered for assays made for the Forestry or other Government service.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

February 16, 1916.

Superintendent, U.S. Mint,
Denver, Colorado.

Sir:

I have this day requested that the sum of $735 be transferred from the Bullion fund of your Mint to that of the Mint at Philadelphia on account of the silver coins sent by you to the Philadelphia Mint for the Annual Assay Commission.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN: Washington,

February 18, 1916.

Superintendent Mint,
Denver, Colorado.

Accept Baker bid platinum palladium.

Ship by post insured.

Director.

Cont. Ex. Mint Bureau 1916.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
8-6837
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 8125.

RG104 E-235 Vol 416

February 19,1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

For the information of your Assayer I enclose a tabulated statement of the assays recently made on British coin gold.

Respectfully,

Director of the Mint.

FFD-

RG104 E-235 Vol 416

February 19,1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to copies of blank forms and pages from records used in your institution, I beg to inform you that after a partial examination of the same it has been found that many of the forms, etc. included are shown by the records of this Bureau to have been consolidated with others or abolished, while it was intended that only active forms and records be included.

As I have before advised you, it is my intention, so far as it is possible to do so, to standardize the records and blank forms used in the various institutions of this service, and to accomplish this end I must have the assistance of all the officers of the various institutions. I would therefore thank you to submit to me as soon as possible a list of and blank forms and records used in your institution which, in your judgment, can be consolidated with others or abolished entirely without impairing the efficiency of the service. I would also thank you for blanks and suggestions as to the above.

I am enclosing a list of the blank forms, etc. which appear on the records of this Bureau as having been abolished or consolidated with others, with notation as to their disposition.

In future I would thank you, where blanks and records are

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superseded by new forms or records, to destroy the old forms and records. While they may be useful for memorandum or scratch paper they should be taken out of your stock of active forms and records.

Respectfully,

Director of the Mint.

FHC-

Memorandum. Denver.

Forms Nos. 143, 143½ - Gold and Silver Deposits". These forms have been consolidated into form No.143, a supply of which has been forwarded.

Form Nos. 7-A and 8-A "Receipts for Gold and Silber Bullion". These forms have been consolidated and new form has been forwarded.

Form No. 505 - "Request for Funds". Abolished. Make requisition by letter.

Form 517. - "Receipts for salaries paid". Abolished.

Form No. 943. -

Slips covering advances on deposits are being prepared at the request of another institution, and a supply of same will be forwarded you upon receipt from the printer.

Forms No. 42 and 43-A, Form 44, and all other forms of memorandum of deposits have been consolidated. The new form is in the hands of the printer and a supply will be forwarded as soon as received.

Assay Reports - Form Nos. 39-A, 39-B; 40-A, 40-B. These have been consolidated and a supply will be forwarded as soon as received.

Referring to Assay Coin Certificate, No. 247, it will not be necessary to make the certificate on this form where the said certificate is printed on the envelopes containing the coin. Please advise the Bureau how many of these envelopes without the certificate attached you have on hand.

RG104 E-235 Vol 416

February 23, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. D. Chapin

Acting Director of the Mint.

FDC.

RG104 E-235 Vol 416

February 26,1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

February 28, 1916.

Superintendent Mint,
Denver, Colo.

Authorized to accept bids palladium and platinum.

Wanley

Director.

Cont. Ex. Mint Bureau 1916.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
2—6327
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

, February 28, 1916.

Superintendent, U.S. Mint,
Denver, Colo.

Sir:

Please advise this Bureau how many used $1,000 subsidiary silver coin bags you have on hand unfit for further use, in your institution that can be spared.

These bags are desired for use in shipping bullion by mail, and as the bars, when bagged, must be placed inside of pouches, old, as well as new bags will answer.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

February 29, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD-

RG104 E-235 Vol 416

February 29, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

Bill of Wells Fargo & Company, Express, for the transportation of coinage dies from Philadelphia, December 9, 1915, $4.21, and for transportation of coin collars from Philadelphia, December 15, 1915, $1.31, total $5.52, has been forwarded to the Auditor for settlement, chargeable to your 1916 contingent appropriation.

Respectfully,

Director of the Mint.

F.

RG104 E-235 Vol 416

March 3, 1916.

Superintendent, U.S. Mint,
Denver, Colorado.

Sir:

Attention is invited to the following items pertaining to the bullion account of that institution for the quarter ended December 31, 1915:

Silver bullion assay reports numbers 974, 1121 and 1225 carry, in each instance, an extra melting charge of $1.00; this apparently is premised on the second paragraph under "Melting Charge" of the table of charges although each of the deposits exceed 150 ounces in weight, which would require extra charges in accordance with the extra expense incurred instead of at the fixed rate of $1.00.

On silver assay report No.1149 there is a short charge of 22¢ due to making the refining computation at 4¢ instead of as correctly indicated 4½¢.

On silver assay report No.1184 there is an overcharge of $1.85 for refining, the correct rate being ⅝¢ instead of as charged, 1¼¢.

Silver deposits numbers 1281, 1282, 1283 and 1284 by the Denver National Bank on account of the Bank of Telluride are subject to a refining charge of 1¢ per ounce instead of ⅝¢, a total short charge of $11.18.

Gold bullion assay report No.3748 carries an overcharge for refining of $1.59, the correct rate being 2¢ instead of 4¢ as charged.

Gold bullion assay report No.3830 carries a short charge of 11¢ for refining, the correct rate being 5¢ instead of 4¢ as charged.

Gold bullion assay report No. 3830½ on Cashier's uncurrent U. S. gold coin indicates finenesses of - gold 901½; silver 18 and base 80½. These proportions appear to be rather unusual for U. S. coin and if you know the explanation the Bureau would be pleased to receive same.

Respectfully,

Director of the Mint.

F

RG104 E-235 Vol 416

March 3, 1916.

Superintendent, U.S. Mint,
Denver, Colo.

Sir:

Hereafter, when preparing your quarterly statement of deposits, Form 61, you are requested to enter under "redeposits" the quantity and cost value of gold and silver proof bullion that you may receive from time to time.

Respectfully,

Director of the Mint.

H.

RG104 E-235 Vol 416

March 4, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

March 4, 1916.

Superintendent, Mint, Denver, Colorado.

Bids invited for copper to be opened Wednesday.

Woolley

Director.

Cont. Ex. Mint Bureau 1916.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
2—6627
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128A

RG104 E-235 Vol 416

March 4, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Referring to yours of the 28th ultimo transmitting assay results on British gold,- I would thank you to have your assayer state if he observed any indication of the presence of iridium on any of the corners from No. 5 sample.

Respectfully,

Director of the Mint.

FED.

RG104 E-235 Vol 416

March 7, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FD.

RG104 E-235 Vol 416

March 7, 1916.

Superintendent,

U. S. Mint,

Denver, Colorado.

Sir:

Requisition for advance to you of funds to meet the expenses of that office during the fisal year 1916, has been approved in the following sums:

Salaries,-	$4,000.00
Wages of workmen,-	8,000.00
Contingent expenses,-	2,500.00
Total,----------	$14,500.00

Respectfully,

Director of the Mint

F-

RG104 E-235 Vol 416

March 8, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I have this day requested that the sum of $39,000 be deposited in the Treasury in your name on account of the profits on the coinage of minor coin during the month of February, and the increase of the Minor Coin Account of your Mint in like amount.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

March 9, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

Please refer to voucher No. 82, November, in favor of the Oliver Typewriter Company, for one 15-inch carriage machine, with an extra 10-inch carriage, $79.31. The records of the Bureau do not indicate any authority was either requested or given for this purchase. It also appears that there has been an overpayment of $14.87, the Government price for 15-inch Oliver machines being $63.50, and for an extra 10-inch carriage $10.94, total $74.44, with an allowance of $10.00 on the machine turned in, making the net price to the Government in this instance $64.44

Please collect this overpayment and cover it into the Treasury to the credit of your contingent appropriation.

In this connection, attention is invited to the Mint regulations, which provide that where unusual expenditures are contemplated previous authority shall be obtained from the Bureau. By obtaining previous authority in the instance in question the overpayment would have been avoided.

Respectfully,

Director of the Mint.

F.

RG104 E-235 Vol 416

March 10,1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FTB.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN: Washington,

March 10, 1916.

Superintendent Mint,
Denver, Colorado.

Accept bid Mowrey on platinum.

Woolley

Director.

Cont. Mr. Mint Bureau 1916.

OFFICIAL BUSINESS,
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR .....
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2158.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

March 10, 1916.

Superintendent Mint,
Denver, Colorado.

Accept from United Metals Selling Company fifty tons copper purchased eighth instant. Pay twenty-seven one fourth cents per pound.

Chaffin
Acting Director

OFFICIAL BUSINESS,
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Cont. Ex. Mint Bureau 1916.
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2108.
2—1827

RG104 E-235 Vol 416

March 13, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

WPD.

RG104 E-235 Vol 416

March 13, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

With reference to Bureau letter of March 3rd and your reply of the 8th concerning certain over and short charges in bullion accounts of that institution for the December quarter, in the case of the overcharges you are authorized to refund same when future deposits are made by the same parties, while the amounts short charged should be collected and covered into the Treasury.

Respectfully,

Director of the Mint.

F-

FHC

RG104 E-235 Vol 416

March 13, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

Bills as below have been forwarded to the Auditor for settlement, chargeable to your 1916 contingent appropriation:-

Wells Fargo & Company, Express, dies to Philadelphia, December 31, 1915, $33.36

Chicago, Burlington & Quincy Railroad Company, crucibles from Seattle, January 26, 1916, $34.71

Respectfully,

Director of the Mint.

F-

FAC

RG104 E-235 Vol 416

March 14, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

In response to your request of the 11th instant I am enclosing herewith Voucher No. 180 of your expense accounts for the month of February.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

March 15, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

TTD.

RG104 E-235 Vol 416

March 15, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

In order to enable you to meet the payment for copper recently purchased I have this day requested that your Minor Coinage Metal Fund be increased in the sum of $10,000.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

March 17, 1916.

Superintendent. U. S. Mint,
Denver, Colorado.

Sir:

I beg to acknowledge the receipt of your letter of the 14th instant relative to unsatisfactory crucibles. Your letter has been referred to the Superintendent of the Assay Office at New York for an expression of opinion, and report as to the results obtained in his institution with similar crucibles. His reply will be sent to you through the Bureau.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FFD.

RG104 E-235 Vol 416

March 20, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Referring to your letter of March 15th requesting that $20,000 be transferred to you from one of the other mints, I beg to say that the amount necessary for the immediate needs of your institution will be sent to you from one of the sub-treasuries if you will kindly advise me. The Treasurer's office has stated that you would not be called upon to distribute coins of this denomination. On this account it is believed you will not care to have so large a sum as $20,000 sent to you.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

March 21, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. D. Kelsey
Acting Director of the Mint.

FFD.

RG104 E-235 Vol 416

March 22, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

With reference to Bureau letter of January 31, 1916, on classification of charges, also the abstract of deposits and schedule of revenue of that institution for the month of February - it appears that the Bureau's letter did not make the matter clear to you.

The letter was a circular one prepared for the minor as well as major offices, and since the Table of Charges provides for levying of "Assaying and Stamping Charges" only at the minor offices, it did not occur to the writer that charges on deposits rejected by or withdrawn from a mint might be classified as assaying and stamping; nor was it intended that the weight and value of rejected deposits should be entered on the abstracts as has been done.

At that institution withdrawn and rejected deposits are subject only to such charges as have been incurred up to the time of withdrawal or rejection - usually only the melting charges; however, if complete assays are made and the depositor furnished with a report of same the usual charges for bullion assays may be collected, in which case they should be accounted for as special assays. In the case of deposits Nos. 510 to 515 inclusive, February, by the First National Bank of Denver, in addition to the usual melting charge $2.00 was collected on each and classed as assaying and stamping charges.

RG104 E-235 Vol 416

Possibly the $12.00 should be treated as special assay charges, or refunded; please advise me as to this.

Paragraph 2 of Section 1, "Melting Charge", Table of Charges, while not at present under special consideration, may be more clearly understood with the explanation that it is not intended to apply to deposits of bars.

Respectfully,

Director of the Mint.

F.

FHB

RG104 E-235 Vol 416

March 22nd, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

Bill of the Philadelphia Mint for 12 large nickel collars received by you December 20th, 1915, has been forwarded to the Auditor for settlement, chargeable to your current contingent appropriation in the sum of $55.08.

Respectfully,

F. E. Mowry

Director of the Mint.

F-

RG104 E-235 Vol 416

March 23, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

As you are aware, new designs for the subsidiary coins are now being prepared. It is expected that the dies will be ready in time to permit you to begin the coinage of the new types early in the coming fiscal year.

In order that you may be prepared to run to full capacity on subsidiary silver after July 1st, 1916, I have to request that you will plan to have on hand by June 30th next as large a stock of one-cent and five-cent pieces as it is possible for you to manufacture. If, to accomplish this work, it is necessary for you to be provided with a stock of minor coinage metal, and you will advise me of the quantity needed, I will immediately take steps to provide the same for your Mint.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

March 23, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Will you please advise me by return mail if it will be necessary, in order to keep your institution in full running order for the balance of the fiscal year, to obtain deficiency appropriations for wages and for contingent expenses, and if so, what amount you estimate will be required.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

March 23, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

You are advised that it will not be necessary in future to enter on form No. 474 "Deposits and Purchases of U. S. Coin" the data concerning bullion on hand as provided for at foot of form.

You are also advised that on form 193 "Acquisition and Disposition of Bullion", it will not be necessary in future to indicate the average cost per ounce except when metal is consumed or issued at the average price; neither will it be necessary to indicate on the form used for silver, the coinage by denominations. So far as this form is concerned, it will be sufficient to state the weight, face value, cost and seigniorage of all silver coined during the period covered by the report, combined for the various denominations.

Respectfully,

Director of the Mint.

E.

RG104 E-235 Vol 416

March 25,1916

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. D. Roeseffer

Acting Director of the Mint.

FFD.

RG104 E-235 Vol 416

March 28, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD.

RG104 E-235 Vol 416

March 29, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Your letter of the 14th instant regarding graphite goods and the unsatisfactory service being obtained from crucibles, was referred to the Superintendent of the Assay Office at New York, and I am enclosing a copy of a letter received from him upon the same subject.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

March 29, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

So that the Bureau may be informed daily as to the gold and silver balances in the various institutions, I will thank you in future to cause these balances to be shown on your Cashier's daily statement at the bottom of the page, in short entries. As the Cashier has no means of knowing the amount of these balances, he can send his statement, after it has been prepared, to the Book-keeper, who will enter thereon the same amounts that he reports on the Treasurer's daily statement.

These balances are frequently called for, and as they are reported to the Bureau but once a month it has been necessary to go outside to get them.

Respectfully,

Director of the Mint.

FHC.

RG104 E-235 Vol 416

March 31, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. D. Duffy

Acting Director of the Mint.

FFD.

RG104 E-235 Vol 416

March 31, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Replying to your letter of the 28th instant concerning charges collected on February deposits Nos. 510 to 515, inclusive, and classified as assaying and stamping charges, you are advised that the $12.00 in question will be covered into the Treasury as special assays of bullion, and should be so treated in your accounts.

As advised in the Bureau's letter of the 22nd instant, ordinarily, when deposits are rejected or withdrawn, the only charges incurred are those for melting, as the Table of Charges provides no assay charge for ordinary deposits. However, when a depositor desires and is given a report on the results of the assay, as is usual where special assays of bullion are made, the charges usually incurred for special assays may be collected.

Respectfully,

F. D. Griffin
Acting Director of the Mint.

F-

RG104 E-235 Vol 416

March 31, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

With reference to the last paragraph of your letter of the 28th instant, concerning the purchase of an Oliver typewriter, you are advised that it is not the desire of the Bureau that you should receive its approval "before making any expenditure in excess of $75.00." Purchase of supplies in the usual quantities required for the operations of the institution are, as in the past, authorized to be made without the specific approval of the Bureau. The desire of the Bureau may be better understood if it is explained that typewriters are known as equipment, not supplies; and that adding to the equipment of an institution has always been understood as one of the unusual expenses contemplated in the regulation under consideration.

If, with this explanation, that part of the Mint regulations which provides that where unusual expenditures are contemplated, the previous authority of the Bureau should be obtained, is not clear to you, the Bureau will be glad to furnish any other explanation desired.

Respectfully,

Acting Director of the Mint.

F.

RG104 E-235 Vol 416

April 3, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

NTB.

RG104 E-235 Vol 416

April 3, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

You are advised that as soon as arrangements are completed bullion shipments to your office will be made by registered mail from the assay offices at Seattle, Boise, Helena, Salt Lake and Deadwood.

As soon as practicable after the receipt of such shipments, please return by registered mail to the office from which received the "T" locks attached to the pouches. The Seattle office has on hand at this time standard bullion approximating one million dollars in value, which will be transferred to your office.

Respectfully,

Director of the Mint.

✓

IHC.

RG104 E-235 Vol 416

April 5, 1916

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Requisition for advance of funds to meet the expenses of your office during the fiscal year 1916 has been approved for sums as follow:

Salaries	$3,000.00
Wages	6,000.00
Contingent	2,500.00
	$11,500.00

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

NIGHT MESSAGE

April 5, 1916.

Superintendent Mint,
Denver, Colorado.

State least number each size crucible needed.

Wooley

Director.

Cont. Ex. Mint Bureau 1916.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
2—6827
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 3128.

RG104 E-235 Vol 416

April 6, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I beg to advise you that I have this day accepted the proposal of Clendenin Brothers to furnish to your Mint fifty tons, say 100,000 pounds, of electrolytic copper for the minor coinage; to be delivered to the Mint at the rate of 28 cents per pound, this being the lowest bid received.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

April 7, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. E. Nowell

Director of the Mint.

FEN.

RG104 E-235 Vol 416

April 7, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I have this day requested that the sum of $45,000 be deposited in the Treasury, in your name, on account of the profits on the coinage of bronze one cent pieces during the month of March, and the increase of the Minor Coin Account of your Mint in like amount.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

April 7, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I beg to advise you that I have this day accepted the proposal of the American Metal Company, 61 Broadway, New York City, to deliver to your Mint ten tons of screened nickel at the rate of $0.45 per pound.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

April 8, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Complying with request in your letter of April 4th, you are advised that the item of "assaying and stamping" charges imposed on rejected deposits 510 to 515 inclusive (February) will be permitted to remain in the accounts as originally rendered.

Respectfully,

F. Worley

Director of the Mint.

Fte

RG104 E-235 Vol 416

April 8, 1916.

Superintendent, U. S. Mint,
Denver, Colo.

Sir:

On account of the increased cost of materials used in the handling of deposits of bullion it has been deemed necessary to readjust our Table of Charges in order to offset to a certain extent the higher cost of operation on same.

We are sending you under separate cover a supply of the new Table of Charges and request that same be carefully perused to note the differences in the various rates where changes have been made. Particular attention is called to the charge for alloy, which has been increased to 2½¢ per ounce.

The new charges are to go into effect April 15th, 1916; advance copy enclosed herewith.

Respectfully,

F. E. Mowry

Director of the Mint.

s.

FMC

RG104 E-235 Vol 416

April 10, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

WPD-

RG104 E-235 Vol 416

April 10, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I would thank you to forward your complete melting and assay record of Deadwood bar No. 3995 in shipment No. 17.

Respectfully,

Director of the Mint.

FPD.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

FRANK WHITTEN.

Washington,

Night message

April 11, 1916.

Superintendent Mint,
Denver, Colorado.

Lowest bid on crucibles required by you eleven hundred sisty-one dollars. Will balance in your appropriation permit acceptance.

Woolley

Director.

OFFICIAL BUSINESS,
GOVERNMENT RATES.
Cost of Treasury Department, Appropriation for Cont. Ex? Mint Bureau 1916.
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

April 12, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD-

RG104 E-235 Vol 416

April 12, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I am forwarding to your office under separate cover blank forms 104b, which are intended for use by depositors, especially those out of town, to advise you how payment for each deposit is required. A supply of these blanks may be furnished by you to regular depositors who forward bullion by mail or express and their use will obviate the necessity of each deposit being accompanied by a letter.

Respectfully,

Director of the Mint.

FHC.

RG104 E-235 Vol 416

April 13, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Bill of Wells Fargo & Co. Express for transportation of dies from Philadelphia Jan. 25 and 27, 1916, has been forwarded to the Auditor for settlement, chargeable to your current contingent appropriation in the sum of $3.72.

Respectfully,

F

Director of the Mint.

RG104 E-235 Vol 416

April 14, 1916.

Superintendent, U. S. Mint,
Denver, Colo.

Sir:

Inasmuch as the information furnished by you on Quarterly Report Form No. 207, "Earnings & Expenditures," is given in other reports, the use of this form will be discontinued in future.

Respectfully,

Director of the Mint.

FIG.

RG104 E-235 Vol 416

April 15, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

We have been negotiating with J. H. Gautier & Co. to ascertain if the prices quoted by them for the full order of crucibles would also apply on an order of half the quantity at this time and have placed an order for the following, subject to their acquiescence:

65 No. 30 Crucibles at $4.70 each
50 No. 14 " at $2.30 each
50 No. 20 " at $3.20 each

They were satisfied to accept the full order at the above unit prices, one-half to be delivered as soon as available and the balance in July or later, but we have explained to them that it is not feasible to place such an order inasmuch as it would be encumbering the next year's appropriation, which would be contrary to law.

We assumed from your first telegram that you absolutely needed 130 No. 30's, 100 each of Nos. 14 and 20, for this fiscal year, but from your second wire apparently half of these quantities will fulfil your requirements until July. Of course, if the requested deficiency appropriation goes through you will be in a position to buy the balance of the crucibles this year.

Respectfully,

Acting Director of the Mint.

a.

RG104 E-235 Vol 416

April 17, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD.

RG104 E-235 Vol 416

April 18, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

Schedule of revenues of that institution for the month of March has been amended in the Bureau by the elimination of the $12.00 for assaying and stamping, and $6.00 melting charges, these amounts having been included in the February schedule. This gives the total of this schedule $71,838.93.

Respectfully,

Director of the Mint.

F.

RG104 E-235 Vol 416

April 18, 1916.

Dear Mr. Annear:

I beg to acknowledge the receipt of your letter of the 14th instant relative to the assignment of Mr. Leach to the settlement at New York or Philadelphia, and will take pleasure in giving your request consideration when the details are being made up. No definite arrangem ents have yet been made as to the personnel of the various settlement committees.

Cordially yours,

Director of the Mint.

Hon. Thomas Annear,
Superintendent, U.S.Mint,
Denver, Colorado.

RG104 E-235 Vol 416

April 18, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Referring to your letter of the 10th instant regarding a deficiency appropriation, I beg to say that on April 5th I recommended that a deficiency appropriation of $3,000 be requested for your Mint. The bill has not advanced far enough to permit me to assure you of its passage, but I hope we will encounter no difficulty in obtaining from Congress the desired amount for your institution. I will advise you as soon as possible in regard to the appropriation, and would prefer not to ask the Secretary to approve of creating a deficiency until I am sure we are not to obtain the additional sum of $3,000.00 asked for.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

April 18, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

As the dies for the new coins will not be ready in time to have subsidiary coins executed at your Mint until after the close of the fiscal year, it has been decided not to venture upon the purchase of alloy copper for your Mint until we are sure of obtaining a deficiency appropriation for your Contingent expenses.

In this connection I beg to call your attention to the indebtedness of your contingent fund to the Minor Coinage Metal fund. Regardless of whether or not a deficiency fund is allowed, the Minor Coinage Metal fund must be reimbursed from your Contingent Fund of this fiscal year. This should be done by preparing and paying a voucher in favor of the Minor Coinage Metal Fund from your Contingent Fund.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

April 20, 1916.

Sir:

On account of present market conditions it has been decided to have the institutions of the Mint Service enter into as few contracts as possible for supplies for the coming fiscal year. On this account the expense of inserting advertisements in the newspapers is deemed unnecessary this year. I would suggest that circular letters be addressed to probable bidders for furnishing the limited number of supplies which it will be expedient to cover by contract.

Respectfully,

Director of the Mint.

Superintendent, U. S. Mint,
Denver, Colorado.

RG104 E-235 Vol 416

April 22, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD.

RG104 E-235 Vol 416

April 22, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I desire to call your attention to a practice in your institution which makes for laborious work, not only in your office but also here at the Bureau in the examining of your bullion accounts.

It is noted that when a deposit contains more than one bar or parcel of bullion it is your practice to make out a receipt, Form 7 A, for each parcel; also an assay report on a separate form for each parcel; but only one certificate of deposit, Form 4 A, for the entire deposit. This practice involves considerable duplication in the making out of the bullion receipts and the assay reports, as is instanced in the following case:

On March 8th you received from the Union Bank & Trust Co., of El Paso, Texas, a deposit consisting of 19 parcels of bullion and for each one of these parcels a receipt was made out, making 19 receipts where one receipt, carrying the total weight of the deposit, would have been entirely sufficient. The receipt numbers are supposed to be 923 to 941, inclusive, but as a matter of fact four of them are incorrectly numbered and read 827, 826, 829 and 830, which goes to prove that the duplication is not conducive to accuracy. Considerable time is required to make out such a number of receipts for this one deposit and, in this case, it required you to sign your name 19 times where once was enough. Also the practice tends to quickly exhaust your supply of these forms, as evidenced by your recent requisition for 5,000 additional forms.

In the matter of the assay reports there is not so much duplication as in the receipts but at that there is considerable as four different men certify to the correctness on each of the 19 reports, and the rate of charge and extensions are, to a certain extent, duplications of the record shown on the abstract sheet. Of course, the form you have at present, No. 39-A, has only 5 lines but even the use of these would lessen the detail somewhat and we are having prepared, in the meantime, an extended form to enable you to list the various items of a single deposit on the one sheet. The charges on the individual items of a deposit need only be shown once, on the abstract sheet, while Form 39-A should show the rate charged and the totals of the different charges imposed.

RG104 E-235 Vol 416

In the case of the deposit under consideration, the evidence to the Bureau is that the depositor requested separate assay and report on each parcel of this deposit, as evidenced by the melting charges imposed. When no such request is made by a depositor and the Mint assays each parcel separately to suit its own convenience, the rate of $1.00 per 1,000 ozs. or fraction thereof should be figured on the total weight after melting rather than on the individual parcels. The melting charges imposed in this case total $20. whereas if based on the total weight after melting the charge would have been $18.00.

Another point I wish to bring to your attention is your method of numbering the Bullion Receipts, Assay Reports and Certificates of Deposit, Form 4-A. Your method is to have a corresponding number for the receipt, the assay and the assay report with a totally different number for the certificate of deposit or warrant. The proper procedure and the one which obtains in our other offices is to have the receipt, assay report and certificate of deposit carry the same number, the assay number not necessarily and in fact very infrequently carrying the same number. This procedure, of course, is only possible when one receipt is issued and where the assay report, whether on one sheet or more, bears the same number. Only by this method can one readily pick out promptly the proper certificate of deposit. In the case under discussion we have Assay Reports Nos. 923 to 941, covered by the warrant No. 1864. There is no relation between the two numbers and only by examining the figures you have placed under the heading "Bar Numbers" on the certificate of deposit does one see any connection. The space for "Bar Numbers" should only properly be used to indicate the Mint number of a bar or bars when those bars are used as payment for a deposit. When a deposit is paid for by cash or check there is no occasion to make any entry under that head. To change your method at this time would probably be somewhat confusing but it is suggested that beginning with July 1st your method be changed so that the receipt, assay report and certificate of deposit bear the same number. When there is more than one parcel of bullion in a deposit and more than one assay is made, then there will be several assay numbers but these will not affect the receipt or assay report number, which should be the same and correspond with the certificate of deposit number in the case of each individual deposit.

By putting into effect the above outlined plans I feel sure you will find that considerable detail will be eliminated and I suggest that same be put into effect at once, the new method of numbering, however, not to begin until July 1st.

Respectfully,

Director of the Mint.

S.

RG104 E-235 Vol 416

April 25, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD.

RG104 E-235 Vol 416

April 25, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Bill of the Union Pacific Railroad Co. for transportation of crucibles from Boise in February last has been forwarded to the Auditor for settlement, chargeable to your current Contingent appropriation in the sum of $5.02.

Respectfully,

Director of the Mint.

F.

RG104 E-235 Vol 416

April 26, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

It has been decided that the inventories of machinery, furniture, stores, materials, etc., held in the various institutions, will not be checked by the Settlement Committee this year. You will, however, prepare your inventory as heretofore, and have it checked by the heads of the various departments, and be ready to submit a certified copy of same to the Settlement Committee; that is, a true and correct copy of said inventory and that the articles listed thereon are in your possession.

Please understand that this action is taken for the sole purpose of expediting the settlements, and in no wise to lessen the importance of the inventories, which are frequently referred to by the Bureau throughout the year.

In this connection, it seems advisable to collect and sell any old and useless material, and while not to be considered a precedent, you are in this case authorized to invite proposals for said old material and to sell the same to the highest bidder without further authority from the Bureau, submitting bids for, and list of said old materials sold, with your accounts.

Respectfully,

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

April 28, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

HHD.

RG104 E-235 Vol 416

April 28, 1926.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I beg to acknowledge the receipt of your letter of the 20th instant announcing the death of Mr. Pumphrey.

The blank form covering payment of balance of wages due is enclosed herewith and attention invited to note at the top of the page.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

April 28, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

It has been decided to begin the annual settlement at your Mint on June 12th, or thereabout, and you are requested to make the necessary preparations for the same in order that the work of the committee assigned to your Mint for duty may be expedited as much as possible.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

May 2, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD.

RG104 E-235 Vol 416

May 2, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

In future in inviting bids for the purchase of platinum will you kindly include in your list the name of the H. A. Wilson Company, 97 Chestnut St., Newark, N. J.

Respectfully,

Acting Director of the Mint.

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1

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

May 3, 1916.

Superintendent Mint,
Denver, Colorado.

Demand for nickels urgent. When may we expect supply from you.

Wiley
Director.

Cont. Ex. Mint Bureau 1916.

OFFICIAL BUSINESS,
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

May 6, 1916.

Superintendent, U. S. Mint,
Denver, Colo.

Sir:

Requisition for advance of funds to cover the expenses of your office during the fiscal year 1916 has been approved in sums as follow:

Salaries	$4,000.00
Wages of Workmen	7,000.00
Contingent	2,500.00
	$13,500.00

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

May 6, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I have this day requested the Secretary of the Treasury to cause to be deposited in the Treasury, in your name, the sum of $42,000 on account of the profits on the coinage of minor coin during the month of April, and the increase of your Minor Coin Account in like amount.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

May 8, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPB.

RG104 E-235 Vol 416

May 9th, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

I am enclosing herewith a draft of a new form "Memorandum of Bullion Received", also revised form of "Certificate of Deposit" (warrant), both of which have been submitted to the Comptroller of the Treasury for approval, and if approved a supply of each will be forwarded to you as soon as they can be printed. Explanation as to reasons for change follows:

It is proposed that in future all deposits shall be recorded in the name of the actual depositor or his authorized agent - that those received by mail or express shall not be made in the name of the Superintendent "for" the depositor. Receipts not to be issued except when they are to actually pass out of the possession or control of the Superintendent. When a receipt is not to be actually delivered to the depositor, a "Memorandum of Bullion Received" to be issued (form herewith) in lieu thereof, numbered in the same series as the actual depositor's receipt, which will be evidence to the Auditor and others that no receipt is outstanding for the deposit. The "Memorandum of Bullion Received" not being a receipt will not require endorsement.

The certificate of delivery on "deposit certificate" (form herewith) to be used only when delivery is of bars or cash, by mail or express, not made to the depositor or his endorsee in person.

The blank for depositor's receipt of payment, at foot of form "deposit certificate" to be used only when delivery is wholly or in part of bars or cash, to person entitled to receive payment; this receipt not to be used when check only is given or when delivery is by mail or express.

Checks may be delivered by ordinary mail, and in such cases no receipts will be taken for same. When check only is given in payment the endorsed check is to constitute the receipt, the same as with disbursements for supplies, etc. in ordinary accounts.

Checks drawn in favor of depositors should not be delivered to anyone else then the depositor in person, or by mail, or to their known representatives, except upon written authority filed with the Cashier; when delivered to a known representative the Cashier's counter book may carry the representative's receipt for the check. Endorsements of bullion receipts do not constitute such authority as

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is above contemplated, as such endorsements pass title to the deposits the same as endorsements on checks or notes pass title thereto. When a returned receipt carries endorsements and payment is made by check the check should be drawn in favor of the last endorser.

The memorandum "Fine ounces silver issued hereon _____" is for the information of the Bookkeeper, and will enable him to record the number of fine ounces of silver issued and show the balance of fine silver on hand at any time; the amounts carried by each day's warrants can be aggregated on an adding machine for posting to the ledger account.

It has been suggested that certificate and commercial bars of gold be carried in the accounts by value only - that the ounce accounts be relived of same when turned over to the Cashier, the same as in the case of coin. If you are aware of any serious objections to this, please advise me fully.

Respectfully,

F. W. Wolcott

Director of the Mint.

FHC-

RG104 E-235 Vol 416

May 9th, 1916.

Superintendent,
United States Mint,
Denver, Colorado,

Sir:

Herewith find draft of a revised record, Form 352, "Cashier's Book Account of Appropriations and Revenue Moneys". Please submit the same to your Bookkeeper and Cashier for their consideration. It has been necessary, owing to the approach of the new fiscal year, at which time it is desired to place these records in use, to make requisition for a supply for all offices at once. I was not, therefore, able to submit the draft to all institutions for suggestions as I should like to do before ordering the same printed. However, it has received careful consideration, but should any minor changes which may seem to you important, and which may be made in the proof, present themselves, I will be glad to have them.

Since the Bookkeeper must keep separate accounts of each appropriation, and has all data as to the probable needs under each, (encumbrances, disbursements, etc.) he is in a position to see that the amount available under each appropriation is not overdrawn, and it is not considered necessary that the Cashier also keep separate accounts; therefore, all appropriation moneys - salaries, contingent, freight, etc.- for which the Cashier uses the ordinary account check symbol are combined in one account of two divisions - depositary and cash. Revenues are handled in cash only.

It is contemplated that the provisions of Treasury Department Circular No. 52, of July 29, 1907, copy herewith, be complied with. Attention is particularly invited to paragraphs 11, 12, 13 and 15, and to that part of the account current illustrated on next to the last page of the circular, which includes in the analysis of balance the amounts actually disbursed on payrolls which have not been paid in full; also to the illustrated subsidiary cash account on last page.

Please note that the subsidiary cash account should include, as per the one illustrated, revenue cash as well as appropriation cash, and that the proposed Cashier's record provides the detail from which this subsidiary cash account should be prepared.

Paragraphs 12 and 13 contemplate that claim shall not be made for expenditures unless cash is actually disbursed or checks actually are delivered or forwarded; drawn checks remaining in the possession or

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control of the drawer do not constitute disbursements any more than cash on hand, but due a creditor, constitutes a disbursement.

Since payday for the last half of the month comes on the last day of the month and, generally, some of the payroll money remains on hand into the following month, it follows that in such case the amount actually disbursed should be carried in accordance with paragraph 11 of the enclosed circular, that is, in the balance due the United States as payments of salaries and wages, claim for credit deferred, as illustrated on the account current form. This does not mean that payrolls should be held open indefinitely until long delayed payments can be made; amounts which cannot be paid within fifteen days from the regular payday should be eliminated from the payroll and, when they are to be paid, stated on individual vouchers.

Early reply is requested.

Respectfully,

Director of the Mint.

FHC-

RG104 E-235 Vol 416

May 11, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I beg to advise you that it has been determined to start the annual settlement of your Mint on June 12th, and to place Mr. Hawkins of San Francisco in charge, if the Superintendent of the San Francisco Mint agrees to spare him.

It gives me pleasure to advise you also that I have arranged to assign Mr. Leech of your Mint to the Philadelphia settlement which is to begin on June 19th. I trust it will be convenient for you to spare Mr. Leech at the time named.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

May 11, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I beg to acknowledge the receipt of your letters of the 2nd and 5th instants relative to the coin transferred to you from the sub-treasuries. The coins sent by you to the Bureau will be held until you have reported the completion of the count. I was glad to find, from your letter of the 2nd, that you had started counting the coin, and beg to suggest that this work be expedited as much as possible in order that any differences in the amounts found may be adjusted by the Treasurer's Office. It is very desirable to have a full report from you as soon as possible.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

May 11, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Herewith I am forwarding copy of tentative forms for accounts current to be used in future (beginning with the first quarter of the fiscal year 1917), also explanation concerning their use, and explanation of certain proposed changes in practice. Please have your bookkeeper and others interested give careful consideration to the matters and advise me at the earliest practicable date of any suggestions as to changes that are considered desirable.

In this connection it may be well to state that the cashier's daily statement (form 231) and other forms are to be amended as soon as practicable.

Unless you receive directions to the contrary, such adjustments of accounts as are necessary to put the proposed changes into effect should be made as of June 30th, next.

The new account current form to carry changes between the various classes of moneys or values in the hands of Mint Service officers but under the jurisdiction of the Treasurer of the United States, viz.- bullion fund, minor coinage metal fund, and recoinage fund, is to be printed, leaving spaces for insertion of unusual items.

This new account current will not be supported by a full double entry transcript of ledger accounts as has been the case in the past, but will be supported only by vouchers - the abstract of deposits with its subvouchers, form 193, sweeps vouchers, etc., etc. The vouchers should be so prepared or scheduled as to enable the checking of the account current without independent aggregation of items by the Bureau of the Mint, or the Auditor.

The sum of the debit and closing balance columns is to equal the total of the credit column, in both ounces and value.

The credit balances (to agree with the total of the closing balance column) will be noted in lower right corner of last sheet of the account current.

Fine gold bullion made into certificate and commercial bars to be carried in a separate account from other bullion, at value only, the ounce accounts being relieved of same as in the case of coin. All

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such bars should have the value stamped thereon and should be in the custody of the cashier.

Under the gold and silver coinage bullion headings of the account current will be found entries for "prepaid bullion." The items on credit side of account current are intended to carry the balance of bullion value, not ounces, on hand at the close of each accounting period, received in lieu of advances thereon; they will be supported by a schedule similar to the unpaid deposits schedule, and will be offset by appropriate entry on the debit side of subsequent accounts current.

It is purposed that the accounts "Gold Coinage," "Silver Coinage" and "Minor Coinage" shall be merged into a single "Cash" account which will embrace all current cash - gold, silver and minor coin, recoined coin of all kinds, gold certificates and other paper currency, etc., etc. The names of the accounts to be eliminated are misnomers since different kinds of money, including depositary credit, are now carried therein.

The analysis of the cash account will be provided by the cashier's accounts and will not be taken into the bookkeepers' records. Shipments or transfers from the Mints of all United States coin and bullion will be charged to the Bullion Fund.

Depositary accounts are to be separately stated in the future accounts rendered to the Bureau.

Coin reserved for assay to be included with the other cash on the account current; this will not prevent the carrying of these coins in separate accounts in the Mint ledgers.

The account "Treasurer, U. S., Minor Coin" will be eliminated by closing same into the Bullion Fund insofar as it represents new or recoined current coin. Insofar as it represents coin for recoinage it will be closed into a new account called "Recoinage Fund." The account "Treasurer, U. S., Silver Recoinage" also to be closed out to the "Recoinage Fund" account.

Coin received for recoinage will upon receipt be taken into an account "Coin for Recoinage," according to its metallic classification, and credited to the "Recoinage Fund." When its recoinage value is determined the loss will be transferred to the account "Reimbursable Loss on Recoinage" and when the Treasurer directs, this loss will be transferred to him and charged back to the "Recoinage Fund." When the old coin is melted, in the case of gold the recoinage value will be transferred to and the weight indicated in the "Gold Bullion" account, and the "Recoinage Fund" will be relieved by transfer of the value to the "Bullion Fund;" in the case of silver or minor coin the recoinage value will be transferred to and the weight indicated in the "Silver Recoinage Bullion" or appropriate "Recoinage Metal" account and there

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retained until new coin on which seigniorage has not been computed is available for credit thereto, when these accounts will be closed out and the "Recoinage Fund" will be relieved by transfer of the value to the "Bullion Fund."

As soon as practicable the minor coinage metal fund carried at your institution will be adjusted to and thereafter remain at $60,000. - neither more nor less. The assets of the fund - minor coinage metal, depositary credit, and coin to the value of metal consumed - will fluctuate with minor coinage operations, but the sum of the three must always equal $60,000; and the value of metal belonging to the fund plus the depositary credit of the fund must never exceed $60,000. The fund will be kept intact and on a working basis by transferring the coin representing metal consumed to the bullion fund in exchange for a bullion fund check (in other words, the minor coinage metal fund will cash a check for the bullion fund) and using the check to obtain a C/D at your local depositary, the C/D to be forwarded by the depositary to the Treasurer at Washington for credit to your minor coinage metal fund depositary account. It probably will be well for you rather than the depositary to prepare the C/D, form 6599. You will thus always know the amount at your disposal for the purchase of minor coinage metal, and you, instead of the Treasurer of the United States, will replenish your minor coinage checking account as needed, from coin in lieu of metal consumed. When requesting the Bureau to purchase metal please state the amount available for that purpose.

In order that the Bureau may get the metal fund (limited by law to $200,000) adjusted between the institutions without difficulty you will upon receipt of this letter proceed in the following manner: If your minor coinage metal on hand exceeds in value the sum of $60,000, or if there are unpaid orders now outstanding which will in the immediate future bring same in excess of $60,000, please work the metal down to within the limit as rapidly as possible, advising the Bureau as to the facts. If the value of metal is now within the limit stated and will remain within it (or as soon as such is the condition) discontinue transferring out of the minor coinage metal fund minor coin representing metal consumed, advise the Bureau of that fact and state your balance in the minor coinage metal fund with the value of metal, coin and depositary credit composing same. Upon receipt of your letter the Bureau will request the Treasurer to reduce your checking account by such an amount as will bring the fund to the amount of $60,000, and when you receive notice from the Bureau that the adjustment has been made your procedure will be in accordance with the previous paragraph of this letter.

Special Deposit account current is provided to carry, if the Comptroller of the Treasury does not disapprove, the revenue moneys which are subject to disbursement and therefore do not properly belong in the other accounts. These are minor seigniorage sufficient to meet the expense of distributing minor coin and the operating waste of minor metals, and, at Philadelphia and the minor offices, the gains on shipments and deposit melting room grain bar values to meet possible subsequent losses on shipments of crude bullion.

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Beginning July 1, 1916, seigniorage will be handled in the following manner: All seigniorage will be stated either on the ordinary account current and deposited in the Treasury as profits, or on the special deposit account current and carried to meet expenses payable from minor seigniorage. Bullion fund checks will be drawn for the amount of seigniorage, whether on silver, nickel or bronze coin, to be covered into the Treasury either as profits or to meet expenses payable from minor seigniorage, and the checks will be used to obtain C/D's at your local depositary, in the usual manner, the C/D's being forwarded by the depositary to Washington with designation as to the account to be credited. C/D form 6599 will be used and should be prepared by you. Coin will thus be substituted for depositary credit, in your bullion fund accounts, making the seigniorage coin available for immediate use instead of, as at present, having to wait until communication can be had with Washington for the purpose of formally covering same into the Treasury as revenues and transferring it to the credit of your bullion fund.

The seigniorage required to pay for coin bags, etc., for distribution of coin, will be deposited to the credit of your special deposit checking account. It is proposed that for this purpose the special deposit checking account will take the place of the present minor coinage distribution checking account. Sufficient balance will be kept in this account to meet probable needs when minor coin is not being made (it will not be limited to $1,000 as in the past) but unnecessarily large sums must not be carried in this account. It is intended that while minor coin is in the process of manufacture such expenses as can be paid locally <u>in cash</u> from undeposited seigniorage may be so handled, but they will nevertheless be stated on the special deposit account current.

Please keep in mind that these transfers of <u>assets between the funds</u> must not affect the <u>funds</u> themselves and should not be shown in your accounts nor reported to the Treasurer as affecting the funds; for example:- consider that on the first of a month the Bullion Fund amounted to $100,000 and Minor Coinage Metal Fund, $50,000, the assets being Gold Bullion, $40,000; Bullion Depositary, $50,000; Cash, $20,000 ($10,000 Bullion Fund and $10,000 Minor Coinage Metal Fund); Minor Metal, $35,000; and Minor Coinage Metal Depositary $5,000. The ledger accounts would stand:

Debit	BULLION FUND	Credit	Debit	MINOR COINAGE METAL FUND	Credit
		1st $100,000			1st $50,000

	GOLD BULLION			MINOR METALS	
1st	$40,000		1st	$35,000	

	BULLION DEPOSITARY			MINOR COINAGE METAL DEPOSITARY	
1st	$50,000		1st	$5,000	

Debit	C A S H	Credit
1st	$20,000	

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On the fifth consider that additional checking credit is needed for the purchase of minor metal. Draw a check on the bullion fund depositary for the amount of coin belonging to the minor coinage metal fund, $10,000; the check then in theory will be cashed by using the coin belonging to the minor coinage metal fund, the bullion fund taking title to the coin and the metal fund owning the check. The check will then be deposited in the minor metal fund depositary. The accounts will now stand as below, the cash all belonging to the bullion fund assets and the minor metal fund assets consisting of metal and depositary credit only:

Debit	BULLION FUND	Credit	Debit	MINOR COINAGE METAL FUND	Credit
	1st	$100,000		1st	$50,000

	GOLD BULLION			MINOR METALS	
1st	$40,000		1st	$35,000	

	BULLION DEPOSITARY			MINOR COINAGE METAL DEPOSITARY	
1st	$50,000	5th $10,000	1st	$5,000	
		Bal. 40,000	5th	10,000	
	$50,000	$50,000			
5-Bal.	$40,000				

Debit	CASH	Credit
1st	$20,000	

As will be seen from the above the funds have remained the same, the changes having occurred only in the assets of the funds. Such will also be the case when seigniorage coin is substituted in the Bullion Fund for Bullion Depositary credit. By present practice the Bullion Fund is increased when seigniorage is covered into the Treasury; in future it will not be increased as the coin merely takes the place of depositary credit.

Revenues and expenses, including appropriation reimbursements, but excepting the expenses which are paid from revenues and stated on the special deposit account current, will be stated only on the ordinary account current; these moneys are charged on the Treasury books to Mint Service officers, while those to be carried on the account current previously discussed are charged on the Treasury books to the Treasurer instead of to Mint Service officers.

Metal provided by foreign governments and others for working up into coin, planchets, etc., to not be included in future with U. S. bullion or minor metals, but to be separately accounted for quarterly to the Bureau by troy ounces (fine of gold and silver). In such cases the United States Government accepts from and accounts to others for metals (or property) not values. By the present method of including these metals with U. S. metals purchased with the Treasurer's funds fictitious values must be given. Tentative form for rendering account is enclosed.

Deposit melting room grains and other recoveries from deposit

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operations to be taken into the accounts not less frequently than once each quarter, as purchases of bullion for which payment will be made by check or in cash and the proceeds taken into the ordinary accounts as revenues. The proceeds of sweeps worked by one of our institutions for another to be transmitted to the office for which worked; for the bullion actually recovered, in the same manner (and to be treated as) any other purchase or deposit of bullion; for the proceeds of the tailings, by transmitting the purchaser's check without taking it into the accounts of the office which worked the sweeps.

Treasury accounts are kept, primarily, by bonds; therefore accounts under different bonds of the same accountable officer, and under different Superintendents of the same institution must be kept as completely separate, as to both receipts and disbursements (including revenues) as though the accounts were for institutions 1000 miles apart. For example, if a Superintendent collects parting and refining charges January 3rd, they must be deposited in the Treasury as under the bond then in effect and not under a new bond which may have been approved and in effect on the following day. They need not necessarily be deposited before the new bond becomes effective, but must be accounted for under the old bond.

Upon approval of a new bond or the relinquishment of office by a retiring Superintendent, all cash or depositary balance belonging to the ordinary accounts (including profits), and all depositary credit of the Bullion Fund and Minor Coinage Metal Fund should be deposited in the Treasury.

Accounts under different bonds or of different Superintendents at the same institution should be separately shown on the books of the institution both during and subsequent to their incumbencies; therefore all quantities and values of bullion belonging to the Bullion Fund, Minor Coinage Metal Fund and Recoinage Accounts transferred to a new bond or receipted for by an incoming officer should be actually transferred on the books to new accounts opened under the new bond or in the name of the incoming man.

Under this procedure any surplus bullion recovered in settlement would be taken into the accounts of the retiring officer, for which he would receive a bullion fund check or coin from the incoming officer; the proceeds to be covered into the Treasury by the retiring officer. Any allowable wastage or other authorized adjustments would be taken care of in the accounts of the incoming officer; but should there be shortages which are not promptly made good, same to be transferred back to the accounts of the retiring officer, whose bond is responsible therefor.

Any disallowances by the Auditor must be charged in the accounts of the officer against whom and bond under which the disallowances are made; their collection and deposit in the Treasury must also be made in his name, not that of his successor.

By following the procedure outlined, it is believed that many of the troublesome inconsistencies as between the various classes

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of accounts, and errors as between different bonds and different accounting officers will be eliminated.

All accounts current are in future to be rendered in duplicate, one copy for the Bureau's files.

Respectfully,

Director of the Mint.

F.-Enc.

RG104 E-235 Vol 416

May 13th, 1916.

Superintendent,

U. S. Mint,

Denver, Colorado.

Sir:

I beg to advise you that in future it will not be necessary for you to render monthly reports on Form No. 266, as two of the items contained in this report are also reported on Form No. 232-a. Form No. 266 is therefore abolished.

Please report by letter on the last day of the month U. S. coin deposited for recoinage.

Respectfully,

F. E. Kelton

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

May 13th, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Bills as below have been forwarded to the Auditor for settlement, chargeable to your 1916 contingent appropriation:

Chicago, Rock Island & Pacific Ry.Co., linen tags from Washington, November 18, 1915,- $7.48

Chicago, Burlington & Quincy RR.Co., crucibles from Deadwood, February 26, 1916,- 1.94

Respectfully,

F. O. Wolcott

Acting Director of the Mint.

F-

RG104 E-235 Vol 416

May 13th, 1916.

Superintendent,

U. S. Mint,

Denver, Colorado.

Sir:

I beg to call your attention to forms No. 980-b, forwarded to you on April 10th. The notice of shipment was endorsed "Exclusive of all others", but should have stated that this form is a revision of old form 980-b, now combined with No. 321, "Delivery Ticket - Fine Silver Bars", and No. 243, "Delivery Ticket - Fine Gold Bars", the last two numbers having been abolished.

If you have not already done so, I will thank you to discontinue the use of forms Nos. 243 and 321.

Respectfully,

F. H. Conklin

Acting Director of the Mint.

FHC-

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May 15, 1916.

Superintendent, U. S. Mint,
Denvdr, Colorado.

Sir:

Referring to your recommendation of the appointment of R. C. Waters as temporary fireman I have to request that the certificate of the local Secretary of the Civil Service be attached to this selection, as there is an active eligible list for your district. This certification as to the regularity of the selection of Mr. Waters will be required by the Commission.

Respectfully,

F. M. Howell

Director of the Mint.

RG104 E-235 Vol 416

May 15, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Owing to the congested condition of the work in the Bureau laboratory it will not be possible to report on any more samples of certificate bars beyond those already here until after settlement time. I would therefore thank you to retain your samples of such bars until after your settlement, so that they may be properly accounted for in settlement and then forwarded here.

Respectfully,

Director of the Mint.

FPD-

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TREASURY DEPARTMENT TELEGRAM.

HERE WRITTEN:

Night message

Washington,

May 1, 1916.

Superintendent, Mint,
Denver, Colorado.

Silver coin sent you for local distribution on transfers and certificates of deposit. Count immediately and report results to Bureau. Expected that much of this coin will be paid out before settlement begins. No dollar counting boards available.

Worley
Director.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Cont. Ex. Mint Bureau 1916.
2—6327
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

May 19, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I beg to acknowledge the receipt of your letter of the 15th instant stating that you had counted the one million silver dollars sent from the Assistant Treasurer at Cincinnati. The Treasurer has been requested to provide for you a receipt for the fifty cents and eighty cents over amounts called for in the subsidiary sacks, and to reimburse you for the counterfeit silver dollar.

Respectfully,

F. H. Wolcott

Acting Director of the Mint.

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May 19, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

With reference to your accounts for the quarter ended March 31, 1916 and to Voucher No. 209 in favor of the Benight-Letcham Carpet Co., will you please advise me as to the capacity in which Ivy E. Miller signs for the firm.

Voucher No. 178, favor Denver Dry Goods Co., item of blue denim sleeves: The quotation is at the rate of 19¢ per pair while the voucher carries 19¢ each. Explanation is requested.

Please forward authority of R. B. Embree to sign for Walter M. Burlingame to support deposits Nos. 618, 887 and 955.

I am returning herewith the receipt for bullion in favor of the Colorado National Bank, No. 1054, for corrected endorsement; the receipt does not carry the name of the bank.

Please advise me as to where in the accounts the item of "Grains Bar No. 12" for the month of December can be found. The assay report indicates fine ounces gold 64.277, and silver 61.16 ozs.

On Form No. 193, Bronze Minor Coinage Metal, for the month of January, the quantity coined is valued at $5,959.80. The unit price for this value is .0133839 while the unit price of the quantity on hand at the end of the month was .01235839. Possibly the figure '2' was left out in making the computation. Please advise me as to this.

Respectfully,

Acting Director of the Mint.

F.-Enc.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

Night Message.

May 22, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Recommendation Waters temporary appointment requires certificate District Secretary. Forward duplicate of letters to him without awaiting return of letters from here.

Woolley

Director.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Cont. Ex. Mint Bureau 1916.
The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 812a

RG104 E-235 Vol 416

May 26, 1916

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

With reference to the error in unit price of bronze metal, as stated on form No. 193 for January last, wish to state that the Bureau will not require correction of the item in the accounts, since the only result of the error is to delay for a short time covering into the Treasury of a comparatively small amount of seigniorage.

If the Auditor's Office calls attention to this matter it will be advised of the position the Bureau has taken.

Respectfully,

Director of the Mint.

F-

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

May 31, 1916.

E. P. Leech,
C/o Mint, Denver, Colo.

Philadelphia settlement postponed until June 26th.

Chaffin

Acting Director,

Cont. Ex. Mint Bureau 1916.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
3—6627
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128

RG104 E-235 Vol 416

May 31, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I am returning herewith for your files Assay Report on grains No. 12, of December 28, 1915, being informed by your letter of May 24th that this pertains to a transaction between the Weigh Clerk and the Superintendent of the Melting and Refining Department.

Respectfully,

F. E. Scott

Acting Director of the Mint.

RG104 E-235 Vol 416

June 2, 1916.

Mr. E. P. Leech,
Chief Clerk, U. S. Mint,
Denver, Colorado.

Sir:

I am enclosing herewith transportation requests covering railway and Pullman accommodations for your trip to Philadelphia to take part in the annual settlement of that institution.

Please forward to the Bureau the duplicates of the orders herewith (white) attached to your account.

The orders are sent in blank that you may fill them out in accordance with your wishes, provided the journeys are made by the shortest routes.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 416

June 5, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Requisition for advance of funds to cover the expenses of your office during the fiscal year 1916 has been approved in sums as follow:

Salaries	$2,200.00
Wages of Workmen	5,000.00
Contingent Expenses,	5,300.00
	$12,500.00

Respectfully,

F. Dehuff

Acting Director of the Mint

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN: Night

Washington,

June 7, 1916.

Superintendent Mint
Denver, Colo.

Waters appointment approved.

Chaffin

Acting Director.

Cont. Ex. Mint Bureau 1916

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR.....
The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 3128.

RG104 E-235 Vol 416

June 7, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I have this day requested the Secretary of the Treasury to cause to be deposited in the Treasury in your name the sum of $38,000 on account of the profits on the coinage of minor coin, and the increase of the minor coin account of your Mint in like amount.

Respectfully,

F. A. Griffin

Acting Director of the Mint.

RG104 E-235 Vol 416

June 7, 1916.

Superintendent, U. S. Mint,
Denver, Colo.

Sir:

Enclosed herewith find copy of recent amendment to Article 3, General Instructions and Regulations, etc., permitting advance payments to be made on certain classes of deposits of fine gold.

Respectfully,

F. E. Scheffin

Acting Director of the Mint.

s.-enc.

RG104 E-235 Vol 416

June 7, 1916.

Superintendent, U.S. Mint,
Denver, Colorado.

Sir:

I am enclosing herewith a copy of the order, placed with Gautier & Co. for crucibles and other graphite goods, for your Mint. The importance of early deliveries during the coming fiscal year has been explained to the Company.

Respectfully,

F. E. Scullin

Acting Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Night message. Washington,

June 9, 1916.

Superintendent Mint,
Denver, Colorado,

Authorized to break seal on compartment twenty-two and add certificate bars to contents.

Chaffin
Acting Director.

Cont. Ex. Mint Bureau 1916.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
2—6502
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

June 9, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

Under separate cover I am forwarding you a new record, form No. 352, "Appropriations and Revenues", which I will thank you to place in use in your institution on July 1st.

Respectfully,

F.C. Schultz

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

June 9, 1916.

Superintendent, U. S. Mint,
Denver, Colo.

Sir:

I beg to confirm the following telegram sent you this day:-

"Authorized to break seal on compartment twenty-two and add certificate bars to contents."

Formal authority is being mailed to the chairman of the Settlement Committee to break the seal upon the compartment indicated, to add to the contents of the compartment such gold certificates as you wish placed under joint seal.

Respectfully,

F. P. Kettin

Acting Director of the Mint.

RG104 E-235 Vol 416

June10, 1916.

Superintendent, U.S. Mint,
Denver, Colorado.

Sir;

I am enclosing herewith a five cent piece received from the Secret Service Division which appears to be a coin minted at Denver. Please examine the same and return to the Bureau with report.

Respectfully,

F.O. Griffin

Acting Director of the Mint.

RG104 E-235 Vol 416

June 12, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I have this day requested that the sum of $52,000 be deposited in the Treasury in your name on account of the profits on minor coinage during the month of June and the increase of the minor coin account of your Mint in like amount.

Respectfully,

F. A. Chaffin

Acting Director of the Mint.

RG104 E-235 Vol 416

June 12, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Judging from the information at hand it is thought that the minor coinage metal on hand at that institution has been reduced below the $60,000 limit mentioned in Bureau's letter of May 11th. It is very desirable that the final adjustment of the fund as proposed be completed before the close of the current month and I have to request that information as to the exact status of the fund be forwarded to the Bureau not later than the 24th instant. It is believed that it will be necessary to reduce your minor checking account and if such is the case you will draw a check in favor of the Treasurer of the United States for the proper amount and forward same to the Bureau with a statement of the assets of the minor coinage metal fund previous to drawing said check.

After the adjustment has been made the metal fund will always be reported to the Treasurer at $60,000, it being understood by that office when the metal and checking credit do not equal that amount, the balance will consist of coin.

Respectfully,

F. D. Chaffin

F

Acting Director of the Mint.

RG104 E-235 Vol 416

June 12, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Replying to your letter of the 5th instant I beg to advise you that the deficiency asked for your Mint, namely $3,000, is included in the regular deficiency estimate now before congress, and there is no way of determining when it may be acted upon or passed.

I will advise you by wire when the bill is passed and the money made available, if at all.

Respectfully,

F. E. Leffler

Acting Director of the Mint.

RG104 E-235 Vol 416

June 12, 1916.

Superintendent, U. S. Mint,
Denver, Colo.

Sir:

Referring to your letter of the 7th instant in relation to the quotations on acid by the Western Chemical Co., I beg to advise you that the New York Assay Office has received quotations as follow:

General Chemical Co.:-

Sulphuric Acid, com'l	$0.02 per lb.
Muriatic " "	.02 " "

Franklin Kalbfleisch Co.:-

Nitric Acid, free from Cl.	.075 per lb.

The above prices are considerable under the quotations you have received and I would suggest that you communicate with the above concerns and ascertain at what prices they will deliver the acids you require.

Address as follows:

General Chemical Co., New York, N. Y.
Franklin H. Kalbfleisch Co., Brooklyn, N. Y.

Respectfully,

F. A. Chaddick
Acting Director of the Mint.

s.

RG104 E-235 Vol 416

June 13, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I am enclosing herewith contract with the Denver Gas & Electric Light Company for supplying your Mint with light power and gas during the fiscal year 1917, duly approved.

Respectfully,

Acting Director of the Mint.

Enclosure.
Two copies.

RG104.E-235 Vol 416

June 16, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I am enclosing herewith, duly approved, authority for you to enter into contract with the firms indicated by you for the supplies necessary for your Mint during the coming fiscal year which should advisedly be covered by contract. I beg to suggest that until you have had time to get into communication with the firms named in my letter of the 12th instant covering acids, you do not award contract to the Western Chemical Company. If you find eventually that their bids are the most advantageous to the Government, of course, no further authority is needed for you to accept their bids.

Respectfully,

Acting Director of the Mint.

Enclosure:
Russell Check.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

June 20, 1916.

Superintendent, Mint,
Denver, Colorado.

Gautier advised today shipment fourteen twenty thirty ~~standard~~ crucibles shipped within next three days.

Cahrfin

Acting Director.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR Cont. Ex. Mint Bureau 1916.
2—4937
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 9123.

RG104 E-235 Vol 416

June 20, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I beg to advise you that in future it will not be necessary for you to forward to this Bureau copy of your report which is forwarded to the Treasurer on form No.825.

Respectfully,

F.H. Griffin

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

June 20, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

Bill of Wells Fargo & Company Express for transportation of dies from Philadelphia, April 20th, 24th and 26th, 1916, has been forwarded to the Auditor for settlement, chargeable to your current contingent appropriation in the sum of $7.34

Respectfully,

L. A. Crippin

Acting Director of the Mint.

F.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

ERE WRITTEN: Night message.

Washington,

June 21, 1916.

uperintendent, U. S. Mint,

Denver, Colorado.

Committee authorized to accept invoice weights on minor coinage metal

thout weighing.

Chaffin

Acting Director.

Cent. Ex. Mint Bureau 1916.

CIAL BUSINESS.
OVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
2—6827 The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

June 21, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

As soon as practicable after the close of the present fiscal year, please prepare and forward to the Bureau your report, in duplicate, covering operations of your institution for the year ending June 30, 1916.

Please include in detail all important changes, or improvements that may have been introduced in any of the departments of your institution; also include in the report anything that may be interesting regarding operations, volume of business, etc.

Respectfully,

Director of the Mint.

FHC-

RG104 E-235 Vol 416

June 23, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I am enclosing herewith a cut of the Millionaire Calculating Machine which has a key board, and seems to be an improvement upon the type asked for in your letter of the 20th instant. If you prefer it, and your appropriation will stand the additional expenditure, will you please wire me upon receipt, that the order for which-ever type you prefer may be placed before the expiration of the fiscal year.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

June 23, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Under separate cover I am sending you Revised Record No. 277, prepared to cover all of your Cashier's transactions in cash (consisting of gold, silver and minor coin currency, etc.) included in the Bullion Fund, fine gold and silver bars, and bullion depository accounts.

As in the case of Record No. 352, covering the Cashier's transactions in appropriation accounts, revenues, etc., which was sent to you some days ago, you will also please place Record No. 277 in use in your Cashier's office on July 1st, the two records to be kept exclusively, discontinuing others which conflict with them.

It will be necessary to continue the use of books by the Cashier in which he is now keeping record of his cash balance, by denominations, and also to continue the use of the present record of minor coin transactions. These books or records are now under consideration, and will be amended to conform to the records which have been revised as soon as practicable.

In explanation of what should be entered under the heading, "Item", it is considered sufficient, in recording payments, transfer orders, etc., in Record No. 277, to use only the number of the same, as the names will be recorded elsewhere, as, for instance, in case of payments for bullion, the name of the depositor, as well as the C/D number, appears on the counter book. One record of the name of a depositor or consignee is sufficient.

These instructions also apply to Record No. 352. In paying vouchers, record of the number of the voucher will be sufficient, as the name is recorded by the bookkeeper and a duplicate of the voucher is retained in your office.

Kindly acknowledge receipt of the new records referred to.

Respectfully,

Director of the Mint.

HC.

RG104 E-235 Vol 416

June 24, 1916.

Superintendent, U. S. Mint,
Denver, Colo.

Sir:

Beginning July 1, 1916, all deposits are to be recorded as of the day actually received (unless awaiting information from the depositor) and in the name of the actual depositor or his authorized agent. The practice of recording deposits in the name of the Superintendent "for" depositors who do not deliver their deposits and collect the proceeds in person will be discontinued. The following practices, in vogue at some of the institutions, will also be discontinued: Recording as of the first of the following month deposits received on the last few days of a month; recording deposits in the name of the express company making delivery when it is not definitely known that the sender has authorized said carrier to act as his agent. In this connection it should be remembered that when a sender does not authorize the carrier to receive the proceeds of his deposit, delivery to the carrier does not legally discharge the Government from liability; the Government cannot make the carrier the agent of the depositor by recording the deposit in the name of the carrier - the depositor only can designate his agent.

Certain new forms are being provided for use in connection with deposits; they will be forwarded as soon as received from the printer and upon their receipt at your office will be used to the exclusion of old forms. A "memorandum of bullion received" (Form 1024) is to be numbered in the same series with the usual "receipt for bullion" (Form 7) and used in lieu thereof in all cases of deposits received by mail or express, or otherwise than in person. These memo's, not being receipts, will not require endorsement. If a depositor by mail or express demands payment other than by check, his instructions for forwarding must be received by the mint or assay office and used as the basis for indication on the certificate of deposit (Form 4 - sometimes called "Warrant") of manner of forwarding.

When payment in full for deposits is made by check the paid check is to constitute the only receipt to be required or taken, the same as for disbursements from the appropriations. Checks may be delivered by ordinary mail. When payment is wholly or in part of bars or cash, and delivered in person to the depositor or his endorsee, receipts will be obtained at the foot of Form 4, certificate of deposit (new form being provided). In payments made as above the section on Form 4 provided for certificate of delivery should be left blank.

RG104 E-235 Vol 416

When payment is wholly or in part of bars or cash, and forwarded as per depositor's authorization by express or mail, the section on Form 4 provided for delivery certificate of the Superintendent should be used; in such cases the express or registry receipts should be forwarded with the accounts to Washington.

When instructions are received from a depositor to pay the proceeds to some one other than the depositor the original of such instructions should accompany the accounts to Washington.

Checks drawn in favor of depositors should not be delivered to anyone else than the depositors in person, or by mail, or to their known representatives, except upon written authority filed with the Cashier; when delivered to a known representative, the Cashier's counter book may carry the representative's receipt for the check. This should be specifically indicated in connection with the signature - a rubber stamp "Check received" could be used. Endorsements on bullion receipts do not constitute such authority as is above contemplated as such endorsements pass title to the deposits the same as endorsements on checks or notes pass title thereto. When a returned receipt carries endorsements and payment is made by check the check should be drawn in favor of the last endorser.

The forms of certificate of deposit now on hand should be used until new forms arrive, in the manner shown by enclosed amended sample; and when memo. receipt forms are required the regular receipts should be used as per enclosed sample.

Close attention should be given to the procedure explained herein in order that there may be no occasion for the return of vouchers for correction.

Beginning July 1, 1916, your checking account with the Treasurer, symbol No. 15046, will be a special deposit checking account as per paragraph at foot of page 3, Bureau letter dated May 11, 1916, with the same balance as at the close of June.

Before the close of this month purchase with a bullion fund check such an amount of undeposited minor profits as will be needed to meet distribution expenses, etc., and deposit the proceeds to the credit of your checking account, symbol No. 15046, as per directions on pages 3 and 4 of letter dated May 11th. The profits to be covered into the Treasury as revenues should also be handled as per directions in letter of May 11th instead of as suggested in your letter of the 20th inst. Bullion fund checks issued for the purchase of coin should be reported on Treasurer's transcripts with other checks issued for the purchase of bullion.

No actual cash should be kept on hand as belonging in the Special Deposit Account. All seigniorage should be either carried

RG104 E-235 Vol 416

on the ordinary account current as revenues or deposited in the Treasury to the credit of the special deposit checking account.

Respectfully,

Director of the Mint.

F.- Enc.s

RG104 E-235 Vol 416

June 26, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Replying to your letter of the 23rd instant I beg to advise you that the 1917 contract price to the Government for a No. 3-12 Underwood Typewriter is $73.50.

When you wish to place the order for this machine please advise the Bureau, and it will be purchased through the local representative who will instruct your agent to make delivery. The Agent in Denver will get the benefit of the transaction, but all orders for typewriting machines are given to the officesin Washington in order thst the Department may centralize the responsibility of delivery, etc.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

June 27, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Responding to your request of the 24th instant you are hereby authorized to accept the proposal of the McFarlane Mfg. Co., amounting to $340, for the delivery to your Mint of a Samson Crusher, with manganese steel jaw plates and tight and loose pulleys; payment to be made from the balance of "New Machinery Appropriation, Mint at Denver."

Respectfully,

A. M. Wells

Director of the Mint.

Enclosures:
Proposals.

RG104 E-235 Vol 416

June 27, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Responding to your request of the 24th instant the purchase of a Comptometer at a cost of $350 is approved; payment to be made from your appropriation for Contingent Expenses, 1916, if you have sufficient funds.

The order has been placed with the local agent who will instruct the Denver representative to deal with you. Your agent will receive the benefit of the transaction. Copy of order is herewith enclosed.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

June 27, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

The Assayer in Charge of the Assay Office at Salt Lake City is desirous of arranging for an absence on account of annual leave for himself and his only assistant. Will it be possible for you to spare one of your assayers for a period of two months to assist respectively the Assayer in Charge, during Mr. May's absence, and Mr. May in the absence of Mr. Gammon? It would be necessary to pay the employee so detailed on your roll, and his expenses would be allowed, in addition, from another appropriation. Please advise me at your early convenience if this plan is practicable from your standpoint, as far as sparing one of your men is concerned.

Respectfully,

F. M. Nowell

Director of the Mint.

RG104 E-235 Vol 416

June 28th, 1916

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

The contingent appropriation of that institution for the fiscal year 1917 is to be charged, as in the past, with the sum of $200.00 for stationery.

Respectfully,

Director of the Mint.

F.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

ERE WRITTEN:

Washington,

June 29, 1916.

Superintendent Mint,
Denver, Colorado.

Millionaire will be ordered July 1st. Purchase comptometer approved. See Bureau letter twenty-seventh. Deficiency bill not reported out of committee. Do not count on same.

Woolley

Director.

IAL BUSINESS.
VERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Cont. Ex. Mint Bureau 1916.
-6827
The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 212B.

RG104 E-235 Vol 416

June 29, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Attention is invited to items as follows pertaining to the bullion accounts of that institution for April and May:

Page 8 of the April abstract (deposit No. 1563) carries an error of one cent in column footings; certificate of deposit No. 1563 carries net value of one cent less than shown on the abstract.

Deposit No. 1558 carries a parting & refining charge at rate of 4¢; the correct rate is 2¢ for 500 parts gold; overcharge $4.52.

Deposit No. 1590 carries no parting & refining charge while it should carry the 4¢ rate. Foreign gold coin which carries sufficient silver (over 8 thousandths) to be credited to the depositor requires parting and therefore acquires the status of bullion rather than coin.

In the May account the charges imposed for silver bars are not understood. If a depositor is willing to accept such bars as it is convenient for the Government to issue to him in payment for his bullion he is entitled to them without the imposition of charges; but if he demands special sizes or amounts so that the Government must go to extra expense in making them he incurs thereby the charges specified in the table. Explanation is requested.

On the May abstract the bar charges imposed on silver deposit No. 19 have been entered in the alloy column.

On silver deposit No. 4, assay 1642 there is an overcharge for alloy.

Deposit No. 1809 carries a refining charge at the 4¢ rate while it should be at 5¢ (2¢ on 500 parts gold plus 3¢ on base).

Deposit No. 1826, foreign gold coin, is in the same class as No. 1590 mentioned above.

Respectfully,

F. M. Mueller

F Director of the Mint.

RG104 E-235 Vol 416

, June 29, 1916.

Superintendent, U.S. Mint,
Denver, Colo.

Sir:

Referring to Memorandum covering shipment No. 20, from the assay office at Deadwood to your mint, I notice that you have taken up the silver contents of bar 4007 at 69 cents per fine ounce, while the shipment statement from the Deadwood assay office reports it at 61 cents.

Please advise me which rate is correct.

Respectfully,

Director of the Mint.

H

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

HERE WRITTEN:

Washington,

June 30, 1916.

Superintendent Mint,
Denver, Colorado.

Wire June coinage and value gold and silver separately

Helena shipment number twenty-two

Woolley

Director.

CIAL BUSINESS,
OVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
2-6827

Cont. Ex. Mint Bureau 1916.

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

July 1, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

Requisition for advance to you of funds to meet the expenses of that office during the fiscal year 1917, has been approved in the following sums:

Salaries,-	$ 6,000.00
Wages of workmen,-	12,000.00
Contingent expenses,-	4,000.00
Total,-	$22,000.00

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

July 5, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Dear Mr. Annear:

I am returning herewith your letter of the 1st instant relative to the case of Mr. Charles H. More, and beg to submit the following:-

The Bureau is required to forward to the Secretary for approval recommendations in regard to the personnel. It is understood by this office that the dropping of Mr. More was to be acted upon in accordance with your recommendation, but the formality of submitting the recommendation to the Secretary will be required of the Bureau. I have therefore to request that you forward a letter to the Bureau for transmission to the Secrwtary recommending that as one position of class 3 was omitted from the appropriations for your Mint for salaries for 1917, Mr. Charles H. More be dropped from the rolls effective June 30, 1916, on account of lack of funds.

I beg further to suggest that as the dropping of one position at $1600 was agreed upon and so recommended to the appropriations committee it would be inadvisable to state that Congress failed to appropriate the amount.

Respectfully,

F. M. Nagley

Director of the Mint.

RG104 E-235 Vol 416

July 6, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

On April 12th a letter received from the Office of the Panama Canal, Washington, relative to your account for assaying ores, was forwarded to you for report and return. Will you kindly advise the Bureau if the letter reached you.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

, July 7, 1916.

Superintendent, U.S. Mint,
Denver, Colo.

Sir:

In reply to your letter of the 3rd instant, relative to the silver rate on bar No. 4007 in Deadwood shipment No. 20, I have to state that your suggestion that the correction be made on the next shipment from Deadwood to your mint, is satisfactory.

Respectfully,

Director of the Mint.

H

RG104 E-235 Vol 416

, July 10, 1916.

Superintendent, U.S. Mint,
Denver, Colo.

Sir;

Besides your telegram of June 30, your memorandum of value covering shipment No. 22 from Helena, has not as yet been received.

Please forward copy of same by return mail.

Respectfully,

F. D. Chaffin

Acting Director of the Mint.

RG104 E-235 Vol 416

July 10, 1916.

Superintendent, U.S. Mint,
Denver, Colo.

Sir:

Referring to your statement of deposits of foreign coins for the June quarter, I noticed that you included therein 36.38 fine ounces of Hawaiian coins. If this amount represents a portion of Hawaiian coins made at the San Francisco mint in 1883 or 1884, it ought to appear on Form 474, by denominations, but should be reported separately from United States coins, as the figures are used in other tables. This would reduce the amount of foreign coins as reported on Forms 61 and 637.

An early reply is desired.

Respectfully,

F.O. Kapp for

Acting Director of the Mint.

H ✓

RG104 E-235 Vol 416

July 11, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

With reference to Bureau letter of May 11, 1916, top of page 4, you are advised that seigniorage which is to be covered into the Treasury as profits should not be stated on C/D form No. 6599, but on the same form heretofore used for that purpose. Form No. 6599 is intended for use only when the moneys carried thereon are to be made available for you to check against.

Respectfully,

Acting Director of the Mint.

M.

RG104 E-235 Vol 416

July 11, 1916.

Superintendent,
United States Mint,
Denver Colorado.

Sir:

Requisition for advance to you of funds to meet the contingent expenses of that institution during the fiscal year 1916 has been approved in the sum of $330.26

Respectfully,

F. A. Ruffin

Acting Director of the Mint.

F.

RG104 E-235 Vol 416

July 10, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Replying to your letter of the 3d instant requesting cancellation of certificate of deposit and transfer order issued pursuant to telegraph request of June 30th, on account of minor coinage profits in the sum of $27,000, you are advised that the Treasurer's office has decided to let these vouchers stand and to replace to the credit of your bullion fund the amount of the $27,000 check drawn against same. Upon receipt from the Treasurer's office of information to the above effect please amend your accounts accordingly.

Bureau's letter of June 24th should have been received there in time to have prevented the telegraphic request above mentioned; so that when the C/D reached the Bureau it was not held up but was allowed to take the usual course in the belief that at that institution the old procedure was considered preferable in this particular case. Duplicate deposit should not have been made without first having received instructions concerning the original.

Respectfully,

F F Chastin

Acting Director Mint.

F

RG104 E-235 Vol 416

July 13, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I am returning herewith the certified check of the Great Northern Fuel Company which accompanied their proposal to furnish your Mint with coal for the fiscal year 1917, the contract having this day been duly approved by the Secretary of the Treasury. The following contracts have also been duly approved and placed on file in the office of the Auditor for the Treasury Department:

Continental Oil Company.	Western Iron Foundry Co.
Jacob Mayer.	Western Chemical Co.
Colo. Ice & Cold Storage Co.	Colorado Laundry Co.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

RE WRITTEN:

Washington,

July 14, 1916.

rintendent Mint,
Denver, Colorado.

Resume coinage of nickels early as practicable.

Demand urgent. Dies for new silver not ready for several weeks.

Woolley

Director.

Cont. Ex. Mint Bureau 1917.

AL BUSINESS.
VERNMENT RATES.
GEORGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

July 17, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I would thank you to amplyfy the statement in yours of the 30th ultimo regarding the new method of assayingcertificate bars by stating how many rows of three are run at one time in the furnace.

Respectfully,

M. M. O'Reilly
Actg Director of the Mint.

FPD.

RG104 E-235 Vol 416

July 19, 1916.

Superintendent, U.S. Mint,
Denver, Colorado.

Sir:

I beg to acknowledge the receipt of your letter of the 15th instant advising of the completion of your annual settlement.

The Bureau notes with pleasure your commendation of the work of the officers assigned to your Mint for the 1916 settlement.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 416

July 19th, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In the report of the last Settlement Committee it is stated that an item of .210 ounces fine of gold, of certificate bar samples, is due your Cashier from the Bureau for samples forwarded during the fiscal year 1915. I would thank you to forward statement covering this transaction.

Also, in the statement of the Superintendent of Melting & Refining, it is stated that 2.287 ounces fine gold are due from the Bureau. Please forward a detailed statement of this amount.

Respectfully,

F D Traffin
Acting Director of the Mint.

FPD-

RG104 E-235 Vol 416

July 20th, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to amendment dated June 3, 1916, to Sec. 3, Article 3, of the regulations with reference to advances, you are requested to construe the same to mean that said advances will be made only after the bullion has been weighed by the office in which it is deposited.

Respectfully,

F. E. Kelly

Acting Director of the Mint.

FHC.

RG104 E-235 Vol 416

July 21, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Will you please forward to the Bureau as promptly as possible, upon receipt hereof, the semi-annual report of ordnance and ordnance stores in your Mint, for transmission to the Chief Clerk of the Department.

Respectfully,

F. E. Griffin

Acting Director of the Mint.

Blank forms herewith.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WRITTEN: Night

Washington,

July 24, 1916.

perintendent Mint,

Denver, Colorado.

Gautier advises graphite good shipped you tomorrow.

Cahffin

Acting Director.

Cont. Ex. Mint Bureau 1917.

BUSINESS.
MENT RATES.
OF TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

July 27, 1916.

Superintendent, U. S. Mint,
Denver, Colo.

Sir:

I am returning herewith bullion account for the quarter ending June 30, 1916, with supporting abstracts from your ledger; also ordinary account current and special deposits account current, with the request that amended forms be forwarded to the Bureau in lieu of same, in accordance with pencil notations. If these pencil notations are not understood they will be further explained upon request.

With reference to the item, "Cashier's unused registry stamps", under the appropriation "Contingent expenses, independent Treasury", $54.30, it is requested that the Bureau be informed whether these stamps were actually sold to some other fund for cash, or whether they were retained for use in later shipments of gold and silver. In this connection you are advised that stamps purchased from an appropriation become property and are available for use until consumed the same as hardware, acids, etc. If stamps are needed for use in connection with shipments of gold and silver, and you so request, the certificate of deposit for $54.30 will be cancelled, in which case the matter should be treated in the accounts as though the certificate of deposit had never issued.

It is requested that future recapitulations of bullion abstract sheets be prepared in substantially the following form, in order that they may be checked up more readily:

RECAPITULATION:

PURCHASED DEPOSITS.

April,-
May,-
June,-

Total,-

DEPOSITS FOR BARS.

April,-
May,-
June,-
Total,-

etc.

E-

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 416

July 28, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

It has been brought to the attention of this Bureau that a great many United States mint-fine gold bars are included in shipments of fine gold now being deposited at the U. S. Assay Office, New York City and the Mint at Philadelphia; that they are mixed with foreign bars, remarked and otherwise mutilated, and it is necessary to melt them.

As Article 1, of the Table of Charges, exempts U. S. mint-fine gold bars from a melting charge, and an interpretation of this article has been requested so far as it relates to mint-fine bars received in the above mentioned condition, you are advised that the Assistant Secretary of the Treasury has approved the interpretation placed upon Article 1 of the Table of Charges, effective April 15, 1916, by this Bureau, to the effect that you may impose the regular melting charge upon U. S. mint-fine bars where, after examination, the same are found to be so mutilated as to make, in your judgment, their original identity and value questionable.

Respectfully,

F. C. Chaffin

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

July 29, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to yours of the 25th regarding certificate bar samples:

The scrap material representing the re-samples cut from melt 55 years was sent to you with the scrap representing the first samples on May 8th, 1915. Your letter of June 9th, 1915, was received during the absence of the Bureau Assayer at settlement in San Francisco, and was not seen by him until yesterday.

The samples representing melts 225 to 245, 1916, were not forwarded by you until June 30th. They were, therefore, still in your hands during the settlement, and it was an error for your Superintendent of Melting & Refining to enter them on his sheets as due from the Bureau.

Respectfully,

F. E. Scheller

Acting Director of the Mint.

WFM-

RG104 E-235 Vol 416

July 29, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Under date of June 29th, in accordance with a telegraphic request received from you, this Bureau ordered a Remington Typewriter, No. 10. The Washington representative was requested to place the order accordingly. The Bureau is now in receipt of an inquiry from the Company as to whether our order should be for an "A" machine or a "B" machine. The confusion has arisen from the fact that on the same day you requested the Bureau to order a machine, you also wrote to the Company ordering the machine. It is further stated in the letter received from the Remington Typewriter Company that but one machine, of the two which you reported to the Bureau you had turned in, will be received to be applied on the purchase price of the new machine, and further - that the allowance for one will be $10.00 instead of $5.00 for two old machines, the amount stated in your letter of the 29th ultimo to be allowed by the local agent.

The local representative of the Company is desirous of adjusting the matter satisfactorily, and I will thank you to advise the Bureau of the size of the carriage of the machine to be paid for.

Respectfully,

F. E. Chaffin

Acting Director of the Mint.

RG104 E-235 Vol 416

July 29, 1916.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Relative to the new deposit certificate (form 4) being distributed for use, will state that they are uniform except as to name of institution, for all offices; the "Memorandum" division may be used or not at your discretion, the information not being required in Washington.

By indication of the "fine ounces silver issued hereon", and listing each day's issues on an adding machine the bookkeeper would be supplied with information as to silver issues, and could at any time state the balance on hand. By listing on an adding machine the "net value of deposits", gold and silver separately, each day's payments would be readily available to the bookkeeper for use in preparing the Treasurer's daily statement. Opposite the item for net value of silver in the deposits, is a space in parenthesis intended to carry the value of silver which has been purchased as opposed to that repaid to the depositor in bars; if payment for these fractions is made in cash instead of by check the word check can be interlined.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 416

July 31, 1916.

Superintendent, U.S. Mint,
Denver, Colorado.

Sir:

The Treasurer of the United States has been informed by the Bureau that you will be ready to receive, from time to time, any amount of uncurrent silver coins to be used in recoinage.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 416

August 1, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Public Printer has requested that the Bureau furnish copy for the Director's annual report at the earliest practicable date, and I would therefore thank you to forward report of the workings of your institution for the past year as early as possible.

Respectfully,

F. H. Conklin

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

August 2, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In order that the Treasurer's office may be kept informed, so far as practicable, as to the amount of silver and minor coin actually on hand, it is directed that until a considerable stock is on hand deposits of seigniorage into the Treasury be made not less frequently than once a week, and as much more frequently as may be necessary to meet orders for shipments from the Treasurer's office.

Respectfully,

F. E. Scholfin

Acting Director of the Mint.

F-

RG104 E-235 Vol 416

August 2, 1916.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Please advise the Bureau at an early date as to your opinion of the following: That upon shipments of crude bullion the receiving institution accept the shipping institution's valuation when independent determinations disclose but small differences either more or less of, say 25¢ on an entire shipment; this would give a range of 50¢. If favorable to the general idea, would you suggest a different limit?

Respectfully,

F. J. Kelly

Acting Director of the Mint.

F.

RG104 E-235 Vol 416

August 4, 1916.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition for advance to you of funds to meet the expenses of that institution during the fiscal year 1917 has been approved in the following sums:

Salaries, -	$3,000.00
Wages of workmen,-	2,000.00
Contingent expenses,-	4,000.00
Total, - - - -	$9,000.00

Respectfully,

M. W. Neely

Acting Director of the Mint.

F-

RG104 E-235 Vol 416

August 4, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Referring to yours of the 1st regarding certificate bar samples:- It is an error for departments of the mint to carry accounts with the Bureau for these samples. There is only one account and that is with the Superintendent of the Mint.

Respectfully,

Acting Director of the Mint.

FPD.

RG104 E-235 Vol 416

August 7, 1916.

Superintendent, U.S. Mint,
Denver, Colorado.

Sir:

Referring to your month report of absence and efficiency for the month of July, will you kindly advise the Bureau of the basis for the rating given the employees who were absent on annual leave for the entire month. The information is desired for the reason that such reports are made a record of monthly rating in the Bureau.

Respectfully,

F. E. Leffler

Acting Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

August 8, 1916.

Superintendent Mint,
Denver, Colorado.

Melt for recoinage only worn or uncurrent subsidiary coin transferred ~~for~~ as such.

Chaffin

Acting Director.

Cont. Ex. Mint Bureau 1917.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR.....
2—6827
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2126.

RG104 E-235 Vol 416

August 8, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Referring to your letter of the 1st instant relative to the Remington Machine desired, I have further to request that you advise the Bureau which of the two machines you had on hand has been given to the agent of the Remington Company, the serial number and model number of the same. If two machines were accepted by the agent of the Remington Company one will have to be returned to you, and the allowance for which ever of the two machines is retained will be $10.00. It will be necessary for this Bureau to perfect the order given to the Company here on June 29th upon receipt of the necessary data from you.

Respectfully,

F. E. Shollin

Acting Director of the Mint.

RG104 E-235 Vol 416

August 14, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

I beg to advise you that upon receipt of your letter of July 25th, in which you referred to 350 No. 80 graphite crucibles ordered from J. H. Gautier & Company, the Bureau took the matter up with this firm and informed them that it was necessary that the shipment of these crucibles be expedited as much as possible. On the 12th instant Gautier & Company informed the Bureau that they were pushing out some of the crucibles and hoped to be able to forward them in about two weeks, the delay having been unavoidable on account of general abnormal conditions. They were then wired that it was imperative that this order be filled immediately, and if all the crucibles ordered could not be furnished that a part of them be shipped to you.

I am this day in receipt of a letter from them in which they state they will be unable to get out any of the special No. 80's sooner than two weeks, but they will send to you promptly 25 crucibles pending the shipment of the No. 80, which they believe will meet your demands. The Bureau has this day advised them by wire to make the shipment of the crucibles referred to immediately, and I will thank you to inform me whether this number will carry you through until the shipment of the No. 80 crucibles is received. I have also asked Messrs. Gautier & Company how many more of this size can be furnished for immediate shipment in case they are needed.

It is believed that these crucibles will apply on your order for 350 No. 80's. However, information as to sizes and prices has been requested, and you will be advised.

Respectfully,

F. J. Chaffin

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

August 15, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to your letter of the 7th instant regarding certificate bar samples, I beg to say that it would appear to be an error to state "No accounts with the Bureau are carried by this institution except by the Superintendent", when the settlement report shows a direct charge from the Cashier to the Bureau and says, "The Cashier was given credit for this amount", and "The bullion should be returned by the Mint Bureau * * * in order that his balance agree with the actual weight and value of the gold held in certificate bars". If only one account is kept, it would certainly appear in error to claim a balance of .21 of an ounce as due at the last settlement.

In this connection permit me to direct your attention to the fact that in your letters of April 8th and June 9th, 1915, the weight of the resamples of melt 55 is given as .20 ounce, while the settlement report and your letter of August 1, 1915 increased this amount to .21 ounce.

From the Cashier's account it would not appear that "All bullion samples for the Bureau's use are furnished by the Superintendent of Melting and Refining", nor would it appear that all such samples are "taken by dip at the time of melting", nor does this appear from the regular shipments of samples.

Respectfully,

F. E. Schaffer

Acting Director of the Mint.

FED-

RG104 E-235 Vol 416

August 15, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I beg to acknowledge the receipt of your letter of the 12th instant relative to the purchase of a Remington Machine. Your letter will enable the Bureau to perfect the order given to the Washington agent of the Company by stating the size of machine wanted and the model and serial number. The price noted in your letter is correct, and also the amount allowed for the machine turned in, and payment should be made by you.

The rule adopted for all types of machines purchased in the field service is that of placing the order with the Washington agent to avoid mistakes as to prices to be paid and allowances made. The agents in the field get the benefit of the business.

Thanking you for clearing the matter for the Bureau, I am

Respectfully,

F. D. Chaffee

Acting Director of the Mint.

RG104 E-235 Vol 416

August 16, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Replying to your letter of the 10th instant relative to subsidiary silver coin now being shipped to your Mint by the Treasurer I beg to say that the coins sent to you in April were intended to supply the demand for the same from the middle west and south, and for your local needs. Your Mint was determined upon as a shipping point on account of the distances between the subtreasuries at Chicago, San Francisco, and St. Louis. This stock of coin you are free to pay out.

The recent transfers of "current" coin to your Mint you will please hold in storage until further advised. The Treasurer's office has been advised by this Bureau that we have no authority to melt for recoinage coin transferred to our mints as "current"; that we can only melt for recoinage worn or uncurrent coin transferred as such. Until this question is settled please segregate and hold the subsidiary silver coin now being transferred to you as "current" silver coin.

RG104 E-235 Vol 416

I take pleasure in advising you that the Secretary of the Treasury approved the dime of the new design submitted to him yesterday. The Superintendent of the Philadelphia Mint was asked to rush the preparation of dime dies for your Mint, and it is hoped to have them shipped within a few days. It will be necessary for you to accumulate a stock of dimes as early as practicable. It is the intention now to have a stock of the new coins in each of the subtreasuries before distribution is begun. The dies for the half dollar and quarter dollar will not be ready for several weeks. The distribution of the dimes will not be held back for the other denominations. Please permit me to urge that you run to capacity on minor coins, both nickel and bronze. The demand upon the Treasury for dimes and minor coins is unprecedented, and your cooperation in meeting it will be appreciated.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

August 18, 1916.

Superintendent Mint,
Denver, Colorado.

Wire capacity output running twelve hours daily on cents nickels and dimes.

O'Reilly

Acting Director.

Cont. Ex. Mint Bureau 1917.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR.....
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

August 18, 1916.

Superintendent Mint,
Denver, Colorado.

Authorized to incur deficiencies in wages and contingent funds and run overtime on nickels and cents. Letter follows.

Chaffin

Acting Director.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Cont. Ex. Mint Bureau 1917.
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

August 18, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

Bill of the McFarlane Manufacturing Company for one Sampson crusher has been forwarded to the Auditor for settlement, chargeable to the appropriation for new machinery and appliances, Mint at Denver, in the sum of $340.00 Also, bill of the Union Pacific Railroad Company for transportation of charcoal from San Francisco July 13, 1916, chargeable to your 1917 contingent appropriation in the sum of $98.86

Respectfully,

F. E. Scruggs

Acting Director of the Mint.

F-

RG104 E-235 Vol 416

August 18, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Please refer again to the matter of small differences in value between shipping and receiving offices, on shipments of crude bullion. It is noted from your letter of August 7th that the small limits (25¢ more or less) mentioned in the Bureau's letter of August 2nd are negligible when converted to terms of assay; also that it is considered that concessions are now as liberal as good practice would warrant.

The intent of the Bureau's letter of August 2nd was not that there should be agreement on all shipments, nor that any more liberal concessions should be made on individual weights and assays than at present; but that where the net difference between institutions on a shipment is but a small sum, the receiving institution make such slight adjustments as will permit its reporting the same value as the shipping office. For example, it frequently happens that on Seattle shipments the Denver Mint declares value of but 1¢ more or less than declared by Seattle - this on shipments totalling from $100,000 to $500,000 in value. These very small differences are doubtless due to considering or disregarding small decimals in calculation, and could easily be so adjusted as to bring values into

RG104 E-235 Vol 416

agreement without injustice to anyone.

Each difference must be made a matter of record and adjustment in the accounts of the shipping office, the Bureau, and the Treasurer's office; and it is suggested that unless there is good reason for continuing to report small items, adjustments be made at that Mint within such limits as you consider proper, to eliminate them.

Kindly advise me as to the conclusions you may reach.

Respectfully,

F. A. Walsh

Acting Director of the Mint.

F-

P. S. With reference to the last paragraph of your letter of August 7th, please explain what is meant by "Change and charges bar"; also what is meant by the term "Actual charge", in the last sentence of the letter.

RG104 E-235 Vol 416

August 19, 1916.

Hon. Thomas Annear, Supt.,
United States Mint,
Denver, Colorado.

Dear Mr. Annear:

I have your letter of the 14th instant with regard to crucibles, and beg to say that prior to the receipt of this letter considerable correspondence was had with Messrs. Gautier & Company with reference to crucibles ordered by you, and I personally called on them a few days ago.

The twenty-five crucibles which they are sending to you are not quite as large as the No. 80's, but at that time Mr. Daly, of Gautier & Company, stated that the 80's would not be ready for shipment for two weeks. It was, therefore, deemed best to send 25 of the size shipped, which I presume, will carry you through until the receipt of the No. 80's by you, Mr. Daly having promised that 100 would be shipped to you not later than Friday of next week, and the others to follow shortly. He also stated that he would bill the 25 crucibles to you at a price lower than the $17.00 which he bid on your No. 80, the difference in the price being according to the weight.

I trust this shipment will reach you before the present stock of crucibles is exhausted.

Sincerely yours,

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

August 22, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

In compliance with your request, requisition has been approved for advance to you of $1,000. additional under your wages appropriation to meet the increased pay-roll incident to overtime work.

Respectfully,

F. E. Griffin

Acting Director of the Mint.

RG104 E-235 Vol 416

August 22, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

The transfer of $1,000 has this day been requested from the bullion fund of the Mint at Philadelphia to that of your Mint, payable in proof gold to be sent to you.

The Superintendent of the Mint at Philadelphia states that the balance of proof gold desired by you will be sent forward as early as possible.

Respectfully,

F. A. Vanderlip

Director of the Mint.

RG104 E-235 Vol 416

August 22, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to advise you that the Assayer in Charge of the U. S. Assay Office at Deadwood informs the Bureau that he has on hand about 9,000 pounds of old crucibles, slag and ashes, which he desires to have treated. He has been instructed to forward these sweeps to your Mint, and you will please treat them as soon as practicable.

Respectfully,

F. O. Maffin

Acting Director of the Mint.

EHC.

RG104 E-235 Vol 416

August 23, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F.D. Kappin

Acting Director of the Mint.

FPD-

RG104 E-235 Vol 416

August 24, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Referring to the subsidiary silver coin recently transferred to you from the subtreasuries as "current" I beg to advise you that the matter was taken up with the Treasurer's Office and an agreement reached to have this coin regarded as "worn and uncurrent". It will, therefore, be treated by you as worn and uncurrent coin transferred for recoinage, and you are free to melt the same, the silver to be used in the manufacture of coins of the new designs.

Future orders issued by the Treasurer's Office will be drawn to cover such coin as "worn and uncurrent" and not as "current".

Respectfully,

F. D. Gunnison
Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

August 25, 1916.

Superintendent Mint,
Denver, Colorado.

Referring to overtime no need of operating Mint Sunday.

Chaffin

Acting Director.

Cont. Ex. Mint Bureau 1916.

OFFICIAL BUSINESS,
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR.....
2—3827 The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

August 25, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I beg to acknowledge the receipt of your letter of the 18th instant stating that you had started the coining room on overtime and would run 12 hours daily, except Saturdays, when the Mint would be operated for four hours. Your action in this matter is approved, and your prompt cooperation appreciated. I beg to say, however, that it will not be necessary to operate the Mint on Sundays.

Respectfully,

F. H. Naffziger
acting Director of the Mint.

RG104 E-235 Vol 416

August 25, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Herewith find statement of the appropriation account "Contingent Expenses, Independent Treasury, 1916", for the fiscal year 1916.

In view of the fact that the certificate of deposit for the unused registry stamps, $54.30, has been cancelled, it is requested that an amended statement be forwarded by return mail.

Respectfully,

A. Chauffin

Acting Director of the Mint.

RG104 E-235 Vol 416

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F.E. Chaffin
Acting

Director of the Mint.

E.D.-

RG104 E-235 Vol 416

August 28, 1916.

Superintendent,

U. S. Mint,

Denver, Colo.

Sir:

Requisition for advance to you of funds to meet the expenses of that institution during the fiscal year 1917, has been approved in the following sums:

Salaries, -	$4,200.00
Wages of workmen, -	22,000.00
Contingent expenses, -	1,300.00
Total, -	$27,500.00

The sum of $1,000.00, requested by telegram, has been added to the amount requested for wages in your requisition for the month of September.

Respectfully,

F. A. Griffin

Acting Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Night Message. Washington,

August 28, 1916.

Superintendent Mint,
Denver, Colorado.

Dime dies being shipped you this week. Accumulate stock of blanks for same. Continue on minor coins until otherwise instructed. When may we expect delivery one cent pieces.

Chaffin
Acting Director

Cont. Ex. Mint Bureau 1917.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR

2—6327 The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

August 28, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

The following telegram sent you this day is hereby confirmed:-

"Dime dies being shipped you this week. Accumulate stock of blanks for same. Continue on minor coins until otherwise instructed. When may we expect delivery one cent pieces."

In explanation of the above I beg to say that it will be necessary for you to have on hand a stock of one-cent pieces and five cent pieces before utilizing your entire capacity on dimes. It is the desire of the Department to have a stock of dimes in the sub-treasuries about the middle of September, and to begin the simultaneous distribution of the same on a fixed date from the Sub-Treasuries. No dimes will be distributed by you until transfer orders are issued from the Department. It has been agreed that your Mint will be a distributing point for the contiguous country. This letter will be supplemented by further instructions before the ~~time~~ time comes for paying out the coins.

Respectfully,

F. A. Scott

Acting Director of the Mint.

RG104 E-235 Vol 416

August 29th, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F.D. Huffin

Acting Director of the Mint.

FD-

RG104 E-235 Vol 416

August 29, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I beg to advise you that the Superintendent of the Mint at Philadelphia has this day been instructed to ship to your Mint five pairs of dime dies of the new designs. You will please prepare to operate your mint to capacity, including over-time, on dimes exclusively, beginning the coinage of that denomination on the morning of September 5th, and continuing until further advised.

In the meantime please accumulate as large a stock of one-cent pieces as possible.

Respectfully,

F. P. Gaudin

Acting Director of the Mint.

RG104 E-235 Vol 416

August 29, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I beg to call your attention to your Cashier's daily statement and to refer to minor coins that are carried in the silver denomination account under the head of "Denomination and character of funds on hand", and to request that all such minor coins be transferred to the minor coin denomination account under the heading above noted. As all character of coin is not treated as cash, it is desired that under each denomination should appear only the amount of that denomination of coin on hand.

It is also requested that the certificate bar balance carried in the itemized gold coin account be eliminated therefrom. This item appears in the statement under the head of "Gold coin and bars belonging to bullion account", and it is not desirable that it be included with the gold coin account.

The Bureau now has under consideration a revision of the Cashier's daily statement, which will soon be placed in the hands of the printer.

Respectfully,

FHC-

Acting Director of the Mint.

RG104 E-235 Vol 416

Aug. 30, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Bill of the Chicago, Rock Island & Pacific Railway Co. for transportation of stationery from Washington in May last has been forwarded to the Auditor for settlement, chargeable to your 1916 contingent appropriation in the sum of $2.95.

Respectfully,

F. E. Chaffin

Acting Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

August 30, 1916.

Superintendent Mint,
Denver, Colorado.

Wages fund placed to your credit by Treasurer today.

Chaffin

Acting Director

Cont. Ex. Mint Bureau 1917.

OFFICIAL BUSINESS,
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR .....
2—6827 The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

August 30, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Referring to the coinage of dimes of the new design which are about to be manufactured at your Mint, I beg to again request that you issue strict orders that none of the new coins be given out to individuals, or banks, until the day determined upon by the Department, and of which you will be advised.

Respectfully,

F. E. Griffin

Acting Director of the Mint.

RG104 E-235 Vol 416

September 2, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. A. Leipelle

Director of the Mint.

FPD.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN: Washington,

September 2, 1916.

Superintendent Mint,
Denver, Colorado.

Continue to run on minor coin until otherwise instructed.

W. Engelman
Director

Cont. Ex. Mint Bureau 1917.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR .....
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.
2—6827

RG104 E-235 Vol 416

September 2, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

This office is in receipt of your letter of August 29th relative to the difficulty you have had with the Postmaster over the shipment of the $20,000 in Quarter Dollars covered by certificate of deposit No. 4255. I have made inquiry at the office of Public Moneys, Secretary's Office, and find that this matter has been arranged through the Postmaster General.

I wish to call your attention to the fact that all matters of this nature, or that have relation with other departments of the Government, other than such as it is a part of your official duties to handle directly, should be transacted through this office. The administrative heads of the various departments of the Government are concentrated in this building to facilitate the handling of matters of this kind. Further than that, the records of this office are not complete when matters of this kind are handled by the various superintendents directly.

Yours very truly,

F. E. McDermott

Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,
Sept. 5, 1916.

Superintendent Mint,
Denver, Colorado.

If you have started using new dime dies discontinue immediately. Run on minor coins only.

Chaffin
Acting Director

Cont. Ex. Mint Bureau 1917.

OFFICIAL BUSINESS,
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
2—6317 The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2198.

RG104 E-235 Vol 416

September 5, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I beg to advise you that it is necessary for this Bureau to be kept informed as to the daily coinage transactions at the various Mints, and as the only daily report which discloses this information is the Cashier's Daily Statement, I would thank you if you would cause this statement to be mailed on the evening of the day for which it is rendered.

Respectfully,

F. H. Chaffin

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

September 6, 1916.

Superintendent,

United States Mint,

Denver, Colorado,

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. E. Scott

Director of the Mint.

FPD.

RG104 E-235 Vol 416

September 8, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I am returning herewith your letter of the 1st of September with the request that a letter in triplicate be sent covering each employee. We are required to send two copies to the Appointment Division of the Secretary's Office, and need the third for our files.

Please direct that in each case letters in regard to the personnel, for promotion, or any change in status, be sent to the Bureau in triplicate.

Respectfully,

F. A. Vanderlip

Director of the Mint.

RG104 E-235 Vol 416

September 9, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of standard gold, and would thank you to have each sample assayed in duplicate for gold, reporting the results to this office and returning the samples for further assaying.

Respectfully,

F. A. McAneny

Director of the Mint.

FTD.

RG104 E-235 Vol 416

September 9, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

On the 6th instant the Superintendent of the Mint at Philadelphia was instructed to send to you five pairs of dime dies of the old design. These are to be held by you and not used unless you are so instructed. If an emergency arises, calling for dimes from your institution before the perfected new dies are available, you will be informed.

Upon my return from Philadelphia next week I will communicate with you in regard to the new design dime dies now at your Mint.

The dies for the minor coinage, requested in your letter of the 6th instant, have this day been ordered sent to you.

Respectfully,

F. A. McLaughlin

Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN: Washington, September 12, 1916.

Superintendent, U.S. Mint,

Denver, Colorado.

If possible obtain sufficient Japanese crucibles referred to in letter eighth for test and advise as to results.

Chaffin

Acting Director.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses, Mint Bureau, 1917.
The appropriation from which payable must be stated on above line.
2—6827
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

September 12, 1916.

Superintendent, U. S. Mint,

Denver, Colo.

Sir:

I beg to confirm my wire of this date, which read as follows:

"If possible, obtain sufficient Japanese crucibles referred to in letter of eighth for test and advise as to results".

It is noted you state in your letter that this crucible is of the size of the Gautier No. 80, and appears to have a much better appearance and seems to contain more graphite than the Gautier article. That being the case, it would appear that the price quoted, $16., f. o. b. Denver at shipper's risk, would seem attractive, but I think it would be more satisfactory, before ordering this crucible, to have a test made of the same.

I note what you say with regard to the trouble you are having with the Gautier crucibles, and have this day wired them regarding the balance of your order and will advise you as to their reply. The same trouble that you are having with crucibles is being experienced in all of the offices, but it seems impossible to remedy it. The crucible makers themselves admit that their crucibles are not as good as when they were able to obtain foreign clays, but they are the best they are able to manufacture from the materials they are able to obtain. The question of getting crucibles seems to be more serious than the question of the quality of the article that is being furnished.

Respectfully,

F. E. Leffler

Acting Director of the Mint.

EHC

RG104 E-235 Vol 416

September 12, 1916.

Superintendent,

U. S. Mint, Denver, Colo.

Sir:

The Bureau has just received the following telegram from J. H. Gautier & Company:

"Last shipment seventh instant forty-five crucibles, number eighties, todays shipment forty, another lot about September twenty-eighth".

From the telegram quoted in your letter, I take it that 55 crucibles were shipped you on the 1st instant and 45 on the 7th instant, which makes the 100 that the Company promised, and it appears that the 40 being shipped today is in addition to that number. The question asked in the Bureau's telegram of this date to Messrs. Gautier & Company, was not answered, but a letter has this day been addressed to them, requesting that they state the total number of No. 80 crucibles that have been shipped to you up to and including this date.

This matter will be followed up with Gautier & Company, and they will be urged to keep the crucibles moving to you until such time as your entire order has been filled.

Respectfully,

F. H. Abbott

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

September 13, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of standard gold, and would thank you to have each sample assayed in duplicate for gold, reporting the results to this office and returning the samples for further assaying.

Respectfully,

Franklin

Acting Director of the Mint.

FFD.

RG104 E-235 Vol 416

September 13, 1916.

Superintendent, U. S. Mint,

Denver, Colo.

Sir:

I beg to refer to Bureau letter under date of August 2nd, in which it was directed that until a considerable stock of silver and minor coin is accumulated, deposits of seigniorage into the Treasury should be made not less frequently than once a week, and as much more frequently as was necessary to meet orders for shipments from the Treasurer's Office.

I have this day been informed by the Treasurer that your statement which is rendered to him has shown no change since the first of September.

The demand for silver and minor coin at this time is unprecedented, and it is thought best that deposits of seigniorage be made even more often than once a week, until such time as a stock of subsidiary silver and minor coin is accumulated.

Respectfully,

F. E. Scholfin

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

September 14, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Wire number of Japanese crucibles now obtainable from Mine and Smelter Supply Company and minimum number for which they will accept order.

Director.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses, Mint Bureau, 1917.
The appropriation from which payable must be stated on above line.
2—9827
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

September 14, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to confirm my wire of this date, which read as follows:-

"Wire number of Japanese crucibles now obtainable from Mine & Smelter Supply Company and minimum number for which they will accept order".

Your answer to this wire states:

"Japanese crucibles minimum number five hundred. Can deliver from 60 to 90 days. Will accept order for any amount, delivery not later than February 1st, prices and delivery subject to confirmation."

My wire of today was sent to you with the intention of ascertaining how many of these crucibles the Mine & Smelter Supply Company now have in their stock and can furnish for a test, but it would appear to have been misunderstood, inasmuch as you state that the minimum number for which they will accept an order is 500, - at least, the wire is so understood - and would require from 60 to 90 days for delivery.

I will thank you if you will, immediately upon receipt of this letter, wire how many, if any, of these crucibles can be obtained from the Mine & Smelter Supply Company at this time for a test as above stated, and also give me the result of the test which you were directed to make, if you have been able to make one.

Please obtain from the Mine & Smelter Supply Company a quotation covering delivery of these Japanese crucibles "f. o. b. U. S. Mint, Philadelphia and U. S. Assay Office, New York", the Company to state the minimum number of crucibles covered by their bid.

In case orders are placed for these goods it will be necessary that we have deliveries just as soon as possible, and it was understood from your letter that they would agree to make deliveries within 60 days from date of order.

Respectfully,

Director of the Mint.

FHC-

RG104 E-235 Vol 416

September 14, 1916.

Superintendent, U.S. Mint,
Denver, Colorado.

Sir:

Will you please have returned to the Mint at Philadelphia the dies of new designs for the ten cent piece which were recently shipped to you.

Respectfully,

F. A. McLaughlin

Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

September 15, 1916

Superintendent, U. S. Mint,

Denver, Colorado.

Wire balances minor coins by denominations on hand September fourteenth

Have you received dies for old design dimes

Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.

CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses, Mint Bureau, 1917.

3—8827 The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 3128.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

September 15, 1916.

Superintendent Mint,

Denver, Colorado.

Accept from Clendenin Brothers fifty tons electrolytic copper at twenty-eight one half cents.

Von Engelken

Director.

Cont. Ex. Mint Bureau 1916.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR .....
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

September 15, 1916.

Dear Mr. Annear:

I am leaving for the west on Sunday, September 17th, for a short trip, and hope to be in Denver on Monday, September 25th. I look forward with pleasure to my visit to the Mint.

Very truly yours,

Director of the Mint.

Hon. Thomas Annear,
U. S. Mint,
Denver, Colorado.

RG104 E-235 Vol 416

September 15, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

The following telegram, sent you this day, is hereby confirmed:

"Wire balances minor coins by denominations on hand September fourteenth. Have you received dies for old design dimes."

Respectfully,

F. A. Vanderlip

Director of the Mint.

FAC

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

HERE WRITTEN: Night Letter

Washington,

Superintendent, Mint, Denver, Colo.
Superintendent Mint, San Francisco, Cal.

September 15, 1916.

Make plans and be ready at a moments notice to operate your institution to its fullest capacity working twenty-fours daily if necessary on subsidiary silver and minor coin. Anticipate every possible difficulty. Wire me fully upon receipt hereof upon which branch of your operations capacity is based. If necessary to increase force to increase capacity make such arrangements. Wire me fully advising greatest capacity coining dimes, nickels and cents, all three at once, or, dimes exclusively, or nickels and cents exclusively. Confirm by letter giving full information. This supersede my letter of fourteenth now in mail.

Director of the Mint.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR .....
The appropriation from which payable must be stated on above line.

Cojt. Ex, Mint Bureau 1917.

DEPARTMENTAL STOCK FORM 2162.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Night message

Washington,

Superintendent, Mint, Denver, Colorado.
" " San Francisco, Cal.

September 15, 1916.

Wire to Bureau night message close business each day balance subsidiary and minor coin on hand by denominations.

Director

Cont. Ex. Mint Bureau 1917.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 8128.

RG104 E-235 Vol 416

September 16, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of standard gold, and would thank you to have each sample assayed in duplicate for gold, reporting the results to this office and returning the samples for further assaying.

Respectfully,

Director of the Mint.

FPD.

RG104 E-235 Vol 416

Sept. 16, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

New account current forms are being forwarded your institution for use.

With reference to the new account under title "Coin for recoinage" it should be explained that when there is a surplus recoinage value over the transferred value, the surplus is to be paid for in bullion fund cash (see cash account) and the cash is to be deposited in the Treasury through the ordinary account; such surplus, if on silver or minor coin, will be carried in the accounts as recoinage metal. The effect of setting up the surplus recoinage value and transferring its equivalent to the ordinary account will in the case of silver or minor be to increase the recoinage fund and decrease the bullion fund. In the case of surplus gold value the recoinage fund will not be affected as in the case of silver and minor because both transfer value of the old coin and the surplus will be taken into the bullion fund simultaneously.

Respectfully,

H. A. Lagler

Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

September 18, 1916.

Superintendent Mint,

Denver, Colorado.

Commencing immediately and until further advised run sixteen hours daily on nickels and cents

Chaffin

Acting Director

RG104 E-235 Vol 416

September 18, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Referring to request for telegraphic advice as to balances of coins on hand at the close of each business day, I will thank you if you will cut the wording of these telegrams to the minimum. It will be sufficient to say "Halves, quarters, nickels and cents", and give the amount of each in round figures, quoting only thousands and hundreds of dollars on hand. For instance, Halves ten thousand, quarters ten thousand five hundred, nickels, five thousand one hundred, cents two thousand three hundred". It will be understood that the amounts stated ~~as indicated~~ are the balances on hand at the close of business on the day the telegram is dated.

Respectfully,

F. H. Griffin

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

September 18, 1916.

Superintendent,

U. S. Mint, Denver, Colorado.

Sir:

I beg to confirm my wire of this date, which read as follows:

"Commencing immediately and until further advised run sixteen hours daily on nickels and cents."

I have this day been in communication with Messrs. Gautier & Co., and they inform me that they have, up to the present time, forwarded you 118 crucibles on your order for 375, the last 40 of these having been shipped you on the 12th. 100 more will be forwarded to you this week and 100 next week, and the balance will follow very shortly thereafter. It is hoped that these crucibles will reach you by the time they are actually needed, and, with the 50 Japanese crucibles which you state in your wire of this date the Denver Fire Clay Co. has promised to furnish you, that the shortage of crucibles in your institution will be overcome.

The Bureau will follow up the Gautier order and push them to ship the crucibles as promptly as possible.

Respectfully,

A. W. Chaffin

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

September 20, 1916.

Superintendent U. S. Mint,

Denver, Colorado.

Re-assay bar number one hundred two Helena shipment number four wire results

Chaffin

Acting Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses, Mint Bureau, 1917.
2—6827
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

September 20, 1916.

Superintendent Mint,
Denver, Colorado.

Call on local Secretary Civil Service for list able-bodied men. If none are suitable or willing to accept temporary appointment employ three men from outside list. Have them take oath immediately and wire names for approval of Secretary Treasury.

Chaffin

Acting Director.

Cont. Ex. Mint Bureau, 1917.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 8182.

RG104 E-235 Vol 416

September 20, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to confirm the following telegram sent you this day:

"Re-assay bar number one hundred two Helena shipment number four. Wire results".

Respectfully,

F. E. Chaffin

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

September 21, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of British standard gold, 916-2/3 fine, and would thank you to have duplicate assays made on each sample, reporting the result to this office and returning the balance of the samples for further assaying.

Respectfully,

A.P. Carlton

Acting Director of the Mint.

F.D.

RG104 E-235 Vol 416

September 21, 1915.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to refer to your letter of the 16th instant, and to confirm Bureau wire of the 17th, which read as follows:

"Run twenty-four hours on all three denominations, dimes, nickels and cents, until further instructed".

The matter of crucibles was taken up in another letter some days ago, and will receive further consideration by Director von Engelken when he arrives there.

In answer to your inquiries, you are advised as follows:

Salaried men cannot, under the law, be paid for overtime.

Overtime cannot be paid for Saturday afternoon during the Saturday half-holiday period.

When holidays are granted, it is presumed that employees may be spared.

You have already been authorized to exceed the monthly apportionment of your wages and contingent appropriations for this fiscal year.

Respectfully,

T. A. Chaffin

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

September 21, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to advise you that it is the Director's desire that you so arrange your coinage operations that you may be able to immediately, when called upon by the Bureau to do so, stop the coinage of one denomination and push the coinage of another coin for which the demand is greater than the production.

The demand for small coins at this time is exceedingly urgent, and all possible energy must be exerted to produce the coins which are most in demand.

Respectfully,

T. Roberts

Acting Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

September 22, 1916.

Superintendent, U.S.Mint,

Denver, Colorado.

In wiring daily balances omit halves and include ~~xxxxxxxxxxxxxx~~ deliveries other denominations.

Acting Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses, Mint Bureau, 1917.
2—6847 The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 6138

RG104 E-235 Vol 416

September 21, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to refer to your letter of the 16th instant and to confirm Bureau wire of the 18th, which read as follows:

"Commencing immediately and until further advised run sixteen hours daily on nickels and cents".

The matter of crucibles was taken up in another letter some days ago, and will receive further consideration by Director von Engelken when he arrives there.

In answer to your inquiries, you are advised as follows:

Salaried men cannot, under the law, be paid for overtime.

Overtime cannot be paid for Saturday afternoon during the Saturday half-holiday period.

When holidays are granted, it is presumed that employees may be spared.

You have already been authorized to exceed the monthly apportionment of your wages and contingent appropriations for this fiscal year.

Respectfully,

F. H. Chaffin

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

September 22, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to confirm my telegram of this date, which read as follows:

"Telegram confirmed my letter twenty-first erroneous. Letter confirming correct telegram follows".

I am enclosing herewith letter bearing date September 21st, quoting and confirming the correct telegram.

Respectfully,

F. H. Conklin

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

September 22, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Telegram confirmed my letter twenty-first erroneous. Letter confirming correct telegram follows.

Acting Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses, Mint Bureau, 1917X.
The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

September 22, 1916.

Superintendent, U. S. Mint,

Denver, Colo.

Sir:

I beg to confirm the following telegram sent you this day:

"In wiring daily balances omit halves and include deliveries other denominations."

Respectfully,

F.C.Phillips

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

September 23, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

It is the desire of the Director that he have on file in the Bureau full and complete information regarding coining capacities of the several Mints, so that he may, when an occasion arises such as now exists, be able, by referring to the data at hand, to determine the coining capacity of any of the three Mints.

With this end in view, please cause to be prepared and forward to the Bureau as early as practicable diagrams or blue prints - preferably blue prints - showing the number and location of the furnaces in the inget melting room; the number and location of rolls in the rolling room; (designating the breakdown and finishing rolls) the number and location of cutting presses; the number and location of upsetting and shaving machines; all machinery and its location in the bleaching room; number of coining presses and the location of each; reviewing and counting machines; and the number, capacity and location of the automatic weighing machines, giving as nearly as possible the maximum capacity of each operation and which particular operation governs your output of coin.

On the basis of regular time and the normal force, please estimate your maximum output of coin by denominations; also estimate considering normal force on 10, 12, 14 and 16-hour basis.

I would also thank you to submit a list of situations that might occur, such as may have presented themselves in the present rush for coin, which would prevent you from operating at full capacity on short notice.

If you think of anything bearing on this subject which is not included in this letter, please incorporate it in your report.

Respectfully,

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN: Washington,

September 25, 1916.

Superintendent Mint,
Denver, Colorado.

Temporary helpers employees recommended in your telegram twenty-third approved.

O'Reilly

Acting Director.

Cont. Ex. Mint Bureau 1916.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR .....
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2108.

RG104 E-235 Vol 416

September 26, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In the interest of giving complete statistics showing the amount of fine gold bars exchanged for gold coin and bullion in the Annual Report of the Director of the Mint for the year ended June 30, 1916, I wish to request that monthly figures be sent the Bureau for the above period, in the following form:

Gold bars paid on deposits, -	$
" " exchanged for gold coin (domestic)-	
" " exported to _____	
_____	
_____	
_____	
Total exchanges, -	$

Any additional information that will enable the Bureau to make a more accurate approximation as to the amount of gold coin and bullion that is annually consumed in the Arts will be greatly appreciated.

On account of the very short time in which we have to prepare the copy for the printer, an early report is urgently requested.

Respectfully,

Acting Director of the Mint.

EBC-

RG104 E-235 Vol 416

September 26, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I am returning herewith your letter of the 22nd instant, addressed to the Secretary of the Treasury, covering the appointment to temporary places of Messrs. Pond and Lindhard. The Secretary's office requires that the certificate of the District Secretary be attached to these recommendations.

It is understood by this Bureau that you were authorized by telegram to employ these men, and that they are at work. The approval of the appointments was sent to you by wire because an emergency existed which required the immediate employment of the men, but the formal letter of recommendation, which is expected to follow an emergency appointment, must have the certificate of the District Secretary attached. The delay incident to the obtaining of such certificate will work no hardship upon you, since the Department has already authorized the employment of the men.

Respectfully,

N. M. Reilly

Acting Director of the Mint.

RG104 E-235 Vol 416

September 27, 1916.

Superintendent,

U.S.Mint, Denver, Colorado.

Sir:

I am returning herewith for indication of check number, or proper receipt, deposit certificates as below, with their accompanying papers:

Nos. 65, 214 and 224, pertaining to the July bullion account.

Nos. 234, 244, 262, 276, 299, 323, 328,329, 330, 354, 426, 448 and 453, pertaining to the August bullion account.

In this connection please note the requirements of Treasury Department Circular No. 52, of 1903, also enclosed.

There are also enclosed for signature memoranda of bullion receipts, Nos. 316 and 446, for signature.

Respectfully,

F.P.Griffin

Acting Director of the Mint.

RG104 E-235 Vol 416

September 28, 1916.

Superintendent, U.S. Mint,
Denver, Colorado.

Sir:

I beg to confirm telegram from this Bureau dated August 18th, as follows:-

"Authorized to incur deficiencies in wages and contingent funds and run overtime on nickels and cents. Letter follows."

This will be construed by you to mean that the apportionment of funds for each month has been waived by the Secretary, and you are authorized to exceed the monthly proportion in requesting advances of funds for wages and contingent expenses during the period covered by overtime work.

Respectfully,

T. D. Griffin

Acting Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN

Washington,

Night Message.

September 29,1916.

Superintendent Mint

Denver, Colorado,

Accept from United States Nickel Company ten tons screened shot nickel at forty-seven cents pound.

Chaffin

Acting Director.

Cont. 11%. Mint Bureau 1917.

OFFICIAL BUSINESS,
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation to be which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 8108.
2—8871

RG104 E-235 Vol 416

September 29, 1916.

Superintendent,

U. S. Mint, Denver, Colo.

Sir:

Kindly defer the quarterly returns to this Bureau formerly shown on form No. 611, pending the receipt of new forms now in preparation.

Respectfully,

Acting Director of the Mint.

ERC-

RG104 E-235 Vol 416

September 29, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to confirm the following telegram sent you this day:

"Accept from United States Nickel Company ten tons screened shot nickel at forty-seven cents pound."

Duplicate order enclosed herewith.

Respectfully,

F. H. Conklin

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

September 30,1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

At the request of the Bureau, Messrs. J. H. Gautier & Company have, under date of the 29th instant, advised that they have shipped to you eleven (11) casks containing eighty-eight (88) special No.80 crucibles. This is not strictly in accordance with their agreement, as they promised to forward one hundred of these crucibles. The matter has been taken up with them and they will be urged to forward the twelve due on this shipment, and to immediately follow with the one hundred which they have agreed to ship the coming week.

The Bureau awaits with interest the result of the test which you are to make on the Japanese crucibles.

Respectfully,

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

October 2, 1916.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I would thank you to inform me the length of time it would require for you to prepare a statement showing the total monthly shipments of each denomination of gold, silver and minor coins made on orders issued by the Treasurer of the United States, by calendar years, since 1906; also what time would be required to prepare a similar statement for the past five calendar years.

I desire this information that a table may be prepared showing the public demand for coin, and while I should like to have it as soon as practicable I appreciate that it must be prepared at odd times so as not to interfere with the regular business of your institution.

Respectfully,

F. A. McLaughlin

Director of the Mint.

FHC-

RG104 E-235 Vol 416

E. L. WHEATLEY,
616 Colorado Building,
Denver, Colorado.

Denver, Colorado, September 23, 1916.

R. W. Woolley, Esq.,
Director of the Mint,
Washington, D. C.

Dear Sir:

I am appealing to you, hoping that through your department, pressure may be brought to bear, whereby a grievous wrong may be righted.

I desire to say that one, Emos P. Schell, who is at this time, and has been for many years, employed at the U. S. Mint in this city, is indebted to one, Miss Somers, a maiden lady of this city, to the amount of Seven Hundred odd dollars, money borrowed, being evidenced by a certain promissory note, executed by said Emos P. Schell on the 28th day of January, 1909, payable one day after date.

I wish to state that I have known the claimant for over Thirty years and know of my own knowledge that this money so borrowed was earned by daily toil, most of the time bended over a sewing machine while employed as a dressmaker, and represents the savings of a life time, so to speak. Quoting the language of the claimant, the loan was obtained under circumstances not short of a confidence game.

This matter was placed in my hands on the 10th day of May, 1916. Since that time I have endeavored by all honorable means to effect a settlement, even to the extent of allowing the claim to be paid in monthly installments. At the same time, permitting Schell to fix the amount or sum to be paid on account each month, that it might not become burdensome upon him, but to date he has utterly failed to fulfill his promises, or any of them.

I am thoroughly convinced that neither his verbal or written agreements are worthy of consideration.

Mr. Schell is receiving from the Government $4.00 per day, and has no encumbrances except his wife.

have Schell dismissed from the Department, we do feel that one who is in the employ of our central Government should be compelled to make restitution of money so obtained, when he is financially able to do so, or be summarily dismissed.

Trusting that you may be able to assist me in this matter to the end that justice may be done a poor, but worthy woman, and thanking you in advance for an early reply, I beg to remain,

Yours very respectfully,

(Signed) Edward L. Wheatley.

TREASURY DEPARTMENT, BUREAU OF THE MINT, WASHINGTON.
October 2nd, 1916.

Respectfully referred to the
Superintendent,
U. S. Mint,
Denver, Colorado.

For report and return.

Director of the Mint.

RG104 E-235 Vol 416

October 3, 1916.

SUBJECT: Gold bars exchanged for gold bullion - Denver.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Your letter - statement of September 30th, showing the amount of gold bars exchanged for gold bullion, only shows $30,055.60 exchanged, while the gold bullion account shows a total of $32,944.90, the difference being in the third quarter (Jan.-Feb.-March)

An early explanation as to the above discrepancy, giving consistent figures, will be greatly appreciated.

Respectfully,

Director of the Mint.

EBC-

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

October 4, 1916.

Superintendent Mint

Denver Colorado

Wire total amount by denominations orders for subsidiary and minor coins you are holding unfilled close of business today

Director

OFFICIAL BUSINESS,
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses, Mint Bureau 1917.
2-0527
The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

October 4, 1916.

SUBJECT: Coinage - Minor and subsidiary.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to confirm the following telegram sent you today:

"Wire total amount by denominations orders for subsidiary and minor coins you are holding unfilled close of business today".

Respectfully,

F. M. Singleton

Director of the Mint.

EHC-

RG104 E-235 Vol 416

October 4, 1916.

SUBJECT: Crucibles - Denver Mint.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

The Bureau is this day in receipt of a letter from Messrs. J. H. Gautier & Company, in which they state they shipped to you on the 30th ultimo an additional cask of crucibles, which in addition to the 68 shipped you some time ago, makes a total of 96, as against the 100 promised for last week.

They also state that the next shipment will go out about Thursday or Friday of this week, and will consist of about 100 crucibles.

Respectfully,

Director of the Mint.

EHC-

RG104 E-235 Vol 416

October 4, 1916.

Sir:

Your attention is invited to the provisions of Section 5 of the Deficiency Appropriation Act approved March 4, 1915, which requires the Department to submit to Congress on the first day of the session following the close of the fiscal year a statement relative to typewriting and other machines procured through exchange. The section referred to reads as follows:

> "That the executive departments and other Government establishments and all branches of the public service may hereafter exchange typewriters, adding machines, and other similar labor saving devices in part payment for new machines used for the same purpose as those proposed to be exchanged. There shall be submitted to Congress, on the first day of the session following the close of each fiscal year, a report showing, as to each exchange hereunder, the name of the article, the period of its use, the allowance therefor, and the article, make thereof, and price, including exchange value, paid or to be paid, for each article procured through such exchange".

You are requested to prepare and forward to this office at your earliest convenience a statement covering the above described machines purchased by your institution for the period from July 1, 1915 to June 30, 1916. It is requested that the statement be made in the form as per copy attached hereto.

Respectfully,

Director of the Mint.

Superintendent, U. S. Mint,

Denver, Colorado.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

HERE WRITTEN:

Washington,

October 6, 1916.

Superintendent U. S. Mint

Denver Colorado

Does compartment two storage vault still contain twenty million double and ten million eagles

von Engelken

Director

FFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses, Mint Bureau, 1917.
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2122.
3—8827

RG104 E-235 Vol 416

October 6, 1916.

SUBJECT: Requisitions for funds.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Requisition for advance to you of funds to meet the expenses of that institution during the fiscal year 1917, has been approved in the following sums:

Salaries, -	$4,000.00
Wages of workmen, -	15,000.00
Contingent expenses, -	5,000.00
Total, -	$24,000.00

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

October 6, 1916.

SUBJECT: Transfer of gold from Denver Mint.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to confirm the following telegram sent you today:

"Does compartment two storage vault still contain twenty million double and ten million eagles".

Respectfully,

Director of the Mint.

HHC-

RG104 E-235 Vol 416

October 7, 1916.

SUBJECT: Confirmation of telegrams.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Referring to the Bureau's letter with regard to confirming all telegrams by letter, I beg to advise you that in case of telegrams which you send to this Bureau each evening with regard to deliveries and balances of coin on hand, it will be sufficient to enclose a carbon copy of this telegram to the Bureau, without a letter of confirmation, as requested.

Respectfully,

Director of the Mint.

FHC--

RG104 E-235 Vol 416

October 9, 1916.

SUBJECT: Transfer of gold coin to Mint at San Francisco.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Arrangements have been made to transfer nine million dollars in Double-eagles, three million dollars in Eagles, and three million dollars in Half-eagles from the Mint at Denver to the Mint at San Francisco. It is presumed that it will be necessary to break the seals and open one or more of the sealed compartments in the storage vault at the Denver Mint. In order to obviate the necessity for counting the balances left in these compartments at the next settlement, I will thank you to arrange with a Federal official in Denver, preferably a Presidential appointee, to represent the Director of the Mint and to witness the breaking of the seals, the count of the coin removed, and the resealing of the compartment or compartments after the withdrawal of the coin. Please wire the name and official title of the official agreed upon, so that formal authority may be issued to him.

The transportation charges on this shipment must be paid from moneys appropriated for freight on bullion and coin shipments between Mints and Assay Offices. Requisition for an advance of $500.00 from this appropriation to you, has been approved. If, before it reaches you, funds are needed to make shipments, use contingent funds and reimburse that account

RG104 E-235 Vol 416

as soon as received. The check symbol for this account will be the same as your ordinary account, and accounted for on ordinary account current.

While it is desirable that San Francisco coin be returned to San Francisco, you will, in that case, use your own judgment and convenience.

In order to avail ourselves of the current postage rates, it will be necessary that this coin all be moved during the current month. After that date we will be required, under a new law and regulation, to pay full rates of postage. Please make all necessary arrangements with the Post Office officials with regard to shipments, the amount each should contain, and any other necessary details, informing this office as to the arrangements made.

Respectfully,

F. E. Kaufman

Acting Director of the Mint.

RG104 E-235 Vol 416

October 9, 1916.

SUBJECT: Dies for Mint at Denver.

Superintendent, U. S. Mint,

Philadelphia, Penna.

Sir:

I beg to confirm the following telegram sent you today:

"Ship Mint Denver soon as possible twenty pairs five cent dies."

Respectfully,

F. E. Griffin

Acting Director of the Mint.

C-

RG104 E-235 Vol 416

October 9, 1916.

SUBJECT: Transfer Gold Coin.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I have this day requested that a transfer be made from the bullion fund of your Mint to that of the Mint at San Francisco of the sum of $15,000,000 payable in gold coin of the following denominations to be sent by you through the mail to the Mint at San Francisco:-

Double Eagles,	$9,000,000	
Eagles	3,000,000	
Half Eagles	3,000,000	$15,000,000

Respectfully,

F. P. Martin

Acting Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN: Night

Washington,

October 10, 1916.

Superintendent U. S. Mint

Denver, Colorado.

Gentier says will ship Thursday fifty covers and eight rings Balance rings next week

Chaffin

Acting Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses Mint Bureau 1917.
2—6527
The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN: Night

Washington,

October 10, 1916.

Superintendent U. S. Mint

Denver, Colorado.

Gautier says will ship Thursday fifty covers and eight rings Balance rings next week

Chaffin

Acting Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses Mint Bureau 1917.
3—6827
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

October 10, 1916.

SUBJECT: Graphite goods for the Denver Mint.

Superintendent, U. S. Mint,

Denver, Colo.

Sir;

I beg to confirm the following telegram sent you today:

"Gautier says will ship Thursday fifty covers and eight rings. Balance rings next week".

Respectfully,

F. H. Chaffin

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

October 10, 1916.

SUBJECT: Graphite goods for the Denver Mint.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Referring to your wire regarding rings and covers for No. 80 crucibles, I have wired Gautier & Company asking for immediate delivery of same, and have advised you today of their reply.

In this connection, please advise this office as soon as possible what part of your order for graphite goods placed with Gautier & Company on May 11th still remains unfilled. If what you now have ordered will be insufficient to carry you through the year, please, as soon as possible, advise this office what additional graphites you will need, so that orders may be placed for same at once.

As you are aware, we are having serious trouble in getting crucibles, etc., and orders should be placed for them as far in advance of the time they will be needed as possible.

Respectfully,

F. H. Chaffee

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

October 13, 1916.

Superintendent Mint,
Denver, Colorado.

Authorized to break seals on compartments in storage vault, remove gold coin for shipment to San Francisco. Designate Mr. Hosmer to represent me. Request him to act.

von Engelken

Director.

Cont. Ex. Mint Bureau 1917.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 8128.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

October 13, 1916.

Superintendent U. S. Mint,

Denver, Colorado.

Intend to increase gold shipments to San Francisco by an additional fifteen millions Make necessary arrangements with the Post Office Department and wire me as shipment must be completed this month Follow same instructions regarding this as previous shipments

Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses, Mint Bureau, 1917.
2—6827
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 8128.

RG104 E-235 Vol 416

October 13, 1916.

SUBJECT: Opening of Storage Vault.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

The following telegram sent you this day is hereby confirmed:

"Authorized to break seals on compartments in storage vault, remove gold coin for shipment to San Francisco. Designate Mr. Hosmer to represent me. Request him to act."

I am enclosing herewith a copy of letter sent this day to Mr. Hosmer, in appreciation of his services.

Respectfully,

F. A. Vanderlip

Director of the Mint.

RG104 E-235 Vol 416

October 13, 1916.

SUBJECT: Japanese Crucibles.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I am in receipt of your letter of October 7th wherein you make the suggestion that it might be possible for us to purchase Japanese crucibles direct from the manufacturer. Upon investigation I find that the Denver Fire Clay Company has a contract with the Japanese manufacturers covering their business in this country. This will make it inadvisable for us to endeavor to arrange for this business direct.

Respectfully,

F. A. Vanderlip

Director of the Mint.

RG104 E-235 Vol 416

October 13, 1916.

SUBJECT: Transfer of gold coin to the San Francisco Mint.

Superintendent, U. S. Mint,

Denver, Colo.

Sir:

I have this day requested that a transfer be made from the bullion fund of your Mint to that of the Mint at San Francisco of the sum of $15,000,000, payable in gold coin of the following denominations, to be sent by you through the mail to the Mint at San Francisco:

Double Eagles, -	$11,000,000
Eagles, -	2,000,000
Half Eagles, -	2,000,000
	$15,000,000

Respectfully,

F. E. McLaughlin

Director of the Mint.

FMC-

RG104 E-235 Vol 416

October 13, 1916.

SUBJECT: Graphite goods for the Denver Mint.

Superintendent, U. S. Mint,

Denver, Colo.

Sir:

I beg to advise you that Messrs. J. H. Gautier & Company have this day informed this office that they will complete your entire order for graphite goods during the next month, as early in the month as possible.

Respectfully,

F. A. Vanderlip

Director of the Mint.

RG104 E-235 Vol 416

October 13, 1916.

SUBJECT: Shipment of gold coin to San Francisco Mint.

Superintendent, U. S. Mint,

Denver Colo.

Sir:

I beg to confirm the following telegram sent you today:

"Intend to increase gold shipments to San Francisco by an additional fifteen millions. Make necessary arrangements with the Post Office Department and wire me, as shipment must be completed this month. Follow same instructions regarding this as previous shipments".

Respectfully,

F. A. Vanderlip

Director of the Mint.

EMC-

RG104 E-235 Vol 416

October 13, 1916.

SUBJECT: Public demand for coin.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I have your letter of October 5th written in reply to mine of the 2nd wherein I inquired how long it would take to compile for me a statement giving the amount of coin of the various denominations issued by your institution monthly subsequent to 1906. You are correct in your assumption that the information I want is to embody deliveries of coin from your institution, not only upon orders of the Treasurer and assistant treasurers, but also of banks and mercantile houses ordering from you with drafts to cover.

What I have in mind in desiring the information is to have available in this office from each of the three mints data giving their output to the public monthly. I find that there is, at certain times of the year, a greater demand for coin than exists at others. By compiling a series of years, plotting the output in curves, and superimposing these curves for this stated period, we will be able to determine whether there is a uniformity of demand at certain periods of the year which past experience will show what we can anticipate. If it has been the case, for instance, that during a certain period of the year for the past ten years there has been an excessive demand by the country for coin we can reasonably expect to be faced with a

RG104 E-235 Vol 416

similar situation in the future, but with the information covering a period of ten years past before us we can so regulate the work of the mints as will enable us to avoid overtime. By running regular hours when the demand is below normal we can lay in a supply of coin to meet extraordinary demands that we can count upon without, at that time, having to crowd the institutions to meet this unusual demand which we should have guarded against and prepared for. If it is possible I want to avoid being faced with another such situation as that confronting us at the present time, and it is only by securing the information that I have asked for, and working that information up into readily accessible form that I will be enabled to make any plans ahead for demands upon us at the high demand periods of the year.

There is, of course, no immediate rush for this information, and I do not want you, under any circumstance, to cripple yourself in order to compile it for me. If, however, you would find it possible to compile this data from time to time, and let me have it within a reasonable period, I will very much appreciate it. Should it be impossible for you to do this and get these figures to me within say the next month or six weeks, I believe you will be justified in putting someone in temporarily to compile this information.

I will be glad to have your opinion as to what would be most advisable to do this.

Very truly yours,

F. M. Sugden

Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

October 14, 1916.

Superintendent Mint,
Denver, Colorado.

Please advise fully present status of Fribourg's candidacy for Congress.

von Engelken
Director.

Cont. Ex. Mint Bureau 1917.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:
Mint Bureau.

Washington, October 14,1916.

Superintendent, Mint,
Denver, Colorado.

Arrange quickly as possible to coin quarter-dollars exclusively until further notified. Wire when you will start and daily capacity.

F. E. Scheidemann
Director.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contg. Ex.,Mint Bu., fis. yr.,1917.
2—6827
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

, October 14, 1916.

SUBJECT: RECOINAGE OF QUARTER DOLLARS.

Superintendent, U.S. Mint,
Denver, Colo.

Sir:

I beg to confirm the following telegram sent you this day:- "Arrange quickly as possible to coin quarter-dollars exclusively until further notified. Wire when you will start and daily capacity".

In this connection please advise me whether you can to advantage, if it becomes necessary, coin quarter-dollars and dimes at the same time, and what your capacity on each denomination would be.

The demand for minor coin has not decreased, but a strong demand for quarters will very shortly be apparent. It may, therefore, be necessary for you to resume minor coinage on very short notice, and while you may not be able to do so, I hope you will, if possible, add to your bronze and nickel stock of ingots so that minor coinage may be resumed without delay, should it become necessary.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

, October 14, 1916.

SUBJECT: "T". LOCKS.

Superintendent, U.S. Mint,
Denver, Colo.

Sir:

Referring to your telegram of the 13th inst., I am advised that the Post Office officials are not willing to authorize the use of the rotary lock on our shipments. The Division of Public Moneys have arranged with the Treasury to ship to you 50 locks from here, 100 from St. Louis, and 100 from the Post Office department. By placing six (6) bags of coin in each pouch it is estimated that not more than seventy-five (75) locks will be necessary for each shipment, and should San Francisco return them to you immediately, which they should do, they will reach you in time so that the total number of locks you will have will be sufficient to keep the shipments moving. It is impossible to procure any more "T". locks than those mentioned in this letter.

Respectfully,

F. A. Vanderlip

Director of the Mint.

RG104 E-235 Vol 416

SUBJECT: New Designs. October 14, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Under date of October 13, 1916, the Superintendent of the Mint at Philadelphia forwarded to you ~~two~~ 12 pairs of dies of new designs for the dime. You are to hold these dies in readiness for use when instructed to begin the coinage of new design dimes. The dies are not to be used until specific instructions are sent to you.

Respectfully,

F. A. Vanderlip

Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

HERE WRITTEN:

Washington, Oct 16 1916

United States Mint,
Denver, Colo.

Present demand for quarters will not exceed half million. Advise when you have sufficient ingots made for that amount. Will wire tomorrow whether quarter dies available. Cannot you start coining before Friday.

von Engelken,
Director

FFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses Director of the Mint
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

Oct. 16, 1916.

SUBJECT - ADVANCE OF FUNDS.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Requisition for advance to you of $200.00 under the appropriation "Freight on bullion and coin between Mints and Assay Offices, 1917" has been approved; the money to be used for registry stamps on shipments of coin to the San Francisco Mint.

Respectfully,

F. E. Scobey

Acting Director of the Mint.

RG104 E-235 Vol 416

, October 16,1916.

SUBJECT: COINAGE OF QUARTER DOLLARS.

Superintendent, U.S. Mint,
Denver, Colo.

Sir:

I beg to confirm the following telegram sent you this day:p

"Present demand for quarters will not exceed half million. Advise when you have sufficient ingots made for that amount. Will wire tomorrow whether quarter dies available. Cannot you start coining before Friday".

The present demand for quarters which, of course, must be estimated, is for about one-half million dollars. By the time you have made ingots - including your stock on hand - for that amount, we may be better able to judge whether you should continue on that denomination

The Treasurer advises that he is in need of quarters in some sections, and it is hoped you will begin making deliveries at the earliest date possible.

Respectfully,

F. O. Clarkson

Acting Director of the Mint.

RG104 E-235 Vol 416

, October 16,1916.

SUBJECT: COINAGE OF QUARTER DOLLARS.

Superintendent, U.S. Mint,
Denver, Colo.

Sir:

Referring to your telegram regarding quarter-dollar dies, you are advised that I will today take the matter up with Philadelphia and ascertain how soon additional dies can be furnished you. In this connection I beg to request that you inform me as soon as possible how many dies of each denomination you have on hand that are in good condition and fit for use, and whether your stock of dies is sufficient for any emergency. If it is not, you will please immediately make requisition for what you need to complete your stock.

It is important at this time that all institutions have on hand a sufficient supply of all dies for subsidiary and minor coins to enable them to meet any emergency that may arise. As I have before advised you, you may be called upon at a moment's notice to discontinue coinage of one denomination and to coin another, and I desire that all institutions may be ready to meet such a demand without delay.

You will please in future furnish this office with a weekly report on dies, setting forth how many you have on hand of each

RG104 E-235 Vol 416

denomination in good condition; how many have been spoiled in use during the week; the number ordered and the number received.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 416

October 17, 1916.

Hon. Thomas Annear, Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Annear:

Please arrange to be in Washington, D.C., bringing with you Mr. Leech, your Chief Clerk, for a meeting of executives to be held in my office during the week beginning November 20th, endeavoring to reach Washington in time to be here Monday morning.

Prior to your departure, please make up a file of all subjects that, in your opinion, should be discussed at this meeting for the good of the service, and also provide yourself with all data which you may consider necessary in order to intelligently discuss any question that may come up.

It might be advisable also, in the meantime, to have the various heads advised informally as to what subjects will be brought up for discussion. I would suggest therefore, that, from time to time, you write to Messrs. Bovie, Joyce and Shanahan, advising them of any matters that you will bring up or care to have discussed, in order that they may inform themselves of these particular subjects in the meantime.

As you will correspond on this subject with the other executives of the service direct, please send copies of this correspondence to this office in order that we may be posted as to the matters with which we may expect to have to deal.

Prior to your departure also, I would suggest that you have one or more conferences with your department heads, advising them of the nature of the meeting here, as it may be quite possible that they will be able to provide some suggestions for discussion at the meeting.

Those who will be present at the meeting are yourself, Mr. Shanahan, Mr. Bovie, Mr. Joyce; also Mr. Leech of your office and Mr. Hawkins of San Francisco.

Respectfully,

F. E. McLaughlin

Director of the Mint.

RG104 E-235 Vol 416

October 17, 1916.

SUBJECT: New silver coinage.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to advise you that it has been decided to issue the new dime by allsub-treasuries of the United States, on the morning of Monday, October 30th. As it will be necessary for you to continue coining quarter dollars for some time, you will not be able to coin dimes by that time. The Treasurer will, therefore, order a stock of the new coins transferred to you from San Francisco for distribution on his orders and in the usual manner in which you now distribute coin.

Please see to it that none of these coins pass out of your possession before the date above mentioned. If it becomes necessary to change the date of issue, viz: October 30th, you will, of course, be advised, but in the absence of instructions to the contrary, this date will stand.

Please do not give the proposed date of issue of the new coin any publicity whatever.

Respectfully,

F. A. Vanderlip

Director of the Mint.

RG104 E-235 Vol 416

October 17, 1916.

SUBJECT: Fribourg's candidacy for Congress.

Mr. Thomas Annear, Superintendent,
U. S. Mint,
Denver, Colorado.

Dear Mr. Annear:

I am in receipt of your letter of October 14th, written in reply to my telegram to you inquiring as to the present status of Fribourg's candidacy for Congress.

The fact that you submitted the correspondence that passed between yourself and Mr. Fribourg to the District Secretary of the Civil Service Commission in San Francisco direct instead of submitting the matter to this office and allowing us to take it up with the Civil Service Commission here has involved us all in a rather serious situation.

The District Secretary of the Civil Service Commission in San Francisco, instead of complying with your request that he write to Mr. Fribourg sustaining your action, presented the papers to the Civil Service Commission here in Washington, accompanied by a letter written by him presenting the matter to the Civil Service Commission in the most unfavorable light possible, with the result that the Civil Service Commission recommends to the Secretary of the Treasury that Mr. Fribourg be suspended from duty without pay for six months, and requests that such action be taken.

Prior to receiving your letter of the 14th I had made a recommendation, based upon the papers before me at that time, that the attitude of the Civil Service Commission was untenable, and that the penalty they assessed against Mr. Fribourg be nullified and dropped.

From your letter of October 14th I now learn that Mr. Fribourg accepted the nomination and allowed his candidacy to stand until he was defeated.

You will percieve readily how complicated this situation has become by reason of its having gotten to the Civil Service Commission before I was allowed the opportunity of passing on it and of presenting it to the Civil Service Commission from this office in as favorable a light as possible instead of having it come to them from the District Secretary in San Francisco with an unfavorable recommendation.

RG104 E-235 Vol 416

I knew nothing of this entire matter until the case had been passed on by the Civil Service Commission and the papers were submitted to me for my recommendation by the Secretary of the Treasury. Unfortunately, we are now in a most disadvantageous position to do anything for Mr. Fribourg.

It is needless to say that I will fight the case with the Civil Service Commission to the bitter end, but the weapon placed in their hands may result in placing me at such a disadvantage that I will be powerless to prevent the imposition of the six-months' penalty on Mr. Fribourg.

The situation is further complicated by the fact that we have just closed a fight with the Civil Service Commission in a case in New York City, in which, after months of effort, we induced the Secretary of the Treasury to nullify the penalty imposed by the Civil Service Commission. The Civil Service Commission took issue violently with this amelioration of sentence and we cannot expect to find them in a lenient frame of mind at this time in our endeavor to once again thwart them by appealing to the Secretary in the sentence they have imposed in this case.

I will keep you full informed, of course and, as stated before, will do whatever is in my power to have their action rescinded.

Respectfully,

F. A. Vanderlip

Director of the Mint.

RG104 E-235 Vol 416

October 18, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of standard gold, and would thank you to have each sample assayed in duplicate for gold, reporting the results to this office and returning the samples for further assaying.

Respectfully,

Director of the Mint.

FED.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

October 19, 1916.

Superintendent Mint,
Denver, Colorado.

Authorized to employ three additional men immediately. Send formal letter with certificate District Secretary attached.

W. Kinsman
Director.

Cont. Ex. Mint Bureau 1915.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
3—4327.
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM. 3128.

RG104 E-235 Vol 416

October 20, 1916.

SUBJECT: Bullion accounts.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Please forward recapitulation of bullion deposits for the quarter ended September 30, 1916, along the general lines of enclosed sheet, which carries pencil notations; also, have future recapitulations prepared in the same manner.

The recapitulations as furnished in the past are impossible of verification except by separately aggregating the monthly totals.

Respectfully,

Director of the Mint.

7

File

RG104 E-235 Vol 416

October 20, 1916.

313899

SUBJECT: Graphite goods.

Superintendent, U. S. Mint,
Denver, Colo.

Sir:

Your letter of October 12, referring to order placed by you with Messrs. Gautier & Company for graphite goods, and recommending that additional goods be purchased for your institution, has been received, and in reply I beg to say that, while we must keep a sufficient stock of graphites ordered and on hand, to protect ourselves it is not deemed wise to overload the Mints with goods of the poor quality that are now being manufactured, at the prevailing high prices.

I have, therefore, decided to request bids on 100 No. 30; 100 No. 20; 100 No. 14; 200 No. 80 (Denver specifications) graphite crucibles; 100 4-inch rings for No. 80 crucibles; 50 2-inch rings for graphite crucibles No. 80; 50 covers for No. 80 crucibles; and 50 No. 4 light dipping cups. If it is found later in the year that this stock will not carry you through we can then place an order for additional goods.

This office has had no further advice from Messrs. Gautier & Company since I advised you they had informed me the balance due on your order would be shipped early in November.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

October 21, 1916.

Superintendent,

United States Mint,

Denver, Colo.

Sir:

I enclose eight samples of standard gold, and would thank you to have each sample assayed in duplicate for gold, reporting the results to this office and returning the samples for further assaying.

Respectfully,

F. A. Vanderlip

Director of the Mint.

FPD-

RG104 E-235 Vol 416

October 21, 1916.

SUBJECT: Telegrach Code.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

To enable this office to reduce as much as possible our telegraph bills, I beg to request that in future you use the Treasurer's Telegraphic Code in advising this office as to daily coinage and balances, and in all other telegrams where it may be utilized.

Please do not use the Treasurer's test words in telegrams to this office.

Respectfully,

F. E. Leslie

Director of the Mint.

RG104 E-235 Vol 416

October 21, 1916.

SUBJECT: Accounts.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I am returning herewith voucher No. 3, pertaining to the special deposit account of that office for the month of September, with the request that the certificate as to the receipt of stamps be signed by some one having knowledge of the facts.

Please forward a statement on form No. 55, schedules of pay-rolls and vouchers, showing the receipts, payments and balances during the quarter in the appropriation "contingent expenses, independent Treasury" for both 1916 and 1917.

Please forward an additional copy of the special deposits account current for the September quarter, only one copy having been received.

Your schedule of pay-rolls and vouchers for the month of September has been amended to include the voucher for $83.34, salary of Mr. Metrick, unpaid in August.

Respectfully,

Director of the Mint.

P.S. The bullion account current does not show the value of gold and silver assay coins carried in the cash balance; please advise me as to same.

RG104 E-235 Vol 416

October 21, 1916

SUBJECT: Bullion accounts.

Superintendent, U. S. Assay Office,
New York City, N.Y.
Superintendent, U. S. Mint,
Philadelphia, Pa.
Superintendent, U. S. Mint,
San Francisco, Cal.
Superintendent, U. S. Mint,
Denver, Colo.
Assayer in Charge, U. S. Assay Office,
Seattle, Washington.

Sir:

In order to facilitate the work of checking in this office the alloy charges entered on your abstract sheets, I beg to request that when deposits of bullion consist of a number of bars, entered separately on the sheet, that the total fine weight be inserted in lead pencil.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN: Washington,

October 23, 1916.

Superintendent Mint,
Denver, Colorado.

Authorized to fill Treasurers orders for quarters without waiting for special assay report.

Chaffin
Acting Director.

Cont. Ex. Mint Bureau ~~Feb~~ 1917.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

October 23, 1916.

SUBJECT: COIN Distribution.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

The following telegram sent you this day is hereby confirmed:-

"Authorized to fill Treasurer's orders for quarters without waiting for special assay reports."

Respectfully,

F. E. Griffin

Acting Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN: Washington,

Oct 23 1916

United States Mint,

Denver, Colo.

Learn amount quiver on hand volga and wampum.

Chaffin,
Acting Director.

OFFICIAL BUSINESS,
GOVERNMENT RATES,
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses Director of the Mint.
The appropriation from which payable must be stated on above line.
2—8971 DEPARTMENTAL STOCK FORM 8123

RG104 E-235 Vol 416

, October 24, 19161

SUBJECT: AMOUNT OF COINAGE.

Superintendent, U.S. Mint,

Denver, Colo.

Sir:

I have wired you this day as follows:-

"Wire me quick amount quarter-eagles on hand coinage of last year and coinage of this year".

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN: Washington, October 25, 1916.

Superintendent Mint

Denver Colorado

Five pairs export dies daisy yesterday fiber immediately Also ten pairs for frill Yen coin abbey bronze pending opium export dies

Chaffin

Acting Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses, Mint Bureau 1917.
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.
2—6827

RG104 E-235 Vol 416

October 25, 1916.

SUBJECT: New silver coinage.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to confirm telegram sent you this day which, translated, is as follows:

> "Five pairs twenty-five cent dies have been forwarded by express yesterday. Will complete shipment immediately, also ten pairs for one-cent bronze pieces. If necessary coin one cent bronze pending receipt of twenty-five cent dies."

Reference to your die report dated October 21, shows that you have on hand eight pairs of one-cent bronze dies, and for that reason Philadelphia was requested to forward to you an additional ten pairs, as it will be necessary to keep a full stock of these dies on hand owing to the heavy demand for one-cent bronze pieces.

Respectfully,

F. E. Griffin

Acting Director of the Mint.

EHC-

RG104 E-235 Vol 416

October 26, 1916.

Superintendent,

United States Mint,

Denver, Colo.

Sir:

I enclose eight samples of standard gold, and would thank you to have each sample assayed in duplicate for gold, reporting the results to this office and returning the samples for further assaying.

Respectfully,

F. E. Scheffler

Acting Director of the Mint.

FED-

RG104 E-235 Vol 416

October 27th, 1916.

SUBJECT: Letter heads.

Superintendent, U. S. Mint,

Denver, Colo.

Sir:

Your letter of October 20th, referring to letter-heads with the words "Treasury Department" printed at the top of the same, has been received, and in reply I beg to inform you that this is the prescribed form for the Treasury Department, and cannot at this time be changed.

The form referred to by you as being used by the Mint at Philadelphia is evidently an old form, as their recent requisitions have been filled with letter-heads similar to the one used by your institution.

Respectfully,

F. E. Griffin

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

October 27th, 1916.

SUBJECT: Graphite goods for the Denver Mint.

Superintendent, U. S. Mint,

Denver, Colo.

Sir:

Herewith I enclose copy of order this day sent to Messrs. J. H. Gautier & Company for graphite goods ordered for you on bids opened in this office on the 26th instant. The bid of Gautier & Company was the only one received. As you will note, the prices on graphite goods continue to advance.

This office has been unable to get Messrs. Gautier & Co. to specify a date upon which these goods will be shipped. The best we can get is that they will be forwarded as promptly as conditions will permit.

Respectfully,

F. H. Conklin

Acting Director of the Mint.

FHC.

RG104 E-235 Vol 416

October 28th, 1916.

SUBJECT: Weighing of silver coin.

Superintendent, U. S. Mint,
Denver, Colo.

Sir:

Your letter of the 22nd instant, in which you request to be advised whether the other Mints in the Service weigh quarter dollars in the automatic weighing machines, has been received, and in reply I beg to advise you that it is customary in the Mint at Philadelphia to weigh each individual quarter in the finished piece.

Respectfully,

F. A. Leffler

Acting Director of the Mint.

MHG.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

October 30, 1916.

Night letter.

Superintendent Mint,
Denver, Colorado.

Assistant Secretary Malburn directs me to inquire if you have clerk willing to come to Washington for winter months in exchange with clerk stenographer in Treasurer's Office who is threatened with pulmonary trouble and desires transfer to Mint. His salary now eighteen hundred. Would be satisfied with less in Denver.

Chaffin

Acting Director.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Cont. Ex. Mint Bureau 1917.
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.
2—6827

RG104 E-235 Vol 416

October 30th,1916.

SUBJECT: Graphite goods for the Denver Mint.

Superintendent, U. S. Mint,

Denver, Colo.

Sir:

Your letter of the 25th instant, with reference to graphite goods, has been received, and in reply I beg to advise you that immediately upon receipt of this letter Messrs. Gautier & Company were wired to the effect that you had not, up to the date of your letter, received any of the goods which were promised by them some time since. They informed this office by wire as follows:

> "Shipped as promised to Denver October 13th, 50 covers, 6 rings; on 29th, 8 rings, 50 number thirties; on 21st, 48 rings".

It is hoped that you have by this time received these goods.

In this connection, I beg to advise you that this office is doing its best to urge Messrs. Gautier & Company to keep crucibles and graphite goods moving to you. Please advise me upon receipt of this letter whether you have received the shipments referred to by Gautier, and if not, we will have them immediately trace the same.

Respectfully,

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

, October 30, 1916.

SUBJECT: DEPOSITS AND PURCHASES,
(FORM 61).

Superintendent, U.S. Mint,
Denver, Colo.

Sir:

In order that our figures showing the aggregate of Deposits and Purchases of Gold and silver during the calendar year 1916 may be consistently classified according to the new Form 61, you are requested to make returns on the new Forms for the quarter ended March 31, and June 30, 1916.

Respectfully,

Acting Director of the Mint.

EBC

RG104 E-235 Vol 416

October 30, 1916.

Subject: Personnel.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

The following telegram sent you this day is hereby confirmed:-

"Assistant Secretary Malburn directs me to inquire if you have clerk willing to come to Washington for winter months in exchange with clerk stenographer in Treasurer's Office who is threatened with pulmonary trouble and desires transfer to Mint. His salary now eighteen hundred. Would be satisfied with less in Denver."

Respectfully,

F.A. Ashton

Acting Director of the Mint.

RG104 E-235 Vol 416

October 30, 1916.

SUBJECT: Assay Coins.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I am returning herewith assay coins from delivery No. 4, as you have already sent the required number from last week's deliveries.

Form 971 returned herewith is evidently intended for the Annual Assay Coin reservation. Will you please have the form filled out to cover the two coins sent from Delivery No. 3 which are in the hands of the Assayer.

Respectfully,

F. E. Griffin

Acting Director of the Mint.

RG104 E-235 Vol 416

812278

October 30th, 1916.

SUBJECT: Dies for Denver Mint.

Superintendent, U. S. Mint,

Denver, Colo.

Sir:

I beg to request that you watch your stock of dies closely and make your requisitions as far in advance of the time they will be needed as possible, in order that the Mint at Philadelphia may have as much time as possible to manufacture same and forward to you.

Respectfully,

F. E. Scott

Acting Director of the Mint.

FHC.

RG104 E-235 Vol 416

October 30th, 1916.

SUBJECT: Small balance of postage on coin shipments to Mints.

Superintendent, U. S. Mint,

Denver, Colorado.

Dear Sir:

With reference to your letter of the 26th instant, I have to advise that the $500,000. in halves were sent to the Denver Mint through mistake. You are, therefore, requested that you state an account against the Secretary of the Treasury (Division of Public Moneys) for the amount of postage paid by you on this shipment, and forward the account to the Bureau with a view to reimbursement of our appropriation.

Additional funds under the freight appropriation will not be advanced to you unless it appears that you will have occasion to use same.

Respectfully,

F. E. Chaffin

Acting Director of the Mint.

RG104 E-235 Vol 416

October 30th, 1916.

SUBJECT: Deposit certificates - Denver.

Superintendent, U. S. Mint,

Denver, Colo.

Sir,

Herewith find deposit certificate No. 476, pertaining to your September bullion account, for $18.14, for signature of the Superintendent and return.

Respectfully,

F. E. Scaff

Acting Director of the Mint.

RG104 E-235 Vol 416

October 31, 1916.

SUBJECT: Assay Coins.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I am returning herewith assay coins from delivery No. 4 and Delivery No. 5, quarter dollars. You are required to send special assay coins from only the "first and two subsequent deliveries in each week" to the Office of the Director.

The slip accompanying delivery No. 3, is evidently the one intended for the Annual Assay Coins. Will you kindly direct that a corrected slip be sent to cover the two coins representing delivery No. 3, Quarter Dollars, now in the hands of the Assayer of the Bureau.

Respectfully,

F. E. Chaffin

Acting Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

ERE WRITTEN:

Washington,

October 31, 1916.

Superintendent Mint

Denver Colorado

Discontinue oriole export key reach earth. Resume oriole petty

Urchin resume habit

Chaffin

Acting Director

FICIAL BUSINESS.
GOVERNMENT RATES.

CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses, Mint Bureau, 1917.

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2122

RG104 E-235 Vol 416

310763.

October 31, 1916.

SUBJECT: Minor and subsidiary coinage.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

With reference to your telegram of this date as to balance of coins on hand, it would appear that the old quarters you have in stock were omitted from the wired balance, as you had on hand on the 28th a total of $235,000., and coined $50,000. on the 30th, making a grand total of $285,000. The Treasurer has not advised this office of having ordered any quarters from you on the 30th, but the balance shown on that day amounts to $235,000.

Please advise me as to the correct figures.

Respectfully,

F. E. Kauffman

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

310783 October 31, 1916.

SUBJECT: New silver coinage.

Superintendent, U. S. Mint,

Denver, Colo.

Sir:

I beg to confirm telegram sent you today which, translated, reads as follows:

> "Discontinue coinage of twenty-five cents when you reach $500,000. Resume coinage of minor coins. When will you resume. Advise me by letter."

I am informed by the Treasurer that one-half million dollars in quarters will meet the present demand, and it is not deemed wise to coin any more of the old design than is necessary to meet such demand, as the call will be for the new design coin in preference to the old when the new design is ready for distribution. The demand for minor coin is still heavy.

During the present rush for small coin it will be appreciated if you will, when it is practicable to do so, make daily delivery of coins. By so doing this office will be able to advise the Treasurer each day what amount is available for his orders.

Respectfully,

F. A. Ringler

Acting Director of the Mint.

FHC-

RG104 E-235 Vol 416

310783

November 1, 1916.

SUBJECT: Silver and minor coinage.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Your letter of the 28th ultimo with reference to quarter dollar coinage, and requesting authority to continue on silver coinage after you have completed $500,000. in quarters was received after my telegram was sent you on October 31st.

As I advised you, the demand at present for minor coins is very strong, and the Treasurer is desirous of accumulating some stock of these coins, if possible, which it is hoped will soon be accomplished and you will then be called upon to coin silver.

Your advice this day received that you are out of the new design dime was called to the Treasurer's attention. He says that he will today transfer to you from San Francisco some more dimes of the new design.

Respectfully,

F. E. Chaffin

Acting Director of the Mint.

WHG-

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN: Washington,

November 2, 1916.

Superintendent Mint

Denver Colorado

Report result of test on Japanese crucible

von Engelken

Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses, Mint Bureau, 1917.
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2122.
2—4827

RG104 E-235 Vol 416

November 2, 1916.

SUBJECT: Personnel.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I beg to acknowledge the receipt of your telegram of the 1st instant in reply to a message from this Office in regard to the transfer of a clerk to a temporary position in the Department.

Since wiring you on October 30th it has been found that the employee who desired to go to Denver would not be permitted by his physician to venture into so high an altitude. He has been assigned to duty at New Orleans.

Thanking you for the trouble you have taken in the matter, I am

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 416

November 2, 1916.

SUBJECT: Graphite goods for the Denver Mint.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to confirm the following telegram sent you today:

"Report result of test on Japanese crucible".

Since dictating this letter, reply to the telegram above quoted has been received. My reason for wiring you for this report is that the crucible situation is getting to be serious and the prices are still advancing. If the test on the Japanese crucible has been satisfactory I would like to be advised of it as soon as possible.

Respectfully,

A. Piatt Andrew

Director of the Mint.

FHC-

RG104 E-235 Vol 416

November 2nd, 1916.

SUBJECT: Graphite goods for the Denver Mint.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I am in receipt of your letter of October 30th, advising me of the condition in which the shipment of covers and rings from Messrs. J. H. Gautier & Company arrived in Denver. I am attaching a copy of my letter of this date to Messrs. Gautier & Company, bringing this matter to their attention.

I presume you are making claim on the railroad company for this breakage. All shipments of crucibles, covers and rings and, in fact, shipments of any kind received by you in broken condition, if receipted for by the receiving agent at point of shipment in good order, should be paid for by the railroad company. Please make a claim on the railroad company for this breakage, and advise me when you have done so, in order that I may keep in touch with the progress of the claim.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

November 2nd, 1916.

SUBJECT: Claims for loss and damage of goods in transit.

Superintendent, U. S. Mint, Philadelphia, Pa.
" " " San Francisco, California.
" " " Denver, Colo.
Assayer in Charge, U. S. Mint, New York City, N.Y.
" " " " New Orleans, La.
" " " " Carson, Nev.
" " " Assay Office, Seattle, Wash.
" " " " " Deadwood, S. D.
" " " " " Salt Lake City, Utah.
" " " " " Helena, Montana.
" " " " " Boise, Idaho.

Sir:

Please advise this office whether or not it is your practice to make claims against the railroad companies for loss and damage on any shipments of supplies that are received by you. If it has not been your practice in the past to do so, please arrange to do so in the future. You will handle the claims with the railroad agent in your city, making up all claims in conformity with the requirements of the railroad company as to the necessary documents, and advise this office in each case when a claim is made, by letter, in order that we may keep a record here of these claims, and of the delay, if any, that may transpire in settlement.

Please be careful in all cases to have proper notations as to breakage and damage made on freight bills issued to you by the delivering agent. Should this breakage not be apparent until the goods are received in your institution, arrange to have inspection made of them at once by a representative of the railroad company, and insist upon a notation upon the freight bill to indicate the damage.

Please acknowledge receipt and advise if understood.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

November 3rd, 1916.

SUBJECT: Conference.

Superintendent, U. S. Mint,
Philadelphia, Penna.
Superintendent, U. S. Mint,
San Francisco, California.
Superintendent, U. S. Mint,
Denver, Colorado.
Superintendent, U. S. Assay Office,
New York City, New York.

Sir:

I beg to refer to the conference of officials to be held here on November 20th, and to request that you come prepared to discuss any subject pertaining to this service that may be presented. A few of the subjects which present themselves to me and which I desire discussed are as follows:

Oil and gas melting furnaces, including number of melts in a given time and the comparative cost.

The crucible situation, as you know, is a serious one, and should be gone into thoroughly. Please cause an inventory to be made of crucibles and graphites you are carrying, and an estimate of what will be needed, in addition to any you may have ordered, to carry you through the fiscal year.

Please also arm yourself with information as to the coinage operations of your institution, as I desire that the matter of capacity, combinations of coins best suited at the same time, and, in fact, all of the operations connected with coinage, be fully discussed.

The question of blank forms and records now used in this service will receive full consideration. Please be prepared to make suggestions and recommendations.

The above are a few of the subjects which I desire to take up, and must depend upon each official attending the conference to be prepared with suggestions and recommendations as to matters which he thinks should receive attention.

Respectfully,

F. A. Vanderlip

Director of the Mint.

MIC.

RG104 E-235 Vol 416

November 4, 1916.

Superintendent,

United States Mint,

Denver, Colo.

Sir:

I enclose eight samples of standard gold, and would thank you to have each sample assayed in duplicate for gold, reporting the results to this office and returning the samples for further assaying.

Respectfully,

Director of the Mint.

Enc.

RG104 E-235 Vol 416

November 4, 1916.

SUBJECT: Graphite goods for Denver Mint.

Superintendent, U. S. Mint,

Denver, Colo.

Sir:

Your letter of the 31st ultimo regarding crucibles has been received, and I beg to say that this office did not receive a bid from the Joseph Dixon Crucible Company on the last lot purchased for you, the only one received being from J. H. Gautier & Company. I presume the Dixon Company mailed their bid to you instead of to this office.

The crucible question will be discussed at the meeting held here on the 30th instant.

Respectfully,

F. E. Leeper

Director of the Mint.

RHO.

RG104 E-235 Vol 416

November 6, 1916.

Subject: Conference.

Superintendent, U. S. Mint,
Philadelphia, Pa.
Superintendent, U. S. Mint,
Denver, Colo.
Superintendent, U. S. Mint,
San Francisco, California.
Superintendent, U. S. Assay Office,
New York City, New York.

Sirs:

For your information, I am attaching hereto a list of subjects to be taken up at the conference to be held on the 20th instant. This list may be enlarged before you get here, but in the meantime it will give you an idea of what will be the subjects that will come up for discussion.

Respectfully,

Director of the Mint.

1 Enclosure.

RG104 E-235 Vol 416

November 6, 1916.

SUBJECT: Stock of dies.

Superintendent, U. S. Mint,

Denver, Colo.

Sir:

I have your letter of the 2nd instant, referring to your die stock. Your die reports shows that on October 28th you had on hand eighteen (18) pairs of dies for nickels and eighteen pairs for cents. I have, therefore, today ordered shipped to you 10 pairs each for nickels and cents.

While I desire you to watch your die stock closely and keep supplied, at this time of the year it is not deemed wise to order more than we may need, or have large stocks on hand on December 1st.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

November 6, 1916.

SUBJECT: Blue Prints.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to acknowledge the receipt of blue print showing arrangement and capacity of the coining machines and melting furnaces of the Denver Mint and to say that it covers what I want very fully. There is one point, however, I would like to have covered, which is not entirely clear to me, viz: Your capacity seems to be based on one denomination of coin, and I wish you would have Mr. Vogt prepare a sheet showing the capacity of machinery, etc., on combinations of coins, as for instance, nickels and cents; quarters and dimes; halves and quarters, or halves and dimes. While I might be able to figure out these combinations from your blue print, I would rather have such a statement from you, as you are in a better position to judge which combinations bring the best results in your institution.

I would also thank you to forward a copy of the blue print furnished, as soon as possible, to the Mints at Philadelphia and San Francisco, so that they may prepare theirs on the same lines that you have prepared yours.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

Night Message.

November 6, 1916.

U.S. Mint, Philadelphia, Pa.
" " San Francisco, Cal.
" " Denver, Colorado.
" " New Orleans, La.
" " Carson, Nevada.
" Assay Office, New York, N. Y.
" " " Seattle, Wash.
" " " Deadwood, S. D.
" " " Boise, Idaho.
" " " Helena, Mont.
" " " Salt Lake, Utah.

Beginning Tuesday seventh instant pay sixty-eight cents ounce for silver partings.

von Engelken,
Director.

Cont. Ex. Mint Bureau 1917.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR .....
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 4722

RG104 E-235 Vol 416

November 6, 1916.

Dear Mr. Annear:

In acknowledging the receipt of the blue prints of your institution, made in conformity with my request, I wish you would convey for me to Mr. Voght my appreciation of the excellent manner in which he has compiled and arranged the information.

Very truly yours,

Director of the Mint.

Hon. Thomas Annear,
Superintendent,
U. S. Mint,
Denver, Colorado.

RG104 E-235 Vol 416

November 6, 1916.

SUBJECT: Requisitions for funds.

Superintendent, U. S. Mint,

Denver, Colo.

Sir:

Requsition for advance to you of funds to meet the expenses of your institution during the fiscal year 1917, has been approved in the following sums:

Salaries, -	$4,000.00
Wages of workmen, -	5,000.00
Contingent expenses, -	10,000.00
Total, -	$19,000.00

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

November 8th, 1916.

Superintendent,

United States Mint,

Denver, Colo.

Sir:

I enclose eight samples of standard gold, and would thank you to have each sample assayed in duplicate for gold, reporting the results to this office and returning the samples for further assaying.

Respectfully,

F. E. Scheele

Director of the Mint.

F.E.S.

RG104 E-235 Vol 416

31444

November 8, 1916.

SUBJECT: Assay Coins.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I am returning herewith coins from delivery No. 9, sent in excess of the number required.

The Bureau understands that these coins were sent by you before the receipt of letter from the Bureau dated October 31st.

Respectfully,

F. E. McLaughlin

Director of the Mint.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

November 9, 1916.

Superintendent Mint San Francisco, Calif.

Superintendent Mint, Denver, Colorado.

Bad your estimate appropriations for deficiencies muslim counting on present basis of operations to December fifteenth

von Engelken

Director

OFFICIAL BUSINESS,
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses, Mint Bureau, 1917.
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2188.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

NIGHT MESSAGE.

November 9, 1916

Superintendent Mint

Denver Colorado

Commencing November thirteenth tonga operate ten hours daily oriole petty

von Engelken

Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses, Mint Bureau, 1917.
The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2123.

RG104 E-235 Vol 416

November 9, 1916.

SUBJECT: Deficiency appropriations.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to confirm my wire of this date, which, translated, reads as follows:

"Advise by wire your estimate appropriations for deficiencies for fiscal year nineteen seventeen counting on present basis of operations to December fifteenth".

Respectfully,

F. H. McSugelee

Director of the Mint.

FHC-

RG104 E-235 Vol 416

November 9, 1916.

SUBJECT: Silver and minor coinage.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to confirm the following telegram sent you today which, translated, reads as follows:

"Commencing November thirteenth until further advised operate ten hours daily on coinage of minor coins".

It appears from reports received today that we are accumulating balances of minor in the other two institutions and I do not feel justified in running on long overtime when balances are being accumulated.

Respectfully,

F. H. McAdoo

Director of the Mint.

FHC-

RG104 E-235 Vol 416

November 10, 1916.

SUBJECT: Graphite goods for Denver Mint.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

Referring to your order for crucibles placed with Messrs. J. H. Gautier & Company under date of May 11th, I beg to advise you that Mr. Daly, of Gautier & Company has personally advised this office that the balance due on this order will be shipped during this month. He has the number eighties and the dipping cups ready now and they will go forward immediately.

With reference to the 17 broken covers and 1 4-inch ring, Mr. Daly says that while his Company cannot admit liability for the breakage of these goods, he will make the loss good and ship to you with the graphite goods going forward this month.

Your order recently placed with Gautier & Company will, Mr. Daly advises, be filled by January 1, 1917.

Respectfully,

F. E. Leaplee

Director of the Mint.

C/W

RG104 E-235 Vol 416

November 11, 1916.

SUBJECT: New silver coinage.

Superintendent, U. S.Mint,
Denver, Colorado.

Sir:

I am having sent you from the Philadelphia Mint six (6) sets each of dies for the new design twenty-five and fifty-cent pieces. You will please retain these dies subject to call from this office. Should I decide to have you coin either or both of these denominations in the near future, I will have additional sets sent you in ample time.

Respectfully,

F. H. Mathewson

Director of the Mint.

RG104 E-235 Vol 416

November 11, 1916.

Dear Mr. Annear:

Please accept my thanks for the very beautiful photograph of the Denver Mint which you kindly sent me. I am having it framed for my private Office.

I have also to thank you for a photograph of the building which you sent me several weeks ago.

Very sincerely yours,

W. G. McAdoo

Hon. Thomas Annear,
Superintendent, U.S.Mint,
Denver, Colorado.

RG104 E-235 Vol 416

November 13, 1916.

Superintendent,

United States Mint,

Denver, Colo.

Sir:

I enclose eight samples of standard gold, and would thank you to have each sample assayed in duplicate for gold, reporting the results to this office and returning the samples for further assaying.

Respectfully,

F. J. H. von Engelken

Director of the Mint.

FFB-

By F. A. Chaffin
Acting Director.

RG104 E-235 Vol 416

,November 14,1916.

SUBJECT: SHIPMENTS OF COIN AND BULLION BY MAIL.

Superintendent, U.S. Mint,
Denver, Colo.

Sir:

On the 13th instant this office mailed to you a copy of a letter of instructions issued by the Secretary of the Treasury, together with an order issued by the Postmaster General with relation to shipments of coin and bullion by parcel post. You will observe that under these instructions we can no longer make such shipments under the Government Frank and payment of the registry fee only, but must in addition prepay postage at full parcel post rates. It is believed from investigation thus far made, that in many instances, especally in case of silver and minor coin shipments, it will be to our advantage to make such shipments by express rather than by mail. This office has requested rates from the Express companies covering shipments between our institutions, but pending the receipt of their replies and in accordance with the instructions referred to, in making future shipments please obtain from Express companies their rates, and when you find thatiit is more economical to ship by express than by mail, unless otherwise instructed, please make shipments in that manner.

RG104 E-235 Vol 416

I am advised that the Treasurer will for the present and until such time as this matter is settled, leave the mode of transportation to the shipping office.

Respectfully,

F. J. H. von Engelken,
Director of the Mint.

By F. J. Chaffin
Acting Director of the Mint.

RG104 E-235 Vol 416

November 15, 1916.

SUBJECT: Assays of fine gold.

Superintendent,

U. S. Mint,

Denver, Colo.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F.J.H. von Engelken,

Director of the Mint.

FPD- By F.P. Keppler

Acting Director.

RG104 E-235 Vol 416

November 18, 1916.

SUBJECT: Assays of fine gold.

Superintendent,

U. S. Mint,

Denver, Colo.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. J. H. von Engelken,

Director of the Mint.

FPD.

By

Acting Director.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTIEN:

Washington,

November 18, 1916.

Superintendent Mint

Denver Colorado

Commencing Monday tonga operate sixteen hours daily Coin quarters egg exclusively humane thereafter Accumulate as much petty as possible pending arrangement for oriole quarters Rudder Dont delay

von Engelken

Director

FFICIAL BUSINESS.
GOVERNMENT RATES.

CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR -- Contingent expenses, Mint Bureau, 1917.

2—6327

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

November 18, 1916.

SUBJECT: Silver coinage - Denver.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I beg to confirm my telegram of this date, which, translated, read as follows:

> "Commencing Monday until otherwise directed operate sixteen hours daily. Coin quarters old series exclusively. As rapidly as possible thereafter accumulate as much minor coin as possible pending arrangement for coinage of quarters. Urgent demand. Dont delay."

It has been found that the Treasurer's estimate for quarters has been exceeded, and he now estimates that he will need at least $1,000,000. in new quarters to meet the immediate demands.

I trust you will push the coinage of quarter dollars with all possible speed. As stated in the telegram, it is hoped that you will accumulate as much minor coin as possible pending arrangements for the coinage of quarters.

Respectfully,

F. H. Mathesen

Director of the Mint.

FHC-

RG104 E-235 Vol 416

November 21, 1916.

SUBJECT: Assays of fine gold.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPB-

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN: Washington,

November 22, 1916.

Superintendent Mint

Denver Colorado

Wire immediately balance current

half dollars

von Engelken

Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses Mint Bureau 1917
The appropriation from which payable must be stated on above line.
3—6927
DEPARTMENTAL STOCK FORM 2126.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

November 22, 1916.

Superintendent Mint

Denver Colorado

Follow original instructions concerning parcel post shipments not exceeding one hundred twenty five pounds per pouch

von Engelken

Director

JAC

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses Mint Bureau 1917
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.
3—6527

RG104 E-235 Vol 416

November 22, 1916.

SUBJECT: Silver coinage.

Superintendent, U. S. Mint,

Denver, Colo.

Sir:

I am advised by the Treasurer that a strong demand for new Half Dollars is developing. I am therefore ordering shipped to you fifteen (15) pairs of dies for the new Half Dollars. These are in addition to six pairs recently ordered for you.

It also appears from advices received that approximately one million dollars in quarters will meet the present demand. When you have sufficient ingots on hand for that amount, unless otherwise advised, please cast Half Dollar ingots, keeping me fully informed as to your operations.

Respectfully,

F. M. Gulick

Director of the Mint.

FHC-

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

November 25, 1916.

Superintendent Mint

Denver Colorado

Fruit Jonah patent holders Ariel fifty plain head holder Sin order tooth them

~~Chaffin~~

von Engelken

Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses Mint Bureau 1917.
2—0917

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

November 23, 1916.

SUBJECT: Coin kegs for the Denver Mint.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I beg to confirm my telegram of this date, which, translated, read as follows:

"Philadelphia can't furnish patent coin kegs. Can spare fifty plain head coin kegs. Shall I order shipment of them".

Respectfully,

F.J.H. von Engelken
Director of the Mint.
By
Acting Director.

FHC-

RG104 E-235 Vol 416

November 25, 1916.

SUBJECT: Shipment of coin and bullion by parcel post.

Sir:

I beg to refer to letter of the Secretary of the Treasury, dated November 10th, with relation to shipments of bullion and coin by parcel post. It appears that these instructions with regard to the number of pounds that are to be placed in any one pouch have been misunderstood by some offices.

The second paragraph of this letter of instructions states that the instructions regarding the manner of shipping by parcel post shall govern. By that it was meant that previous instructions regarding such shipments should now prevail with the exception that in future it will be necessary to pay postage at parcel post rates upon such shipments.

It was not intended that these instructions would modify the manner of preparing the money and bullion for shipment, nor to further limit the weight which could be placed in any one pouch. Under agreement with the Post Office Department it was understood that we could place 125 pounds in any one pouch. This agreement is still in force, and we will still be permitted to place that quantity in a single pouch.

For shipments outside the second zone the rates are calculated on the 20-pound unit. You should, therefore, in making shipments, confine the weight of the pouch, as nearly as possible, to 20 pounds or multiples of 20 pounds, as the postage is figured on each 20 pounds or fraction thereof. For instance, if 25 pounds is placed in a single pouch for shipment outside the second zone, you will be required to pay postage on 40 pounds.

Respectfully,

F.J.H. von Engelken,
Director of the Mint.

By

Acting Director.

Superintendent,
U. S. Mint,
Denver, Colo.

RG104 E-235 Vol 416

November 25, 1916.

SUBJECT: Advancing payday.

Sir:

If deemed expedient, you are authorized to pay employees on Wednesday, the 29th instant, instead of Friday, December 1st, as would be required by existing regulations.

Respectfully,

F.J.H. von Engelken,
Director of the Mint.

By

Acting Director.

Superintendent, U. S. Mint,

Denver, Colo.

FHG.

RG104 E-235 Vol 416

, November 23,1916.

SUBJECT: SHIPMENT OF COIN.

Superintendent, U.S. Mint,
Denver, Colo.

Sir:

I would be pleased if you will have prepared and forwarded promptly at the end of each month, until otherwise ordered, a statement showing the total shipment of coin, by denominations and values, from your mint, to be attached to the statement recently furnished by you, to enable me to verify certain figures and to compile others therefrom.

The figures should commence with those shipped during the month of October, 1916.

Respectfully,

F. J. H. von Engelken,
Director of the Mint.

By

Acting Director of the Mint.

AAH

RG104 E-235 Vol 416

November 23, 1916.

SUBJECT: Estimate of the production of gold and silver during the calendar year 1916.

Sir:

To enable this office to estimate the production of gold and silver during the calendar year 1916, you are hereby requested to prepare on forms Nos. 61 and 637, statements of the deposits of gold and silver at your institution in fine ounces for the eleven months ending November 30th, and also an estimated statement of deposits for December, as furnished heretofore, so as to reach this Bureau on or before December 12th.

Respectfully,

F. J. H. von Engelken,
Director of the Mint.

By

Acting Director.

Superintendent, U. S. Mint,
Denver, Colo.

EBC.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

HERE WRITTEN:

Washington,

November 24, 1916.

Superintendent Mint

Denver Colorado

Advise by wire when you will deliver quarter dollars

von Engelken

Director

FHE

CIAL BUSINESS.
OVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses Mint Bureau 1917
2—6927

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

November 24, 1916.

SUBJECT: Assays of fine gold.

Superintendent,

U. S. Mint,

Denver, Colo.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F.J.H. von Engelken,

Director of the Mint.

FPD- By F.D. Chaffin

Acting Director.

RG104 E-235 Vol 416

November 24, 1916.

SUBJECT: Holiday.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

You are authorized to excuse all employees who may be spared at one o'clock Wednesday, November twenty-ninth.

Respectfully,

F.J.H. von Engelken,
Director of the Mint.

By

Acting Director.

FHC-

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

November 27th, 1916.

Superintendent Mint

Denver Colorado

Ten pairs quarter dollar dies old design

shipped you twenty-fifth

von Engelken

Director

SPECIAL INSTRUCTIONS.
DEPARTMENT RATES,
Under Treasury Department, Appropriation for Contingent expenses, Mint Bureau, 1917
Blank.
The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 3168.

RG104 E-235 Vol 416

November 27, 1916.

SUBJECT: Assays of fine gold.

Superintendent,

U. S. Mint,

Denver, Colo.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FED.

RG104 E-235 Vol 416

503

November 27, 1916.

SUBJECT: Deposits of bullion.

Superintendent, U. S. Mint,

Denver, Colo.

Sir:

I am transmitting herewith a deposit of bullion received at this office from Mrs. Annie B. Youtsey, Chariton, Iowa.

The writer has been advised that you are not required to accept deposits having a value less than $100. It is to be accepted or not in your discretion.

Respectfully,

F. E. Baldwin

Director of the Mint.

Enclosure.

RG104 E-235 Vol 416

November 27th, 1916.

SUBJECT: Purchase of flags for the Denver Mint.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Referring to your purchase order dated November 22nd, 1916, for four standard flags to be purchased through this office, the order is returned herewith with the advice that these flags may be purchased locally from the lowest bidder.

Respectfully,

Director of the Mint.

1 Enclosure.

RG104 E-235 Vol 416

November 29, 1916.

SUBJECT. Minor Metal.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I beg to acknowledge the receipt of your letter of the 23rd instant calling attention to the clerical error in copy of acceptance of the proposal of Clemdenin Brothers on copper. The rate should have been stated as $0.33. Thank you for calling attention to the matter.

Respectfully,

F. A. Vanderlip

Director of the Mint.

RG104 E-235 Vol 416

December 1, 1916.

SUBJECT: Assays of fine gold.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further sampling.

Respectfully,

Director of the Mint.

FRB.

RG104 E-235 Vol 416

December 2, 1916.

SUBJECT: Accounts.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Bill of Wells, Fargo & Company Express, for the transportation of new dime dies from Philadelphia, September 18th, and for other dies to Philadelphia, August 29th, September 12th, September 13th, 19th, 20th and 23rd, and coin collars September 22nd, has been forwarded to the Auditor for settlement, chargeable to your 1917 contingent appropriation in the sum of $11.19

Respectfully,

F. E. Scheele

Director of the Mint.

RG104 E-235 Vol 416

December 4, 1916.

SUBJECT: Assays of fine gold.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD

1 Enclosure.

RG104 E-235 Vol 416

December 5, 1916.

SUBJECT: Requisition for funds.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Requisition for advance to you of funds to meet the expenses of your institution during the fiscal year 1917, has been approved in the following sums:

Salaries, -	$4,000.00
Wages of workmen, -	15,000.00
Contingent expenses, -	5,000.00
Total, -	$24,000.00

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

December 5, 1916.

SUBJECT: Coin kegs for Denver Mint.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

With reference to your telegram requesting the loan of fifty coin kegs from the Mint at Philadelphia and to your subsequent letter stating that you believed the Express Company would be willing to ship these kegs to you free of charge, I beg to say that the Superintendent of the Mint at Philadelphia has advised me the Express Company claims that under the rules of the Interstate Commerce Commission they will not be allowed to carry these kegs free, and must make a charge of $1.00 for each keg.

These kegs are plain top kegs, and it is believed that if used for the shipment of coin that the consignor would knock the head in and require you, if you put them to further use, to place new heads in them, and that it would be inexpedient to use such a keg for coin shipments. It is also probable that by the time they would reach you that the demand for minor coins may lessen.

In view of these facts, I have this day requested the Superintendent of the Mint at Philadelphia to hold these kegs for further instructions if they have not already been shipped to you.

Respectfully,

Director of the Mint.

FHC-

RG104 E-235 Vol 416

December 5, 1916.

SUBJECT: Shipments of bullion and coin by parcel post.

Sir:

Referring to shipments of bullion or coin by parcel post, I am advised that when parcels weighing 50 pounds or under are consigned to points within the first or second zones, we are entitled to the graduated rates prescribed for matter weighing 50 pounds or under, and on parcels weighing 20 pounds or less consigned to points outside of the second zone we are entitled to the graduated rates prescribed for matter weighing 20 pounds or less. When the weight of a parcel exceeds fifty pounds on matter consigned to points within the first two zones, and exceeds twenty pounds on matter consigned to points outside of the second zone, we are required to pay for such excess of fifty, twenty pounds or fraction thereof at the rates prescribed for the transportation of fifty pounds within the first two zones and on twenty pounds outside of the first two zones.

Registry fees must, as heretofore, be paid on each fifty pounds or fraction thereof, and on each twenty pounds, or fraction thereof, according to the zone in which the point of destination is located.

Respectfully,

Director of the Mint.

Superintendent,
U. S. Mint,
Denver, Colo.

PHC.

RG104 E-235 Vol 416

, December 6,1916.

SUBJECT: Coinage Report.

Superintendent, U.S. Mint,
Philadelphia, Pa.
Superintendent, U.S. Mint,
Denver, Colo.
Superintendent, U.S. Mint,
San Francisco, Cal.

Sir:

Hereafter in preparing your monthly, fiscal and calendar year's coinage for other than the United States on Form 246, please ignore the sub-heading "Value in U.S. subsidiary coins". It is desirable, however, that the unit of value of coinages of foreign countries, when made at your mint, be inserted under the word value.

An amended copy of Form 246 is enclosed herewith.

Respectfully,

F. E. Scobey

Director of the Mint.

AAH

1 enclosure.

RG104 E-235 Vol 416

December 7, 1916.

Superintendent,

United States Mint,

Denver, Colorado.

Sir:

I enclose eight samples of standard gold, and would thank you to have each sample assayed in duplicate for gold, reporting the results to this office and returning the samples for further assaying.

Respectfully,

Director of the Mint.

MHD

RG104 E-235 Vol 416

December 6, 1915.

SUBJECT: Releases on Mint transactions.

Superintendent, U. S. Mint,
Philadelphia, Penna.
Superintendent, U. S. Mint,
San Francisco, Calif.
Superintendent, U. S. Mint,
Denver, Colo.
Superintendent, U. S. Assay Office,
New York City.

Gentlemen:

At the conference of Mint officials held in this office on November 20th, the subject of correctly recording and obtaining releases on Mint service transactions with the public by the use of Express Companies as common carriers in transporting bullion and coin, or, in lieu thereof, requiring the appointment of local agents (Express Companies or other) in order that absolute receipts may be obtained with delivery over the counter, was discussed and it developed that the procedure followed in the various institutions was not uniform. It also developed that it would not be practicable to make it uniform for the reason that the manner in which such matters are handled in Denver, San Francisco and Philadelphia would not be practicable in New York, and vice versa.

As the methods employed in all offices seem to fully protect the Government's interests, it was agreed, for the present, to let the matter rest.

Respectfully,

Director of the Mint.

FMC.

RG104 E-235 Vol 416

December 6, 1916.

SUBJECT: Prepayment of Freight Charges.

Superintendent, U. S. Mint,
Philadelphia, Penna.
Superintendent, U. S. Mint,
San Francisco, Calif.
Superintendent, U. S. Mint,
Denver, Colo.
Superintendent, U. S. Assay Office,
New York, N.Y.
Assayer in Charge, U. S. Assay Office,
Seattle, Wash.

Gentlemen:

The question of the prepayment of freight charges was discussed at a conference held by the officials of the larger institutions in this office on November 20th, and it is believed that in many cases money could be saved to this service by buying supplies, machinery, etc., f. o. b. point of origination instead of f. o. b. Mints and Assay Offices. It is, therefore, suggested when purchasing heavy supplies such as crucibles or machinery, that bids be obtained both f. o. b. point of origination and f. o. b. point of delivery, and that freight rates on such articles be ascertained and the goods shipped in the manner most advantageous to the Government.

Of course, it will be necessary, in all cases where goods are shipped f. o. b. point of origination, to have the same billed on the Government bill of lading.

Respectfully,

Director of the Mint.

FMG.

RG104 E-235 Vol 416

December 6, 1918.

SUBJECT: Efficiency Reports.

Superintendent, U. S. Mint, Philadelphia, Pa.
" " " San Francisco, Cal.
" " " Denver, Colo.
" " Assay Office, New York, N.Y.
Assayer in Charge, U. S. Mint, New Orleans, La.
" " " Carson, Nev.
" " " Assay Office, Seattle, Wash.
" " " " " Helena, Mont.
" " " " " Deadwood, S.D.
" " " " " Boise, Idaho.
" " " " " Salt Lake City, Ut.

Gentlemen:

The question of rating and marking employees for conduct and efficiency was thoroughly discussed at a conference of the officials of the larger institutions held in this office on November 20th, and it was decided that in rendering reports in the future you will eliminate marking for conduct except where specific cases are necessary to be brought to the attention of this office, such cases to be handled as they come up.

For the purpose of uniformity in marking the efficiency of employees, please use the following key:

Perfect	= 100	Fair	= 85
Excellent	= 95	Poor	= 80
Good	= 90	Bad	= 75

Able-bodied men are to be graded according to the service which they render. To arrive at an employee's efficiency, you will please consider the work performed, the interest taken in such work, and the employee's willingness in doing his or her work. Employees whose efficiency is affected by age are to be graded according to their service, and, for the information of this office, shall be designated by the use of asterisks preceding their names.

Should it become necessary for you to rate an able-bodied employee below 80, you will please accompany your report with a letter explaining such cases.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

December 6, 1916.

SUBJECT: Cost reports.

Superintendent, U. S. Mint,
Philadelphia, Penna.
Superintendent, U. S. Assay Office,
New York City, N. Y.
Superintendent, U. S. Mint,
San Francisco, California.
Superintendent, U. S. Mint,
Denver, Colorado.

Gentlemen:

Referring to the discussion of cost reports at the conference of Mint officials held in this office on November 20th, I beg to say that the ideas of a cost report will be submitted by each Superintendent somewhat along the line of the sample form provided by Mr. Bovie, a copy of which was furnished you. It is desired that cost reports be reduced to the simplest possible form and worked out on the basis that will enable this office to make ready comparisons as to the cost throughout the period of a year of doing similar work in the various institutions. The form to be finally used should embody all the information necessary in the largest institution. Any institution not engaged in any portion of the work shown on parts of the report need not utilize that portion of it.

I will thank you to submit your report as soon as practicable. Please also explain fully the report you submit by letter accompanying it.

Respectfully,

Director of the Mint.

FHC.

RG104 E-235 Vol 416

December 7, 1916.

SUBJECT: Applications for extensions of leave on account sickness.

Superintendent, U. S. Mint, Philadelphia, Pa.
" " " Denver, Colo.
" " " San Francisco, Calif.
" " Assay Office, New York City.
Assayer in Charge, U. S. Mint, New Orleans, La.
" " " " Carson, Nev.
" " " Assay Office, Seattle, Wash.
" " " " " Deadwood, S.D.
" " " " " Helena, Mont.
" " " " " Boise, Idaho.
" " " " " Salt Lake City, Ut.

Gentlemen:

I beg to refer to form No. 920, application for extension of leave on account of sickness, and to advise you that in future you need not submit such applications to this office for my approval. You will, however, require these applications to be made in all cases where extension of leave on account of sickness is requested, and retain the same on file in your office.

Respectfully,

Director of the Mint.

FHC-

RG104 E-235 Vol 416

December 7, 1916.

SUBJECT: Labor performed by one institution for another.

Superintendent, U. S. Mint,
Philadelphia, Penna.
Superintendent, U. S. Mint,
Denver, Colo.
Superintendent, U. S. Mint,
San Francisco, California.
Superintendent, U. S. Assay Office,
New York City.

Sir:

Referring to our discussion on November 30th with regard to performing labor or manufacturing machinery, equipment or supplies at one institution for another, and charging for the cost of material and not for the cost of labor, I have concluded that such a scheme would not be expedient inasmuch as it would work to the detriment of the institution performing the service and to the advantage of the institution for whom the service is performed. You will, therefore, make charges in such cases to cover the actual cost of labor and materials consumed.

I am also of the opinion that it would be economical for all institutions to manufacture equipment and supplies for their own use, provided, of course, they are equipped with the necessary machinery and labor employed can perform such work in connection with their other duties.

Respectfully,

Director of the Mint.

FHC-

RG104 E-235 Vol 416

December 6, 1916.

SUBJECT: Mint Regulations.

Superintendent, U. S. Mint,
Philadelphia, Penna.
Superintendent, U. S. Mint,
San Francisco, California.
Superintendent, U. S. Mint,
Denver, Colo.
Superintendent, U. S. Assay Office,
New York City.

Gentlemen:

Referring to the discussion by Mint officials in conference in this office on November 20th, regarding the revision of the Mint regulations, it has been decided that the regulations now in use will be amended and revised in this office with as little delay as possible.

The plan first discussed to submit a draft of the revised regulations to the various offices does not now seem practicable for the reason that it would cause delay. I have, therefore, decided to make the revision in this office, and to submit to the various offices for their consideration and suggestions only those parts which it seems desirable to have worked out by those who carry the regulations out in practice.

Respectfully,

Director of the Mint.

FHC.

RG104 E-235 Vol 416

December 6, 1916.

SUBJECT: Personal injuries.

Superintendent, U. S. Mint,
Philadelphia, Penna.
Superintendent, U. S. Mint,
San Francisco, California.
Superintendent, U. S. Mint,
Denver, Colo.
Superintendent, U. S. Assay Office,
New York City.
Assayer in Charge, U. S. Assay Office,
Seattle, Washington.

Gentlemen:

At the meeting of Mint officials held in this office on November 20th, the subject of personal injuries to employees was discussed.

It has occurred to me, from the large number of personal injury reports received, that some of them must be due to carelessness on the part of the employee himself or to lax supervision on the part of the foreman or man in charge of the department or room, to safeguard and protect the employees engaged in hazardous occupations. I therefore desire to investigate all future reports received, and where I find injury to an employee is due to carelessness or on account of lax supervision on the part of the foreman or man in charge of the department or room, to hold the foreman or such man in charge personally responsible for such injuries.

I therefore request that all reports on personal injuries be accompanied by letter explaining fully how the accident occurred.

Please notify all employees concerned with the contents of this letter.

Respectfully,

Director of the Mint.

FMO.

RG104 E-235 Vol 416

Dec. 7, 1916.

Subject - Accounts.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Attention is invited to the following items pertaining to the disbursing accounts of your institution:

Dealer's quotations are required to support vouchers -

No. 306	July	favor	Schaefer Tent and Awning Co.	$99.50
" 318	"	"	Denver Rubber Co.	36.00
" 45	Sept.	"	Denver Dry Goods Co.	10.50

Vouchers No. 320 and 323, Aug., favor Great Northern Fuel Co. for coal, are paid from the 1916 contingent appropriation; coal was delivered, per voucher, July 15th, and there is no evidence to show that it is chargeable to the 1916 appropriation. Please forward such evidence as will establish the appropriation year - date of order, etc..

Voucher No. 325, Sept. - Favor Westinghouse Elec. & Mfg. Co., for motors, etc.; two lower bids than the one accepted were received; reasons for their non-acceptance should be given.

Voucher No. 11 - Aug. - Favor L. Brizzolara & Son of San Francisco, for charcoal; the San Francisco dealer's quotations should have been obtained to support this voucher, but it will be forwarded, in this case, to the Auditor without same.

The capacity in which representatives sign for their principals is not given on the following vouchers:

No. 68	Oct.	Favor	Western Iron Foundry Co.,	A. F. Evers
" 73	"	"	" "	J. Ernest Higson
" 74	"	"	W. H. Lauth	C. M. Lauth.

Please forward such information as required in time to reach Washington by the 14th instant, if possible.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

, December 7, 1916.

SUBJECT: Blank Forms.

Superintendent, U.S. Mint,
Denver, Colo.

Sir:

The enclosed requisition for blank forms No. 1716 and No. 1033, forwarded to the Division of Printing and Stationery, has been referred to this office and the same is returned herewith. Forms 1033 and 1716 have been forwarded to you.

In this connection I beg to advise you that the enclosed requisition for Form 6599 was made to cover that particular Form and should not be amended as in this case.

Respectfully,

F. E. Wagner

Director of the Mint.

Enclosures.

FHC.

RG104 E-235 Vol 416

December 9, 1916.

SUBJECT: Preparation of correspondence, reports, etc.

Superintendent, U. S. Mint, Philadelphia, Penna.
" " " San Francisco, California.
" " " Denver, Colo.
" " Assay Office, New York City.
Assayer in Charge, U. S. Mint, New Orleans, La.
" " " " Carson, Nev.
" " " Assay Office, Seattle, Wash.
" " " " " Helena, Mont.
" " " " " Boise, Idaho.
" " " " " Deadwood, S.D.
" " " " " Salt Lake City, Ut.

Gentlemen:

Please in future typewrite all correspondence and reports to this office whenever the use of the machine does not involve any great amount of extra labor. It is appreciated that all forms are not arranged for typing and that to attempt its use in such cases would not be practicable.

Respectfully,

Director of the Mint.

FHC.

RG104 E-235 Vol 416

December 9, 1916.

SUBJECT: Pay-rolls.

Superintendent, U. S. Mint,
Philadelphia, Pa.
Superintendent, U. S. Mint,
Denver, Colo.
Superintendent, U. S. Assay Office,
New York City.
Superintendent, U. S. Mint,
San Francisco, California.

Gentlemen:

The subject of certifying to pay-rolls carrying overtime performed in another pay-roll period was discussed at the meeting of Mint officials held in this office on November 30th.

It developed that owing to the impossibility of preparing correct pay-rolls when overtime pay is accruing, in time to pay on the last day of a period and to include that day, it was agreed that, in future, employees paid from wages appropriation be paid for the following periods: 14th to 28th inclusive for payment on the last of the month; and from the 29th to 13th inclusive on the 15th of the month. If this arrangement does not allow sufficient time for preparing correct rolls, I will thank you to advise me, and arrangements will be made for the elapse of additional time between the close of the pay-roll period and pay day.

The pay-roll period for those paid from salaries appropriation should not be changed, as overtime is not involved.

Two separate wages appropriation pay-rolls should be prepared for payment on July 15th, one covering the latter part of June, and the other July 1st to 13th, inclusive, in order that appropriations for the two fiscal years may not be mixed.

Please acknowledge receipt of this letter.

Respectfully,

RG104 E-235 Vol 416

December 9, 1916.

SUBJECT: Crucibles and graphite goods.

Superintendent, U. S. Mint,
Philadelphia, Penna.
Superintendent, U. S. Mint,
San Francisco, California.
Superintendent, U. S. Mint,
Denver, Colorado.
Superintendent, U. S. Assay Office,
New York City.

Gentlemen:

Referring to the crucible situation, which was discussed at the conference of officials on November 20th, please instruct your melters to use all possible care and means in melting to prolong the life of the poor quality of crucibles and graphite goods we are now compelled to use. If experiments are made or methods used in any of the institutions which have been successful in saving crucibles, please advise this office so the other institutions may avail themselves of the benefits of such experiments or methods. If new brands of crucibles appear on the market and are tested and found satisfactory, please also advise this office of that fact, giving the name of the maker, the dealer handling it, together with any other information available.

Respectfully,

Director of the Mint.

WHC.

RG104 E-235 Vol 416

December 9, 1916.

SUBJECT: Coinage Dies.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Replying to your telegram of the 6th instant this Office ordered ten pairs of quarter dollar dies to be sent to your Office. No further dies of this denomination for the current calendar year will be sent to you. It is expected that the demands of the Treasurer for quarter dollars of this year will have been met on or about the twentieth of this month.

You are authorized to utilize the half dollar dies of new design now in your hands, until the close of 1916.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

December 11, 1916.

SUBJECT: Assays of fine gold.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD

1 Enclosure.

RG104 E-235 Vol 416

December 11, 1916.

SUBJECT: Weekly die reports.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I enclose herewith a copy of a form which has been adopted for the weekly die report. Pending the receipt of these forms from the printer in future reports please follow the copy enclosed herewith.

Respectfully,

F. A. Vanderlip

Director of the Mint.

FHC-

Enclosure.

RG104 E-235 Vol 416

December 12, 1916.

SUBJECT: Daily Books and Forms.

Superintendent, U. S. Mint,
San Francisco, California.

Superintendent, U. S. Mint,
Denver, Colorado.

Gentlemen:

I enclose herewith a proposed new form of daily ingot melting prepared by the Superintendent of the Melting & Refining Department of the Philadelphia Mint, who explains its use as follows:

"This report is very helpful and desirable in that it shows at a glance the ingots made per furnace, also each Melter's performance in ingots. Besides, it enables the office to prorate gas consumption, and also to determine just how individual furnaces are performing".

The importance of this form is in showing each Melter's daily work, and before ordering a supply from the printer I would like your opinion as to its practical use and if it can be utilized to advantage in your Mint. Any suggestions for or against it will be appreciated.

Respectfully,

Director of the Mint.

MH-1
Enclosure.

RG104 E-235 Vol 416

U. S. MINT SERVICE
Form 8871.
F.S., Dec. 27-12—8 x 10½.

NOTIFICATION OF SHIPMENT OF BLANK FORMS AND RECORD BOOKS.

Treasury Department,

BUREAU OF THE MINT,

Washington, D. C., December 13th, 1916

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

The following blank forms and record books for official use of your institution have been mailed you this day, viz:

COPIES.	FORM.	TITLE.
6,000	39-A	Assay Report, 6-1/2 X 7

The mutilation of record books will not be permitted. Detached sheets are forwarded with each book, to be preserved in your office until other copies are necessary, when the sheets are to be returned for use of the printer.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

December 13, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

At your early convenience will you please forward to this Office a report upon your recent visit to the Mint at Philadelphia and the New York Assay Office. You are requested to express freely your opinions formed from observation of the general conduct of the institution named, bearing upon the methods employed in the operative departments as compared with your system, the forms of accounting, general equipment, and the adjustment of the personnel.

You are requested to make any suggestions which would, in your judgment, aid in advancing the efficiency of the two institutions named as to output and economical management.

The superintendents at New York and Philadelphia have been advised that this letter has been sent to you, and I wish to assure you, on behalf of the officers in charge of the institutions visited, that any criticism or suggestions will be received with appreciation.

It is my purpose to give the officers in charge of the eastern plants an opportunity to reciprocate your assistance to them as a result of your recent visit.

Respectfully,

F. E. Scholz

Director of the Mint.

RG104 E-235 Vol 416

December 14, 1916.

SUBJECT: Amendment to Regulations.

Superintendent, U. S. Mint,
Philadelphia, Penna.
Superintendent, U. S. Mint,
San Francisco, California.
Superintendent, U. S. Mint,
Denver, Colo.

Sir:

I enclose herewith copy of amendment to Sections 2 and 3, Article 154, General Instructions and Regulations in relation to the transaction of the business of the Mints and Assay Offices of the United States, for your information and compliance.

Respectfully,

Director of the Mint.

FHO-W

Enclosure.

RG104 E-235 Vol 416

December 15, 1916.

SUBJECT: Assays of Fine Gold.

Superintendent,

U. S. Mint,

Denver, Colorado.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. P. Dugdale

Director of the Mint.

FPD

1 Enclosure.

RG104 E-235 Vol 416

December 15, 1916.

SUBJECT: Designations.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I beg to acknowledge the receipt of your letter of the 11th instant recommending changes in the designations of your employees.

The subject will be given careful consideration, and I will advise you later of the conclusion reached.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

December 16, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Referring to your letter of the 9th instant relative to the return of reverse dies fit for further use, your attention is called to the amendment to the Regulations, a copy of which was sent you, which will effect the change you proposed, and permit of the retention of reverse dies until unfit for use.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

December 18, 1916.

SUBJECT: Assays of fine gold.

Superintendent,

U. S. Mint,

Denver, Colorado.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. E. Carlisle

Director of the Mint.

RED

1 Enclosure.

RG104 E-235 Vol 416

December 18, 1916.

SUBJECT: Minor Metal Fund.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Replying to your letter of the 12th instant relative to your Minor Coin Metal Account, you are advised that an effort will be made this week to transfer from San Francisco and Philadelphia temporarily enough of the fund to permit you to make payment for metals delivered to you. This will enable you to continue until the end of the year on half dollars and dimes of the new designs.

The suggestion contained in your letter of the 15th instant, that you be permitted to coin dimes the last two days of the year, is approved.

Please be very careful not to pay out any of the new half dollars until specific instructions are sent you from the Department.

Respectfully,

F. A. Vanderlip

Director of the Mint.

RG104 E-235 Vol 416

December 18, 1914.

SUBJECT: Blank records and forms.

Superintendent, U. S. Mint,
Philadelphia, Penna.
Superintendent, U. S. Mint,
San Francisco, California.
Superintendent, U. S. Mint,
Denver, Colorado.

Gentlemen:

I am enclosing under separate cover a supply of form No. 1028-A, which you will please use in rendering your weekly report of coinage dies on hand, received, and used in coinage. Under the head of "Used in coinage" please enter only dies that are unfit for further use. Space is also provided for dies ordered by you.

Respectfully,

Director of the Mint.

FRC-M

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

December 19, 1916.

Superintendent Mint

Denver Colo

Wired you December first beginning Saturday December second pay for silver partings seventy-five cents

von Engelken

Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
OFFICE TREASURY DEPARTMENT, APPROPRIATION IS DR. Contingent expenses Mint Bureau 1917.
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM, 1-1916.

RG104 E-235 Vol 416

December 19, 1916.

SUBJECT: Dies for Denver Mint.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Referring to your letter of the 15th instant, I have to say that the 1917 dies were shipped from the Mint at Philadelphia on the 18th instant.

It is desired that, beginning with the first of the year, you proceed with the coinage of minor coin, favoring one-cent bronze pieces, in order that you may increase your minor coinage metal fund.

Respectfully,

F. J. H. von Engelken,
Director of the Mint,

By

Acting Director.

FHC-W

RG104 E-235 Vol 416

December 19, 1916.

SUBJECT: Price of silver.

Superintendent, U. S. Mint,

Denver, Colo.

Sir:

I have wired you today as follows:

"Wired you December first beginning Saturday December 2nd pay for silver partings seventy-five cents".

This in reply to your telegram of this date. I am this day requesting the telegraph Company to show service on this telegram.

Respectfully,

F.J.H. von Engelken,
Director of the Mint.

By F.C. Walker
Acting Director.

FHC-W

RG104 E-235 Vol 416

December 20, 1916.

SUBJECT: Purchase of flags - Denver Mint.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Your letter of the 15th instant, with reference to the purchase of flags has been received, and I have to say that these flags are listed in the general schedule of supplies for the year 1917 on pages 178-9. M. G. Copeland Company, No. 409 Eleventh Street, N. W., Washington, D.C., have a contract with the Government for furnishing such flags.

Respectfully,
F.J.H. von Engelken,
Director of the Mint.

By

Acting Director.

FHC-W

RG104 E-235 Vol 416

December 20, 1916.

SUBJECT: Die reports - Denver.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I have to return herewith your coinage die report for the week ending December 16th, for the reason that it cannot be reconciled.

On December 9th your report showed that you had on hand 6 pairs of quarter dollar dies, while the December 16th report shows that you have used during the week 6 obverse and 9 reverse dies, and still have a balance of 3 obverse and reverse; although you fail to show the receipt of any quarter dollar dies during the week.

Form 1028-A, which has been prepared for rendering this report has been forwarded to you and it is desired that the number of dies on hand from the previous week be shown, the receipts during the week, used in coinage, and the balance on hand at the end of the week for which the report is rendered.

Respectfully,
F.J.H. von Engelken,
Director of the Mint.

By

Acting Director.

FHC-W.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

ERE WRITTEN

Day
~~Night~~ ESSAGE.

Washington,

December 20, 1916.

Superintendent Mint

Denver Colorado

Telegraph Company investigating non-delivery message second If deemed expedient authorized to augment payments to depositors for silver deposited from and including second instant

von Engelken,
Director.

BUSINESS.
MENT RATES.
OR TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses, Mint Bureau, 1917.
This appropriation from which payable must be stated above line. DEPARTMENTAL STOCK FORM 212a.

RG104 E-235 Vol 416

December 20, 1916.

SUBJECT: Address.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Will you please inform this Office of your home address. This request is made for the reason that it might sometime be necessary to wire to you after the close of business, in cases of emergency.

Respectfully,

F. J. H. von Engelken

Director of the Mint.

By

Acting Director.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WRITTEN:

Washington,

December 21, 1916.

Superintendent Mint

Denver Colorado.

Pat issue ensign knead tonga by me

von Engelken

Director

AL BUSINESS,
VERNMENT RATES,
CHARGE TREASURY DEPARTMENT F, APPROPRIATION FOR

Contingent expenses Mint Bureau 1917

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

December 21, 1916.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Until advised to the contrary you will please pay for silver partings 1/8¢ less than the New York market price.

This office will not be in position to advise you daily as to the market price in New York and it will be necessary for you to inform yourself in time.

You understand, of course, that it will be necessary to exercise considerable care, inasmuch as any excess payment due to mistakes will be referred to you for adjustment.

Please keep me advised from time to time how this method of dealing with silver partings works out.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

December 21, 1916.

SUBJECT: Efficiency reports.

Superintendent, U. S. Mint,
San Francisco, California.

Superintendent, U. S. Mint,
Denver, Colorado.

Gentlemen:

Referring to your efficiency report for the month of November, 1916, it is noted that you mark employees in your institution 95 (Excellent) as your maximum grade, while the Superintendent of the New York Assay Office uses as his basis the maximum grade 100 (Perfect)

It is my belief that all able-bodied employees should be marked 100 (Perfect), if their services are as nearly perfect as possible. In order that the system of grading may be uniform in all institutions, you will please mark employees according to the service rendered, using as your basis 100 (Perfect) when the service of an able-bodied employee is as nearly perfect as it is possible for him to render.

Respectfully,

Director of the Mint.

FWC-W

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

HERE WRITTEN:

Washington,

December 22, 1916.

Superintendent Mint,
Denver, Colorado.

Secretary's Office requests shipment on Government account be made by Wells Fargo.

von Engelken

Director.

Cont. Ex. Mint Bureau 1917.

PRIVATE BUSINESS
GOVERNMENT RATES.
Charge Treasury Department, Appropriation for.....
The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2164.

RG104 E-235 Vol 416

December 22, 1916.

SUBJECT: Assays of fine gold.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FED

1 Enclosure.

RG104 E-235 Vol 416

December 23, 1916.

SUBJECT: Deficiency Appropriations.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

The President last night signed the deficiency bill carrying the following amounts for your institution:-

Wages of Workmen ----------	$12,000
Contingent Expenses --------	25,000

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

December 26, 1916.

SUBJECT: New silver coinage.

Superintendent, U. S. Mint,

Denver, Colorado.

Sir:

I am this day wiring you as follows:

"Honor orders Treasurer of the United States for new series halves. Do not issue locally until January second. Until otherwise directed coin new series halves and quarters. Do not deliver, but hold quarters in coiner's hands until otherwise directed. Advise me daily balances."

Since writing you on December 18th with regard to the coinage of half dollars, dimes and minor coin, it has been decided to issue the new half dollars on Tuesday, January second. It is proposed that the Treasurer place his orders for these coins to be shipped in time to reach the Sub-Treasuries of the United States and be available for payment on the morning of January 2nd. It will, therefore, be necessary for you to continue the coinage of new half dollars until further instructed.

The Superintendent of the Mint at Philadelphia informs me that he has shipped you five pairs of dies for the new design quarter dollar and he has been instructed to ship to you an additional ten pairs of quarter dollar

RG104 E-235 Vol 416

dies. Commencing January 2nd, you will please coin both the half and quarter dollars of the new design, holding the quarters in the Coiner's hands until you receive instructions from this office to effect delivery of the same. It is not desired to show these coins on your daily statement until such time as the date for issuance has been determined. You will, however, keep me fully posted as to the balance the Coiner is holding in his possession.

Respectfully,

Director of the Mint.

FHC-W

P.S. Coin dimes in last two days of the year as requested in your letter of Dec 15th

F.H.C.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

Night

Washington,

December 26, 1916.

Superintendent Mint,
Denver, Colo.

Honor orders curfew for ensign halves. Do not issue locally until January second. Commencing January second Tonga coin ensign halves and quarters. Do not deliver, but hold quarters in coiners hands tonga. Advise me daily balances.

von Engelken,

Director Mint.

TREASURY DEPARTMENT TELEGRAM.

Night

Washington,

December 26, 1916.

Superintendent Mint,
Denver, Colo.

Honor orders curfew for ensign halves. Do not issue locally until January second. Commencing January second Tonga coin ensign halves and quarters. Do not deliver, but hold quarters in coiners hands tonga. Advise me daily balances.

von Engelken,

Director Mint.

RG104 E-235 Vol 416

December 26, 1916.

SUBJECT: Motors.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

I have to-day sent to the Superintendent of the Mint at Philadelphia and the Superintendent of the Mint at San Francisco a copy of your letter of the 22nd instant relative to motors needed by you, and have asked them to communicate directly with you as to whether or not those on hand and not in used would be suitable for your purposes. Each officer has been instructed to send to this Bureau a copy of his letter to you.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 416

December 27, 1916.

SUBJECT: Dies for the Denver Mint.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Referring to my letter of the 26th instant, in which I stated that dies for the new design quarter dollar had been shipped to you, I am today in receipt of a letter from the Superintendent of the Mint at Philadelphia in which he says that the information given me was erroneous and that the dies for this coin will not be ready for shipment for a week or ten days. I have ordered shipped to you as soon as practicable twenty (20) pairs of dies for the new design quarter dollar, and upon their receipt please follow the instructions contained in my letter of the 26th instant, viz: Coin halves and quarters together, retaining the quarters in the hands of the Coiner until you receive instructions to make delivery. As your statement will not show the amount of this coin on hand, please include your balance of finished quarters in your daily advice to this office.

Respectfully,

Director of the Mint.

FKC-W

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WRITTEN:

Washington,

Night Message

December 27, 1916.

Superintendent Mint
Denver, Colorado.

Adjust present force to meet conditions absence Friboerg. Temporary appointment not approved.

von Engelken
Director.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
UNITED STATES TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses, Mint Bureau, 1917.
The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 416

TREASURY DEPARTMENT TELEGRAM.

WRITTEN:

Washington,

December 28, 1936

Superintendent Mint
Denver Colorado

Discontinue overtime on coinage January second Return to eight hour basis

von Engelken

Director

BUSINESS.
COMMERCIAL RATES.
TREASURY DEPARTMENT, APPROPRIATION FOR Contingent expenses Mint Bureau 1917
The appropriation from which payable must be stated on above line.
CONFIDENTIAL STOCK FORM 4128.

RG104 E-235 Vol 416

December 28th, 1916.

SUBJECT: Assays of fine gold.

Superintendent,

U. S. Mint,

Denver, Colorado.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. A. McGuire

Director of the Mint.

FFD

1 Enclosure.

RG104 E-235 Vol 416

December 29, 1916.

SUBJECT: Coinage die report - Denver Mint.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Your coinage die report for the week ending December 23rd is returned herewith for the reason that you failed to carry forward three obverse and three reverse quarter dollar dies shown to be on hand December 16th.

Please correct and return as soon as possible.

Respectfully,

Director of the Mint.

FHC-W

Enclosure.

RG104 E-235 Vol 416

December 29, 1916.

SUBJECT: Forms, etc.

Superintendent, U. S. Mint,
San Francisco, California.

Superintendent, U. S. Mint,
Denver, Colorado.

Gentlemen:

New forms for the monthly balance sheet are being forwarded for use as of December 31, 1916.

All assets and liabilities are to be stated thereon instead of only a part as was the case old form No. 232. The appropriation items are to include the amounts advanced for your use - not the entire amounts appropriated by Congress.

The balance sheet is to be supported as at present by memos. showing the quantities of metals in the Melting & Refining and Coining Departments in process of manufacture. The memorandum information desired as to the Melting & Refining Department is approximate ingots, by denominations; form 232 will show (refined) the quantities available for coinage. The memorandum information desired as to the coining department is, by denominations, the ap-

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proximate ounces in -

	ounces.
Ingots and strips,-	
Blanks, -	
Coin, -	

It is not essential that these memorandums be brought into balance with the amounts charged to the departments.

The memorandum carried at the foot of old form No. 232 as to mutilated and uncurrent coins purchased has been left off the new form.

Information should be forwarded by letter monthly as to U. S. coin received for melting - face value - separately for gold, silver, nickel and bronze.

All the reports mentioned above should be forwarded as soon as practicable after the close of each month.

Respectfully,

F. M. Sugden

Director of the Mint.